



Town of Southborough
Board of Health
9 Cordaville Road, Lower Level
Southborough, MA 01772-1662

Phone: (508) 481-3013

SEWAGE DISPOSAL SYSTEM APPLICATION (CIRCLE ONE)

	Plan Review & Permit	Plan Revision	Plan Update	Complete Replacement	*Additional Inspections
New Construction (Increase in Flow)	\$500 Residential	\$100	\$50	n/a	\$100
Residential (Repair/Replace)	\$400	\$100	\$50	\$400	\$100
Non-Residential	\$500 + .20/gallon	\$200	\$100	\$200 + .20/gallon	\$100
Condominium (all fees are per unit)	\$800/Dwelling Unit (includes duplexes) for large systems over 2,000 GPD or Complex Systems \$600/Dwelling Unit (includes duplexes) for systems less than 2,000 GPD +Other: \$1,200 Legal documents, Condo master deed, Homeowners Assoc. O&M, Review (Internal Staff Review)	\$200	\$100	\$200 + .20/gallon	\$100
I/A	\$250				\$100
Commercial	\$500 + .30/gallon with a \$500 minimum fee	\$200	\$100	\$200 + .20/gallon	\$100
Shared System (all fees are per unit)	\$800/Dwelling Unit (includes duplexes) for large systems over 2,000 GPD or Complex Systems \$600/Dwelling Unit (includes duplexes) for systems less than 2,000 GPD +Other: \$1,200 Legal documents, Homeowners Assoc. O&M, Review (Internal Staff Review)	\$200	\$100	\$200 + .20/gallon	\$100
Complex System	Fee to be determined by the Board of Health				
Institutional/School	\$100 + .25/gallon with a \$150 minimum fee	\$75	\$75	\$200 + .20/gallon	\$100

*Additional inspections are for those that are beyond the "normal" required amount for the certification & completion of a septic system.

** Legal counsel or special Legal Counsel review of Master Deed and/or another legal assurance documents are billed separately and must be paid by the developer, homeowners association or condominium association.

Applicant Name _____ Date _____

Applicant Address _____ Phone _____

Land Owner of Record _____ Phone _____

Address (Land Owner of Record) _____

A permit is required to install or alter a Sewage Disposal System or revise plan for Sewage Disposal or install a pool or add to a dwelling on the lot described below:

Street and House Number _____

System Size based on _____ GAL/ _____ and/or Total No. of Bedrooms _____

Assessor Map/Parcel # _____ Lot Size _____ /Acres or Sq.Ft. (circle one)

Design Engineer _____ Phone _____

Design Engineer Address _____

- A permit is required prior to installation of a Subsurface Sewage Disposal System. A Shared System project, regardless of size requires a pre-construction meeting to be scheduled prior to installation.
- The installation must be performed by an Installer so licensed by the Town of Southborough.
- When updating a Sewage Disposal Permit, the Designer must certify that the conditions are unchanged and that the plan still conforms to applicable sanitary codes.

I understand that I may not proceed with construction of the Sewage Disposal System until this application is approved; that the installation must be inspected by both the certifying engineer and the agent of the Board of Health as required by the permit and that the Installer is responsible for scheduling these inspections with a minimum of 48 hours' notice.

You Must Submit a check or money order payable to the Town of Southborough in the amount stated above plus any additional fees required before this application will be considered or reviewed.

Signature _____ Date _____

Printed Name _____ Owner Agent for Owner

FOR OFFICE USE ONLY

Fee _____ Check # _____

Permit Number _____ Date Issued _____

Notes: _____

Revised Jan. 2022