



TOWN OF SOUTHBOROUGH

BUILDING DEPARTMENT

9 CORDAVILLE ROAD
SOUTHBOROUGH, MASSACHUSETTS 01772-1662
Main: (508) 485-0710

List of Required Building Inspections

1. **Rough Building Inspection:** Building should be broom-cleaned and at a minimum and not limited to; the following shall be completed prior to scheduling an inspection:

- a. All rough electric work completed and signed off by the Electrical Inspector.
- b. All rough plumbing/gas work completed and signed off by the Plumbing/Gas Inspector.
- c. All rough framing work including interior ceiling strapping, partitions, stairways, decks and porches.
- d. All penetrations in the top and bottom plates, draft-stopped with an ASTM E-136 approved filler fire blocking and draft stopping must be completed.
- e. Bath or toilet room ventilation to the exterior. Vents need to be completely outside.
- f. Proper vents must be installed on roof rafters.
- g. Exterior yard shall be brought to rough grade.
- h. Fireplace clearances to combustibles checked. Damper installed (if applicable).
- i. All chimney work with flashing to code complete.

No insulation shall be installed before rough inspection is signed off.

2. **Insulation and Ventilation Inspection:** House must be weather tight at a minimum and not limited to; the following shall be completed prior to scheduling an inspection.

- a. All insulation shall be installed in all ceiling areas that abut conditioned spaces with the exception of blown insulation; this will be inspected on the final inspection prior to the issuance of an occupancy permit.
- b. All necessary and proper ventilation that is required for the conditioned spaces shall be permanently installed.

***Only after all the aforementioned inspectors have signed off,
a final inspection can be called in for.***

3. **Final Inspection:** Building should be broom-cleaned, and all construction and other materials be removed from property. At a minimum and not limited to; the following shall be completed prior to scheduling an inspection.

- a. Finished wiring signed off by the Electrical Inspector.
- b. Finished Plumbing/Gas signed off by the Plumbing Inspector
- c. All smoke detection equipment signed off by the Fire Department Inspector.