



The Commonwealth of Massachusetts  
Town of Southborough

New / Renewal

**BUSINESS CERTIFICATE**

Filing Date: \_\_\_\_\_

Expires on: \_\_\_\_\_

**This form must be typed, then signed at the Town Clerk's office or in front of a notary public.**

In conformity with M.G.L Ch. 110, § 5, the undersigned declare(s) that a business under the title of:

Name of Business: \_\_\_\_\_

Corporate Name: \_\_\_\_\_ is conducted at

Southborough address: \_\_\_\_\_, accepting mail at

Mailing Address (if different): \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone # \_\_\_\_\_

Type of Business: \_\_\_\_\_ Complete the Category List on the back of this form →

**Sign ONLY in the presence of a Notary Public or the Town Clerk.**

*Signed under the penalties of perjury.*

\* If a corporate officer, include the title of the signing officer.

Owner(s) Full Name *	Residential Address	Signature

State: \_\_\_\_\_ Date: \_\_\_\_\_

Personally appeared before me the above-named \_\_\_\_\_,  
proved through satisfactory evidence of identification, which was \_\_\_\_\_, to  
be the person(s) whose name(s) is/are signed on the preceding document, and who swore or affirmed to me that the contents  
of the document are truthful and accurate to the best of their knowledge and belief.

Notary Public: \_\_\_\_\_

(Town Seal)

(Notary Seal)

\_\_\_\_\_  
Town Clerk

Notary expires: \_\_\_\_\_

***This certificate is valid for four years from the date of issue and MUST be renewed every four years as long as the business remains active.***

**To record any changes in this information please come to the Town Clerk's Office.**

Brief business description: \_\_\_\_\_

Please select the appropriate category for your business below. You may choose one or more categories that apply, or write-in the products and/or services provided. Information will be shared with the Southborough Economic Development Committee | EDC.

- ☐ **ANIMALS | SERVICES & VETERINARIANS**
- ☐ **AUTOMOTIVE | SALES, SERVICE & GAS**
- ☐ **BUSINESS SERVICES**
  - ☐ CONSULTING
  - ☐ TECHNOLOGY
  - ☐ PRINTING & REPROGRAPHICS
  - ☐ RESEARCH & DEVELOPMENT
  - ☐ OTHER
- ☐ **CHILDCARE**
- ☐ **CREATIVE SERVICES**
  - ☐ FINE ART
  - ☐ MARKETING
  - ☐ PHOTOGRAPHY
  - ☐ GRAPHIC DESIGN | WEB & PRINT
  - ☐ OTHER
- ☐ **DRY CLEANERS & ALTERATIONS**
- ☐ **EDUCATIONAL SERVICES**
- ☐ **ENGINEERING**
  - ☐ CIVIL
  - ☐ STRUCTURAL
  - ☐ SURVEYING
  - ☐ OTHER
- ☐ **FARMS & AGRICULTURAL SERVICES**
- ☐ **FINANCIAL SERVICES**
  - ☐ ACCOUNTANTS
  - ☐ ADVISORS
  - ☐ BANKING
- ☐ **FLORISTS**
- ☐ **FOOD & BEVERAGE**
  - ☐ BAKERY | COMMERCIAL KITCHEN
  - ☐ RETAIL MARKET
  - ☐ OTHER
- ☐ **FUNERAL SERVICES**
- ☐ **HEALTHCARE**
  - ☐ MEDICAL
  - ☐ DENTAL
  - ☐ PHYSICAL THERAPY
  - ☐ BEHAVIORAL HEALTH
  - ☐ OTHER
- ☐ **HOME SERVICES**
  - ☐ CLEANING
  - ☐ ORGANIZATION
  - ☐ OTHER
- ☐ **INSURANCE**
- ☐ **LIFE SCIENCES | BIOTECHNOLOGY**
- ☐ **LANDSCAPING & LANDSCAPE CARE**
- ☐ **LEGAL SERVICES**
- ☐ **MANUFACTURING**
- ☐ **PERSONAL CARE**
- ☐ **REAL ESTATE**
  - ☐ COMMERCIAL
  - ☐ FACILITIES MAINTENANCE
  - ☐ REAL ESTATE DEVELOPMENT
  - ☐ RESIDENTIAL
- ☐ **RESTAURANTS**
  - ☐ CASUAL
  - ☐ CATERING
  - ☐ FINE DINING
  - ☐ TAKEOUT
- ☐ **RETAIL**
  - ☐ STOREFRONT
  - ☐ ONLINE\*
- ☐ **RECREATION & ENTERTAINMENT**
  - ☐ PHYSICAL FITNESS
  - ☐ CLASSES | INSTRUCTION
  - ☐ LEISURE ACTIVITIES
  - ☐ OTHER
- ☐ **TRADES | CONSTRUCTION & IMPROVEMENT**
  - ☐ ELECTRICAL
  - ☐ PLUMBING
  - ☐ OTHER
- ☐ **TRANSPORT | MOVING, HAULING & STORAGE**
- ☐ **TRAVEL | AGENTS, LODGING, ETC.**
- ☐ **OTHER CATEGORY | Write-in:**  
\_\_\_\_\_

\*Do you have a business URL address? ☐ Yes ☐ No Business Social Media? Write-in: \_\_\_\_\_

\*If yes, please list business URL: \_\_\_\_\_