

WHAT YOU NEED TO KNOW BEFORE APPLYING FOR AN EXCISE TAX ABATEMENT

You **may be** eligible for an excise tax abatement if your vehicle was sold or traded, gifted to a relative, stolen or declared a total loss by your insurance company, junked or donated, returned (Lemon Law), moved from Southborough.

You **are not** entitled to an abatement if you:

1. Cancel your registration and retain ownership of the vehicle
2. Move to another Massachusetts city or town during the same calendar year

To apply for an excise tax abatement, you must provide the Southborough Assessors Office with a completed Motor Vehicle Excise Abatement Application and the following documents:

Sold or traded:

- a. Bill of sale **and**
- b. Plate return receipt or new registration if the plates were transferred to another vehicle

Gifted to relative:

- a. Copy of relatives new registration **and**
- b. Plate return receipt or new registration if the plates were transferred to another vehicle

Stolen or declared a total loss by your insurance company:

- a. Police report or insurance settlement letter **and**
- b. Plate return receipt or new registration if the plates were transferred to another vehicle

Junked or donated:

- a. Receipt from junk yard or charity **and**
- b. Plate return receipt or new registration if the plates were transferred to another vehicle

Returned (Lemon Law):

- a. Letter from dealer certifying return **and**
- b. Plate return receipt or new registration if the plates were transferred to another vehicle

Moved from Southborough: (If you moved to another community in Massachusetts after January 1st you still owe excise tax to Southborough). If you moved to another state and registered your vehicle there, you must notify the RMV within 30 days of moving and cancel your Massachusetts plates then submit:

- a. Plate return receipt **and**
- b. Copy of new registration from another state

For more information contact the Southborough Assessor's Office at (508) 485-0720