



***TOWN OF SOUTHBOROUGH  
BOARD OF APPEALS***

**REQUEST FOR CONTINUATION/EXTENSION OF A HEARING PROCESS**

TO: Chairman, Southborough Board of Appeals

FROM (Applicant): \_\_\_\_\_

MOST RECENT HEARING DATE: \_\_\_\_\_

IN REFERENCE TO: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

APPLICANT TELEPHONE NUMBER: \_\_\_\_\_

REPRESENTATIVE NAME: \_\_\_\_\_  
(if different from Applicant)

REPRESENTATIVE ADDRESS \_\_\_\_\_  
(if different from Applicant)

REPRESENTATIVE TELEPHONE NUMBER: \_\_\_\_\_  
(if different from Applicant)

**Continuation/Extension Request and Agreement**

I, the above Applicant (or duly authorized representative of such Applicant), hereby request and agree: (1) to the continuation of the above referenced hearing related to the above referenced matter(s); and (2) to extension of the Board's time to reach a decision on such matter(s). The hearing shall be continued to: \_\_\_\_\_

at \_\_\_\_\_ PM. The time that the Board shall have to reach a decision on the matter(s) shall be extended until \_\_\_\_\_.

Requested and Agreed to by:

Agreed to by:

\_\_\_\_\_  
Applicant  
(or duly authorized representative)

\_\_\_\_\_  
Chairman  
Board of Appeals

Date: \_\_\_\_\_

Date: \_\_\_\_\_