



The Commonwealth of Massachusetts
Town of Southborough
Changes to Existing Business Certificate

Date: _____

The information listed below pertains to the Business Certificate issued to:

_____ on _____
(Name of Business) Date Issued

A. Change of Information

- ☐ The business has been discontinued
☐ Owner's residence has changed
☐ The location of the business has changed

*** Changing the name of the business requires both discontinuing the old business and completion of a new DBA form.*

New Information: _____

B. Deceased; Withdrawal from Business or Partnership

The individual(s) listed below is (are):

- ☐ Deceased
☐ Withdrawn from the business

Changes submitted by:

Name: _____ Signature: _____ Date: _____

State of: _____ Date: _____

Personally appeared before me the above-named _____
proved through satisfactory evidence of identification, which was _____, to be the person(s) whose
name(s) is/are signed on the preceding document, and who swore or affirmed to me that the contents of the document are
truthful and accurate to the best of their knowledge and belief.

Notary Public: _____

(Town Seal)

(Notary Seal)

Town Clerk

Notary expires: _____