

To be completed by Town

Date filed with Town Clerk:

☐ Application Fee Paid

**TOWN OF SOUTHBOROUGH
APPLICATION FOR A GRANT OF LOCATION FOR A SMALL WIRELESS FACILITY**

1. Each Application for a Grant of Location for a Small Wireless Facility is subject to and shall be filed, processed and reviewed pursuant to the Town of Southborough Grant of Location Regulations and Grant of Location Design and Aesthetic Criteria

2. No Application shall be deemed filed unless and until three (3) hard copies and one (1) electronic copy of the complete Application and required filing fees are received by the Town Clerk.

3. Application Fees:

A. For existing poles and structures: \$500 per application. The \$500 fee applies to a single Application for up to five (5) Small Wireless Facilities. There shall be an additional fee of \$100 for each additional Small Wireless Facility included in a single Application.

B. For new poles: \$1,000 per application. Each Application for a new pole requires either (1) a co-application with a company covered by G.L. c. 166, §22 or a showing that the new pole is necessary to avoid a material inhibition of wireless services.

4. Application Information

Applicant's name _____

Address _____

Telephone number _____

Email address _____

Names, addresses, telephone numbers, and email addresses of Applicant's agent or representative as to the application

Installation Address(es)/Location(s) _____

Total number of Small Wireless Facilities proposed: _____

Approved: March 10, 2010

Owner, if different from Applicant, of real and personal property upon which a Small Wireless Facility(s) is proposed to be located _____

5. Application Requirements

An Application for a Grant of Location for a Small Wireless Facility shall be made on the form provided by the Town and shall include the following additional information and documentation:

- A. Site plan and engineering design and specifications for installation of the Small Wireless Facility, including the location of radios, areas to be served, antenna facilities, transmitters, equipment shelters, cables, conduit, point of demarcation, transport solution, electrical distribution panel, electric meter, and electrical conduit and cabling, all of which shall conform to these Regulations. Where applicable, the design documents should include specifications on design, pole modification, and ADA compliance. The data must be supplied in a format that can be uploaded as a data layer to the Town's GIS map.
- B. Load bearing study that determines whether the pole requires reinforcement or replacement in order to accommodate attachment of the Small Wireless Facility. If pole reinforcement or replacement is warranted, the design documents should include the proposed pole modification.
- C. If the proposed Small Wireless Facility will require reinforcement or replacement of an existing pole, provide applicable design and specification drawings.
- D. The number, size, type and proximity to the Small Wireless Facility of all communications conduit(s) and cables to be installed.
- E. Description of the utility services required to support the Small Wireless Facility to be installed.
- F. Proof of authorization from the owner(s) of any real and personal property upon which the Small Wireless Facility is to be located.
- G. List of the contractors and subcontractors, and their contact information, authorized to work on the project.
- H. Certification by a licensed radio frequency engineer that the proposed installation will not cause interference with public safety communications, traffic light signal systems, or other communication systems, a list of radio frequencies to be used at the proposed location, and evidence of the certifying engineer's qualifications to make such certification. Submit qualifications of the licensed radio frequency engineer as part of the application.
- I. Fully inclusive estimate of the costs associated with removal of the Small

Wireless Facility, prepared by a qualified engineer.

J. For an Application for a new pole, the names and addresses of abutting properties within 300 feet of the Facility.

K. Dimension of each piece of equipment to be installed and the total dimensions of all equipment.

L. Coverage area of equipment, including: number of antennas, antenna model, antenna length, remote radio units (RRU) count and power, antenna height and typical coverage area radius.

M. Photos, renderings, and elevation of equipment proposed to be installed.

N. Insurance certificate evidencing workers' compensation coverage, and comprehensive general liability coverage for the installation.

O. Description as to why the desired location is superior to other similar locations, from a community perspective, including: visual aspects and proximity to residential structures.

P. Description of efforts to co-locate the equipment on existing structures, poles, or towers which currently exist or are under construction. A good faith effort to co-locate is required and evidence of such efforts must be included within the application.

Q. An Affidavit from the applicant certifying that it will maintain the installations in good repair and according to FCC standards, and will remove any installation not in such good repair, or not in use, within 60 days of being no longer in good repair or no longer in use.

R. Any additional information requested by the Town that the Town deems necessary in order for the Town to determine that the proposed facilities qualify as Small Wireless Facilities as defined in these Regulations.

S. Surety bond on which the Town is obligee, in an amount equal to the cost of removal to ensure removal of equipment.

Date: _____

Applicant's Signature