

**TOWN OF SOUTHBOROUGH
REMOTE PARTICIPATION REQUEST**

I, _____ (print name), hereby request to participate remotely at the meeting of the _____ (Board/Committee/Commission) to be held on _____ (date).
I certify to the Chair that my physical attendance at the meeting is unreasonably difficult.

___ During the meeting, I will be at the following location:

Address

Phone Number

Signature of Member

Date

Please sign and return to Chairperson

Request received by _____
Signature

Date

Method of Participation _____ (i.e. speakerphone)

Request Approved _____ Request Denied* _____

Signature of Chairman

Date

Forward a copy of this signed form to the Select Board's Office and the Town Clerk's Office.

***All Denied Requests are Final and Not Appealable.**