

**TOWN OF SOUTHBOROUGH  
REMOTE PARTICIPATION REQUEST**

I, \_\_\_\_\_ (print name), hereby request to participate  
remotely at the meeting of the \_\_\_\_\_  
(Board/Committee/Commission) to be held on \_\_\_\_\_ (date).  
I certify to the Chair that my physical attendance at the meeting is unreasonably difficult.

\_\_\_\_ During the meeting, I will be at the following location:

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

\_\_\_\_\_  
Signature of Member

Date \_\_\_\_\_

**Please sign and return to Chairperson**

\_\_\_\_\_  
Request received by \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Method of Participation \_\_\_\_\_ (i.e. speakerphone)

Request Approved \_\_\_\_\_ Request Denied\* \_\_\_\_\_

\_\_\_\_\_  
Signature of Chairman \_\_\_\_\_ Date \_\_\_\_\_

**Forward a copy of this signed form to the Select Board's Office and the Town Clerk's Office.**

\*All Denied Requests are Final and Not Appealable.