

Southborough Trails Committee

Meeting Minutes

Meeting Date: Thursday, Nov 20, 2025

Meeting Time: 7:30 PM

Meeting Location: Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

Meeting Called by: Kathryn McKee

Note Taker: Satyendra Sharma

Attendees: Kathryn McKee, Satyendra Sharma, William Warren, Tom Marcoulier

Absent:

Visitors:

1. Call the meeting to order - Meeting started at 7:32- PM

Roll call - Satyendra Sharma –present, William Warren-present, Tom Marcoulier-present and Kathryn McKee – present.

2. Approve Minutes from 10/2/2025

- Motion to approve minutes from 10/2/2025 moved by Tom Marcoulier, Will Warren seconded. Vote – Will Warren – yes, Tom Marcoulier – yes, Satyendra – yes and Kathryn McKee - yes . Approved -4-0

3. Peninsula Trail Phase I, MassTrails grant, project update: signage

- No update on signage for this meeting
- Will be circulating to the Committee for review

4. Peninsula Trail Phase II, next steps project

- Bid has been submitted
- Pre-bid meeting with Beals at Monday, Nov 24, 2025 at 11:00 AM onsite – Kathryn and Will Warren to join the meeting

5. Trail mowing and maintenance update

- The mowing contract with J&J & Sons lawn mowing is current until end of FY 2027 (June 2027). Committee will then renew the contract with Recreation who will take over from DPW.

6. Committee business related to maintenance, trail abutters, website, policies

- No updates

7. Schedule next meeting

- Wednesday, Dec 10, 2025 at 11:00 AM

8. Adjournment

Motion to adjourn meeting -moved the motion by Satyendra Sharma– Will Warren seconded. Roll Call – Tom Marcoulier – yes, Will Warren -yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 4-0.

Meeting adjourned at 7:55 PM

Documents Shared During the Meeting:

None