

Southborough Trails Committee

Meeting Minutes

Meeting Date: Tuesday, October 30, 2025

Meeting Time: 7:30 PM

Meeting Location: Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

Meeting Called by: Kathryn McKee

Note Taker: Satyendra Sharma

Attendees: Kathryn McKee, Satyendra Sharma, William Warren

Absent: Tom Marcoulier

Visitors: None

1. Call the meeting to order - Meeting started at 7:35 PM

Roll call - Satyendra Sharma –present, William Warren-present and Kathryn McKee – present.

2. Approve Minutes from 10/2/2025 and 10/7/2025

- Will take up in next meeting.

3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving

- Will Be drafting text for Trails sign design/ content will be worked upon.
- Interpretive signage location discussion with the aid of trail pictures
- Signage with mention of sponsorship discussion
- Soil around the bench could be prepared for better accessibility
- Required CPA Sign (24" x 18 ") was discussed
- Interpretive sign#1 – timeline of layers of human history – indigenous habitants of Southborough – Nipmuc, building of dam, MWRA/DCR Managed, QR code for the web page
- Interpretive sign #2 – From wetlands to water supply -Sudbury Reservoir
- Interpretive sign #3 – Building of Sudbury dam – process and people
- Material could be reviewed by the Nipmuc people and can get honorarium.
- Sample from printer to be reviewed

4. Peninsula Trail Phase II

- Prevailing wage document to be sent to Melanie for the bid.

5. Committee business related to maintenance, trail abutters, website, policies

- Yoga on the trails series is concluded for this year.
- Kathryn sowed grass seed near the Trails Committee shed to replace grass where pallets were stored during summer
- Committee discussed the National Grid open house for refurbishment project that will impact on trails
- Trail Maintenance – Trail mowing contract discussion with Travis

6. Schedule next meeting

- Thursday, November 6, 2025 at 7:30 PM

7. Adjournment

Motion to adjourn meeting -moved the motion by Will Warren, Satyendra Sharma– seconded. Roll Call – Satyendra Sharma – yes, Will Warren, and Kathryn McKee – yes. Motion approved 3-0.

Meeting adjourned at 8:44 PM

Documents Shared During the Meeting:

None