

Southborough Trails Committee Meeting Minutes

Meeting Date: Thursday, October 02, 2025

Meeting Time: 7:30 PM

Meeting Location: Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

Meeting Called by: Kathryn McKee

Note Taker: Kathryn McKee

Absent: Satyendra Sharma

Attendees: Kathryn McKee, Will Warren, Tom Marcoulier

Visitors: None

1. Call the meeting to order - Meeting started at 7:33 PM

Roll call - Will Warren- present, Tom Marcoulier-present and Kathryn McKee- present.

Approve Minutes from 08/28/2025, 09/15/2025, 09/25/25

- Minutes reviewed, amended, and approved. Tom made the motion to approve; Will seconded. Motion passes 3-0.
- Vote: Will Warren- yes, Tom Marcoulier-yes, Kathryn McKee-yes.

2. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving

- Signage discussion
- Reached out to historical society and Nipmuc Tribe to collect information we can use on the signage
- Discussed ideas to include on sign

3. Peninsula Trail Phase II, next steps

- Discussed bid submission process and timeline
- Kathryn will submit bid documentation to Melanie to get the process started

4. Trail Mowing and Maintenance

- Ward Road has not been mowed in a while
- Connect with J&J regarding their mowing schedule
- Mowing is needed to encourage folks to use the correct side of the trail

5. Oct 4th Workday, relocate wood and final bench placement

- Discussed logistics to drop bench off on Friday Night (10/3)
- Discussed logistics to relocate wood into the shed on Saturday (10/4)
- DCR/MWRA confirmed that we can place the ADA bench long Peninsula Trail

6. Committee business related to maintenance, trail abutters, website, policies

- None

7. Schedule next meeting

- Not scheduled during meeting.

8. Adjournment

- Motion to adjourn meeting -moved the motion by Tom Marcoulier, Will Warren—seconded. Roll Call: Tom Marcoulier-yes, Will Warren – yes, Kathryn McKee – yes. Motion approved 3-0.
- Meeting adjourned at 8:22 PM

Documents Shared During the Meeting:

None