

## **Southborough Trails Committee Meeting Minutes**

**Meeting Date:** Monday, September 15, 2025

**Meeting Time:** 7:00 PM

**Meeting Location:** Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

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**Meeting Called by:** Kathryn McKee

**Note Taker:** Satyendra Sharma

**Absent:**

**Attendees:** Kathryn McKee, Satyendra Sharma, Will Warren, Tom Marcoulier

**Visitors:** None

**1. Call the meeting to order** - Meeting started at 7:06 PM

**Roll call** - Satyendra Sharma –present, Will Warren– present, Tom Marcoulier-present and Kathryn McKee – present.

**2. Approve Minutes from 08/28/2025**

- Will take up in next meeting.

**3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving**

- No information on signage yet. We will take it up in next meeting.
- Start preparing time sheets for the MassTrail grant reporting.
- Need to discuss gate locking/unlocking protocol at Rt.30 end of Peninsula trail with MWRA/DCR.

**4. Peninsula Trail Phase II, next steps project kick-off**

- Beals and Thomas gave feedback on how to frame the project overview.
- Discussion related to the ability to use CPA Phase I money on Phase II project.

**5. Bench Placement**

- Continue determining the bench locations for rest of the benches
- One location that was determined was near Deerfoot road (needs permission from MWRA) – not yet approached MWRA
- Work party on 09/18/2025 at 5:30 PM for bench placement – near BCT and other places.

**6. Closing out any outstanding projects**

- Yoga on the Trails session last Saturday 09/13/2025 was attended by 13 registrants.
- Emma Bartolini has requested one more dates in Oct and Nov 2025. Committee agreed to one additional date in October.

**7. Committee business related to maintenance, trail abutters, website, policies**

- Will Warren shared information on trails map that can be used for the trail kiosk after a bit of amendment.
- AMC/BCT Volunteer coordinator, Amber Sterns, arranged for another volunteer day on Sept 5<sup>th</sup>. The volunteers were from the company, AllTrails.

**8. Schedule next meeting**

- Thursday, September 25, 2025 at 7:30 PM

**9. Adjournment**

Motion to adjourn meeting -moved the motion by Tom Marcoulier, Will Warren– seconded.

Roll Call – Satyendra Sharma – yes, Tom Marcoulier, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 4-0.

Meeting adjourned at 7:59 PM

**Documents Shared During the Meeting:**

None