

Town of Southborough, Massachusetts

PreK–8 Building Committee Meeting Minutes

Meeting Date: September, 11, 2025 7:00PM

Location: Hybrid (In-Person & Zoom)

PreK–8 Building Committee Members

Members Present: Beth Wittcoff, Mark Davis, Kelly Conklin, Tim Fling, Erik Glaser, Howard Anderson

Members Absent: Steve Holland, Laura Kaufmann

Ex-Officio Members

Members present: Gregory Martineau, Stephanie Reinhorn

Members absent: Brian Ballantine, Keith Lavoie, Steve Mucci, Rebecca Pellegrino, Mark Purple, Kathleen Valenti

Call to Order

Beth Wittcoff called the meeting to order at 7:00pm.

Approval of Meeting Minutes – August 12, 2025

Motion: Approve the August 12, 2025 meeting minutes as amended.

Moved by: Tim Fling ?

Seconded by: Mark Davis ?

Roll Call Vote:

- Mark Davis – Yes
- Kelly Conklin – Yes
- Tim Fling – Yes
- Beth Wittcoff – Yes
- Howard Anderson – Yes
- Erik Glaser – Yes

☒ Motion passed unanimously

Community Survey Update

Al Hamilton and Matt Probst summarized the results of the survey noting that of the 800 respondents, 700 were valid. The majority of results wanted “Good schools at a reasonable cost” per Matt.

School Department Update

Superintendent Martineau stated the Neary Roof Project is no longer on the warrant for the Fall 2025 meeting. The Neary Roof Project will be on the warrant for the Spring 2026 meeting.

He also informed the committee that a decision was made to prioritize two options on the Pre-K -8 School Building Committee Matrix: Option E is most preferred, Option B2 least preferred. No other options were prioritized.

Matrix Update

Tim Fling reviewed progress on the Matrix most recent version and Kelly Conklin similarly reviewed progress on the Heatup most recent version.

Tim Fling stated that the renovation costs should also include soft costs. All estimates are an order of magnitude.

Public Comment

Betsy Rosembloom, 5 Strawberry Hill Rd:

- Requested the Heat Sheet be dated and authored

Tim Litt, Woodland Road:

- Stated what he thought was the most recent CMR code
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Future Meetings

Next meeting will be scheduled for September 30th

A two week extension will be requested to our charge at the next Select Board meeting.

Final anticipated meeting will be a joint meeting with the Select Board on October 7.

Adjournment on: Adjourn the meeting at 8:41 PM.

Moved by: Tim Fling

Seconded by: Kelly Conklin

Roll Call Vote:

- Mark Davis – Yes

- Kelly Conklin – Yes

- Tim Fling – Yes

- Beth Wittcoff – Yes

- Erik – Yes

- Howard Anderson – Yes

☒ Motion passed unanimously

Documents referenced:

250812 2.02_PK8_Research_Committee_Matrix_V4.xlsx

250812 Public DRAFT Educational Considerations Analysis_ Working Group - Analysis of Scenarios.pdf