



**Town of Southborough**  
**Board of Health**  
9 Cordaville Road, Lower Level  
Southborough, MA 01772-1662

Phone: (508) 481-3013

**Minutes of the Southborough Board of Health**

Meeting Minutes

September 5, 2023 – Board of Health – Zoom Meeting – 9:30 am

**Present:**

Board Members Chelsea Malinowski, Dr. Safdar Medina, Dr. Liz Zulick; Public Health Director, Dr. Heather Alker; Public Health Nurse, Taylor West; Business Administrator, Barbara Spiri

**Also in Attendance:** Town Counsel, Elizabeth Lydon; Food & Housing Inspector, Michael Seager

**Opening:**

The meeting of the Board of Health was called to order at 9:30 am by Ms. Malinowski.

**Topic: 200 Southville Road**

**Discussion:** The Health Department received a complaint in July that someone was living in a temporary trailer on the property of 200 Southville Road and the sanitary requirements were not being met. This complaint was also brought to the Building Department's attention in November 2022. A letter was sent to the homeowner to contact the Health Department to discuss the situation, but the homeowner did not respond. In July 2023, the Board of Health sent a certified letter to the homeowner and asked him to reach out to the Board. The homeowner received the letter but there was no communication. Mr. Seager provided a picture of a hose running to the trailer and was identified as the need for running water. Also, there appears to be an addition on the trailer which is a further indication that someone is living there or using it as temporary housing. Per Mass General Law, this is not allowed without written consent from the Board of Health. Another certified letter was sent in August to invite the homeowner to be a part of this discussion. The letter was received but there was no attempt to contact the Health Department or Board. Ms. Lydon, Town Counsel, agrees the pictures are sufficient evidence that there is enough evidence for the Board to pursue enforcing 105 CMR 410.000. She informed the Board they can vote to bring this to court to rectify the problem. They would then request permission from the Select Board to move forward with the process. Building violations would be combined with this part of the complaint. She also said the Zoning Officer and Building Inspector would need to visit the premises and their inspection would be combined with the Board of Health's violation.

**Action:** Ms. Malinowski moved to approve Town Counsel to pursue appropriate action for the potential temporary housing violation at 200 Southville Road. Dr. Medina seconded the motion and voted aye. Ms. Malinowski – aye. Dr. Zulick – aye. Vote: 3-0

**Topic: Meeting Schedule**

Tuesday, September 12, 2023 – BOH Meeting - Hybrid – 9:30 am  
Tuesday, October 10, 2023 – BOH Meeting - Hybrid – 7:00 pm

**Ms. Malinowski made a motion to adjourn the meeting at 9:45 am. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0.**

Respectively submitted by Barbara Spiri, Business Administrator and edited by Chelsea Malinowski.