

## ***Southborough Trails Committee***

### ***Meeting Minutes***

**Meeting Date:** Thursday, August 28, 2025

**Meeting Time:** 7:30 PM

**Meeting Location:** Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

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**Meeting Called by:** Kathryn McKee

**Note Taker:** Satyendra Sharma

**Absent:**

**Attendees:** Kathryn McKee, Satyendra Sharma, Will Warren

**Visitors:** None

#### **1. Call the meeting to order** - Meeting started at 7:35 PM

Roll call - Satyendra Sharma –present, Will Warren– present, Tom Marcoulier-present and Kathryn McKee – present.

#### **2. Approve Minutes from 07/17/2025 and 08/14/2025**

- Motion to approve minutes from 07/17/2025 and 08/14/2025 was moved by Tom Marcoulier as amended, William Warren seconded. Vote – William Warren -yes, Tom Marcoulier -yes, Satyendra Sharma -yes, Kathryn McKee-yes. Approved 4-0.

#### **3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving**

- We need to get the interpretive signage work started.
- Historical Society can potentially help in getting us Native American information that can be associated with our trails
- Signage meetings series to expedite the work

#### **4. Peninsula Trail Phase II, next steps project kick-off**

- Beals and Thomas sent the bid document for boardwalk and bridge and the Committee reviewed it
- Next step - share document with Travis, Rec Director
- Discussion on constructing bog bridges to protect the trail
- Motion to buy additional lumber for the construction of bog bridge if necessary was moved by Tom Marcoulier, Satyendra Sharma seconded, Vote – William Warren -yes, Tom Marcoulier -yes, Satyendra Sharma -yes, Kathryn McKee-yes. Approved 4-0.

#### **5. Bench Location and Shed organization**

- Continue determining the bench locations for rest of the benches

- One location that was determined was near Deerfoot road (needs permission from MWRA), the other near Clemmons and Nichols roads crossing and the next one can be near the Central Street/Peninsula trail.
- Bench installation work on 09/18/2025 at 5:00 PM

**6. Closing out any outstanding projects**

- Yoga on the Trails sessions are going very well and these are well attended – a total of 171 people have registered for the season.

**7. Committee business related to maintenance, trail abutters, website, policies**

- Map improvement for Trails Kiosk and Will is looking for a resource to create map
- Work party for trail brush cleanup near the Deerfoot - 08/25/2025. Completed the cleanup.

**8. Schedule next meeting**

- Thursday, September 04, 2025 at 7:00 PM

**9. Adjournment**

Motion to adjourn meeting -moved the motion by Will Warren, Tom Marcoulier– seconded. Roll Call – Satyendra Sharma – yes, Tom Marcoulier, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 4-0.

Meeting adjourned at 8:14 PM

**Documents Shared During the Meeting:**

None