



**Town of Southborough  
Board of Health  
9 Cordaville Road, Lower Level  
Southborough, MA 01772-1662**

**RECEIVED**  
By K Battles at 12:05 pm, Nov 18, 2022

Phone: (508) 481-3013

**Minutes of the Southborough Board of Health**

August 23, 2022 – Board of Health – Virtual – 9:30 AM

**Present:**

Board Members Chelsea Malinowski, Nancy Sacco, Dr. Safdar Medina; Public Health Director, Dr. Heather Alker; Public Health Nurse, Taylor West; Business Administrator, Barbara Spiri

Also in attendance: Owner of Fitzgerald’s Market, Vinod Patel

**Opening:**

The meeting of the Board of Health was called to order at 9:30 AM by Ms. Malinowski.

**Topic: Public Comment**

**Discussion:** Public comments were not brought before the Board.

**Topic: Approval of Minutes from the 7/12/22 and 8/2/22 Meetings**

**Discussion:** Ms. Malinowski made a motion to accept the minutes from the 7/12/22 and 8/2/22 meetings. Ms. Sacco seconded the motion and voted aye. Dr. Medina – aye and Ms. Malinowski – aye. All in favor.

**Topic: Ken’s Sound Barrier**

**Discussion:** Representatives were able to attend the meeting. The Board decided to revisit this topic in September.

**Topic: Staffing Study**

**Discussion:** The department of Public Health will be conducting a capacity survey for local public health departments. 280 towns will be participating in this survey.

**Topic: Placeholder for the Special Town Meeting Warrant**

**Discussion:** The Board discussed removing the placeholder, following what the State is doing, and adding it to the annual Town Meeting in the spring if needed.

**Action:** Ms. Malinowski made a motion to remove the placeholder. Ms. Sacco seconded the motion and voted aye. Dr. Medina – aye and Ms. Malinowski – aye. All in favor.

**Topic: Tobacco Regulations**



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**Discussion:** Dr. Alker told the Board the draft of the regulations is ready for the September 19<sup>th</sup> meeting. Ms. Malinowski suggested the draft be posted on the website and added to the Facebook page.

**Topic:** **Fitzgerald's Market**

**Discussion:** According to Dr. Alker, the establishment is getting better. The dumpster was moved, the trash inside was emptied, and she did not see expired foods. The pest control company feels it's beneficial to check on the store two times each month. Repairs need to be made to the ceiling and floor. Mr. Patel has a contractor to do the work. Ms. Malinowski told him she would like the work completed by FY24.

**Action:** **Ms. Malinowski moved to reactivate the food permit for FY23 with 2 inspections, "checking", continue with pest inspections two times each month. Ms. Sacco seconded the motion and voted aye. Dr. Medina voted aye. Ms. Malinowski voted aye. All in favor.**

**Topic:** **Noise Policy**

**Discussion:** The department is working with I/T to have a noise complaint tab on the website. Dr. Alker showed the Board a draft of a noise policy to provide guidance. They feel changes need to be made and they will revisit the document at future meeting.

**Topic:** **Upcoming Meetings:  
Tuesday, September 13, 2022 @ 9:30 am – Virtual – Ken's Sound Barrier – if needed  
Monday, September 19, 2022 @ 7:00 pm – Hybrid  
Tuesday, October 11, 2022 @ 9:30 am - Hybrid**

**Topic:** **Public Comment**

**Discussion:** Public comments were not brought before the Board.

At 10:22 am Ms. Malinowski made a motion to adjourn the meeting. Ms. Sacco seconded the motion and voted aye. Dr. Medina - aye. Ms. Malinowski - aye. All in favor.

Respectively submitted by Barbara Spiri, Business Administrator and edited by Chelsea Malinowski.