

1      **Approved September 5, 2024**  
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5      **THE SOUTHBOROUGH HOUSING OPPORTUNITY PARTNERSHIP COMMITTEE**  
6      **(SHOPC)**  
7      **MEETING MINUTES**  
8      **Thursday, July 23<sup>rd</sup> @ 8:00 AM**  
9      **VIRTUAL MEETING/REMOTE PARTICIPATION**

10     Members present: Jesse Stein, Tom Bhisitkul, Al Hamilton, Paul Desmond and Douglas Manz  
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12     **CALL TO ORDER:**

13     The meeting was called to order at 8:00 AM.  
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15     **Consent Agenda:**

16     SHOPC met to discuss and fill open slots on the AHTFC-SHOPC Consolidation Working Group and  
17     the CPC Committee. Minor discussion related to both took place resulting in the following votes.  
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19     **Appointment of SHOPC Member to be on AHTFC-SHOPC Consolidation Working Group:**  
20     **MOTION** by Mr. Desmond to nominate Mr. Manz as SHOPC Member to be on AHTFC-SHOPC  
21     Consolidation Working Group **Seconded by** Mr. Hamilton. **ROLL CALL:** Hamilton – Yes, Stein-Yes,  
22     Desmond-Yes, Manz-Yes. **VOTE to Approve:** Yes-4, No-0, Abstain-0  
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24     **Appointment of SHOPC Member to be on the CPC Committee:** **MOTION** by Mr. Hamilton to  
25     nominate Mr. Manz as SHOPC Member to be on the CPC Committee **Seconded by** Mr.  
26     Desmond. **ROLL CALL:** Hamilton – Yes, Stein-Yes, Desmond-Yes, Manz-Yes. **VOTE to Approve:**  
27     Yes-4, No-0, Abstain-0  
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29     **NEXT MEETING:**

30     The next meeting is scheduled for Thursday, September 5<sup>th</sup> at 7:00 PM.  
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32     **ADJOURN:** **MOTION** by Mr. Stein to adjourn at 8:10 AM. **Seconded by** Mr. Hamilton **ROLL**  
33     **CALL:** Hamilton – Yes, Stein-Yes, Bhisitkul-Yes, Desmond-Yes, Manz-Yes. **VOTE to Approve:**  
34     Yes-5, No-0.  
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36     Respectfully Submitted,  
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38     Douglas J. Manz  
39     SHOPC Chair  
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