

**Capital Planning Committee  
July 18, 2022  
Virtual Meeting held via Zoom**

Voting Members Present: Jason Malinowski (Chair), Lisa Braccio, Jeffrey Hark, Joseph Palmer, Karen Wheeler, Tony Schoener (present until 9:30 PM)

Ex-officio members Present: Mark Purple

Non-Member Speakers : Karen Galligan, John Westerling (head of Hopkinton DPW, Timothy Thies (Pare Corporation, Southborough Water Consultant)

**I. Call Meeting to Order**

At 7:30 p.m. Mr. Malinowski called the Capital Planning meeting to order.

At 7:35 p.m. Mr. Boland called the Public Works Planning Board meeting to Order.

Voting Members Present: William Boland (Chair), Mark S. Bertonazzi (Vice), Deborah Demuria, Sam Stivers

**II. Joint Meeting with Public Works Planning Board**

**a. & b. Review of Hopkinton request for Water Connection, Water Master Plan Review**

Chairs advocated for future collaboration and process regarding upcoming project consideration. Timothy Thies gave a presentation of Southborough's existing water system and the components of the Southborough Water System Master Plan as it currently exists. Then related the details and changes which would take place under the proposal from Hopkinton to connect to the Southborough MWRA supplied water system.

Within the current system, Mr. Thies related that to address emergency and fire concerns the current system is lacking 1 million of gallons of needed storage capacity (Increase storage in both upper and lower regions). The Fairview rd. neighborhood region is the most vulnerable to pressure and flow issues (partially due to altitude) under an emergency draw situation within the grid. An addition pump near the Deerfoot Rd. Neighborhood south of rte. 9 would resolve potential emergency flow issues when needed in Mt. Vickery rd. and Trottier areas. Other capital projects recommended: replace Newton St. water main (currently undertaken), install 12" main between Presidential Dr. And Fisher Rd., and replace 12" main on lovers Ln.

Details of the Hopkinton plan can be viewed in other documents or in the video presentation. Mr. Thies advocated that even if the town were not in support of letting Hopkinton attach to the Southborough MWRA water supplied system, he would still support the basic elemental changes in that plan to the Southborough system to attain the performance benefits; which would include the main elements of placing a larger raised tank on

the Oak hill site, and removing the four pressure valves in Southborough to join the low and high territories together as one single zone system (in addition to some changes already stated in the master plan).

The Committees asked questions about the proposed changes, potential costs to Southborough under both plans, and elements of the Hopkinton plan. It inquired about the future process of discussion and progress should this proposal move forward, and the next steps. Mr. Westerling said Hopkinton had already appropriated money for the next steps of the project should Southborough decide to move forward.

Non-committee questions and statements: Mr. Butler questioned increasing water use estimates given there was a noticeable decline in usage in recent years even though there was a population increase (Mr. Thies replied he expected the trend to reverse). Mr. Reed asked about future well usage of the Hopkinton Town wells (which remains uncertain), potential future costs of the proposed new system, and potential decommissioning of Southborough storage tanks.

**c. Cordaville Road Proposed Project for 2023 Town Meeting - Review process that will be undertaken to vet project with the public before seeking town meeting approval. Discussion may also include review of federal grant opportunities.**

There was a brief discussion of the details of the project and its formation history, about the proper elements for public forum and decision moving forward, and the avenues to accumulate more grant money for the project from Federal grant sources. The Project will begin at the corner of Cordaville and River Streets, and ends at the DPW, with minor pieces touched between there and the causeway. The details are available on the DPW site. It was relayed that current grant money under the Complete Streets Program was tied to another project being delayed by approval from railroad concerns (Newton St.), preventing the town from attaining another potential 400k from that source (for the Cordaville Project) until that project has been executed or shelved.

The Public Works Planning Board adjourned at 10:02pm following conclusion of the discussion.

**III. Discussion of Road Maintenance RFP Next Steps, including preliminary review of scope**

Karen Galligan related that the DPW will be looking to advertise the road projects on the list for bid by late August or early September, to see what the town can get done this year. Chapter 90 will be used at the approval of the SB, and Capital will need to vet the projects for use of money approved at town meeting.

**IV. Approval of Minutes from June 27, 2022**

Not presented

## **V. Committee Reorganization for the new Fiscal Year**

Ms. Braccio nominated Mr. Malinowski to continue as Chairman of the Capital Planning Committee. Seconded by Mr. Palmer. The Committee voted 4-0-1 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, abstain].

Mr. Malinowski nominated Ms. Braccio to continue as Vice Chairman of the Capital Planning Committee. Seconded by Mr. Hark. The Committee voted 4-0-1 by roll call vote to approve the motion. [Braccio, abstain; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

Mr. Malinowski nominated Mr. Hark to continue as Clerk of the Capital Planning Committee. Seconded by Ms. Braccio. The Committee voted 4-0-1 by roll call vote to approve the motion. [Braccio, aye; Hark, abstain; Palmer, aye; Wheeler, aye; Malinowski, aye].

## **VI. Committee Appointment to the Community Center Exploration Committee**

Mr. Malinowski volunteered to serve as the Capital Member at present.

Ms. Braccio nominated Mr. Malinowski to be appointed to the Community Center Exploration Committee. Seconded by Mr. Hark. The Committee voted for 4-0-1 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, abstain].

## **VII. Chair/Member Updates**

- a. Neary Building Committee Update**
- b. SHOPC - South Union Subcommittee Update**
- c. Actions taken on ARPA Projects (Historical and Trails) since last meeting**
- d. Pavement Management Program process update**

All pushed to a future meeting date due to time constraints.

## **VIII. Public Comment**

A suggestion was made by John Reed that a status of projects page on the town website would be of benefit to the citizenry.

## **IX. Meeting Schedule**

TBD.

## **X. Other Business that may properly come before the Committee**

None

## **XI. Adjournment**

Mr. Malinowski made a motion to adjourn at 10:20pm. Seconded by Ms. Wheeler. The Committee voted 5-0 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

Minutes submitted by Joseph Palmer Committee Member.

## **Documents Referenced During Meeting:**

- 1) Par Corporation Presentation of the Southborough Master Plan
- 2) Par Corporation Presentation of the Hopkinton Proposal to attach to the Southborough Water System
- 3) Town of Southborough Department of Public Works Summary document of Hopkinton Water Interconnection Proposal
- 4) Southborough Water System Master Plan Update April 2022
- 5) Cordaville Road Project Proposed for 2023 Annual Town Meeting Funding Document
- 6) Summary of Road Projects and Cost Estimates currently under review for FY 23
- 7) Formation of Ad-Hoc Community Center Exploratory Committee document (Approved by SB July 12 2022)