

Southborough Trails Committee

Meeting Minutes

Meeting Date: Thursday, July 17, 2025

Meeting Time: 7:30 PM

Meeting Location: Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

Meeting Called by: Kathryn McKee

Note Taker: Satyendra Sharma

Absent: Tom Marcoulier

Attendees: Kathryn McKee, Satyendra Sharma, Will Warren

Visitors: None

1. Call the meeting to order - Meeting started at 7:33 PM

Roll call - Satyendra Sharma –present, Will Warren– present and Kathryn McKee – present.

2. Approve Minutes from 05/06/2025, 05/15/2025, 06/05/2025 and 06/26/2025

- Will Warren moved to approve the minutes from 05/06/2025, 05/15/2025, 06/05/2025 and 06/26/2025, Satyendra Sharma seconded. Vote – Will Warren – yes, Satyendra Sharma -yes and Kathryn McKee – yes, minutes approved – 3-0

3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving

- We need to get the interpretive signage work started; this will be taken up in the next meetings including design consideration

4. Peninsula Trail Phase II, next steps project kick-off

- Exploring whether we can use the CPA Phase I project money to cover the additional money needed for Beals and Thomas invoice
- Beals and Thomas worked with MWRA and the structural engineer to get the additional analysis to help finalize the design plans. This will position us to have the bid done by August 2025.

5. Bench Location and Shed organization

- Discussed bench locations for remaining benches
- We have one additional bench coming soon and will need a work session to assemble
- Shed will be organized along with bench assembly

6. Closing out any outstanding projects

- Yoga on the trails will be started July and will continue into August, Sept and October 2025

7. Committee business related to maintenance, trail abutters, website, policies

- Need a map resource for the kiosk for the Peninsula trail. Will is looking for a resource to create map.
- Website needs evaluation and redesign
- We still need the DCR MOA work plan

8. Schedule next meeting

- Thursday, August 7, 2025 at 7:30 PM

9. Adjournment

Motion to adjourn meeting -moved the motion by Will warren. Satyendra Sharma– seconded. Roll Call – Satyendra Sharma – yes, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 3-0.

Meeting adjourned at 8:15 PM

Documents Shared During the Meeting:

None