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By Town Clerk/ss 2:45 pm, Aug 05, 2025

**Town of Southborough
Board of Health
9 Cordaville Road, Lower Level
Southborough, MA 01772-1662**

Phone: (508) 481-3013

Minutes of the Southborough Board of Health

Meeting Minutes

June 11, 2025 – Board of Health – Virtual Meeting – 12:00 pm

Present:

Board Members, Chelsea Malinowski, Dr. Safdar Medina, Dr. Liz Zulick; Health Director, Taylor West; Sanitary Inspector, Dennis Costello; Health Agent, Chris Craig; Business Administrator, Barbara Spiri

Also in Attendance: Tobacco Control Manager, Parivallal Thillaigovindan; Engineering Design Consultants, Inc., Peter Bemis; Owner of Mauro's Café, Steve Mauro

Opening:

The meeting of the Board of Health was called to order at 12:01 pm by Ms. Malinowski.

Topic: Approval of the 5/6/25 Meeting Minutes

Action: Ms. Malinowski made a motion to accept the minutes as presented from the 5/6/25 meeting. Dr. Zulick seconded the motion and voted aye. Ms. Malinowski voted aye.
Vote: 2-0

Topic: Re-Organization of the Board

Discussion: The Board decided to keep Ms. Malinowski as Chair and Dr. Medina as Vice Chair. Dr. Zulick will remain the Clerk for the Board.

**Action: Ms. Malinowski made a motion to accept the Board members' positions:
Chelsea Malinowski, Chair
Dr. Safdar Medina, Vice Chair
Dr. Liz Zulick, Clerk**

Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote 3-0

Topic: Reappointment of Parivallal Thillaigovindan as Tobacco Control Manager for FY26

Action: Ms. Malinowski made a motion to appoint Mr. Thillaigovindan as the Tobacco Control Program Manager for Southborough through 6/30/26. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0

Topic: Yearly Tobacco Update

Discussion: Mr. Thillaigovindan recently completed inspections for establishments that sell tobacco products in Southborough. He also informed the board there are new products that are not labeled ‘flavored’ when they really are flavored products. He would like to show some of these to the board members at a future in-person meeting. Mr. Thillaigovindan also suggested the language for the ban of ‘nicotine pouches’ be added to the Southborough regulations. This topic will be addressed at a future meeting/public hearing.

PUBLIC HEARING: 2 East Main Street Project – Peter Bemis

The public hearing was opened at 12:18 pm by Ms. Malinowski.

The Southborough Board of Health will hold a virtual public hearing on Wednesday, June 11, 2025, starting at 12:10 pm. This meeting may be watched, or residents may participate in the meeting remotely with the meeting link at: <https://ma-southborough.civicplus.com/674/Virtual-Meetings>. It will also be recorded and available on YouTube. The meeting will include a vote on the East Main Street Project (2 East Main Street). This notice will also be posted at the Southborough Town Hall. Written comments may be mailed prior to the vote to the Health Department, 9 Cordaville Road, Lower Level, Southborough, MA 01772. This legal notice is also posted through legals@wickedlocal.com.

Discussion: This meeting is a revisit of the 4/8/25 public hearing. (There was an issue with notifying the abutters.) Mr. Bemis stated the plans he submitted in April are the same. He has included additional information in red. The building will have 8 units – with one being an affordable unit. The gallons/day are based on the history of the property and its use. The plan will meet the Title 5 code. Mr. Costello reiterated the GoodFlow system is better for groundwater. The board can approve by right and it does not require a variance. Mr. Mauro feels the drainage problem and has a high-water table in that area. Mr. Costello stated the system will contribute to the groundwater. He feels it will not contribute to the water table - 800 gallons will be spread over a wide area. Mr. Mauro worked with DPW but is concerned about the water table in the downtown area. The board suggested he discuss the issue again with DPW.

Action: **Ms. Malinowski moved to approve the increase in flow - which is based on historical information of prior use of 990 gal/day - to 880 gal/day utilizing the GoodFlow system. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0**

Ms. Malinowski moved to accept the septic plans as presented with for 2 East Main Street, including the historical information regarding the flow and will be updated to be a construction plan in due time. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0

Ms. Malinowski moved to close the public hearing at 12:56 pm. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0

Topic: FY26 Contract for Sanitary Inspector

Action: **Ms. Malinowski made a motion to approve the updated FY26 contract for Mr. Costello. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0**

Topic: **Public Health Director's Performance Evaluation**

Action: **Ms. Malinowski moved to accept the performance review for Ms. West. Ms. Malinowski will be authorized to finalize the document. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0**

Topic: **Personnel Board & Compensation**

Discussion: Ms. West informed the board the revised job addendum for the Business Administrator is being brought to the Personnel Board meeting to be reviewed for compensation.

Topic: **Meeting Schedule**

Wednesday, July 11, 2025 – 12:00 pm - BOH Meeting & Public Hearing - Virtual & In Person

Topic: **Public Comment**

Discussion: Public comments were not brought before the board.

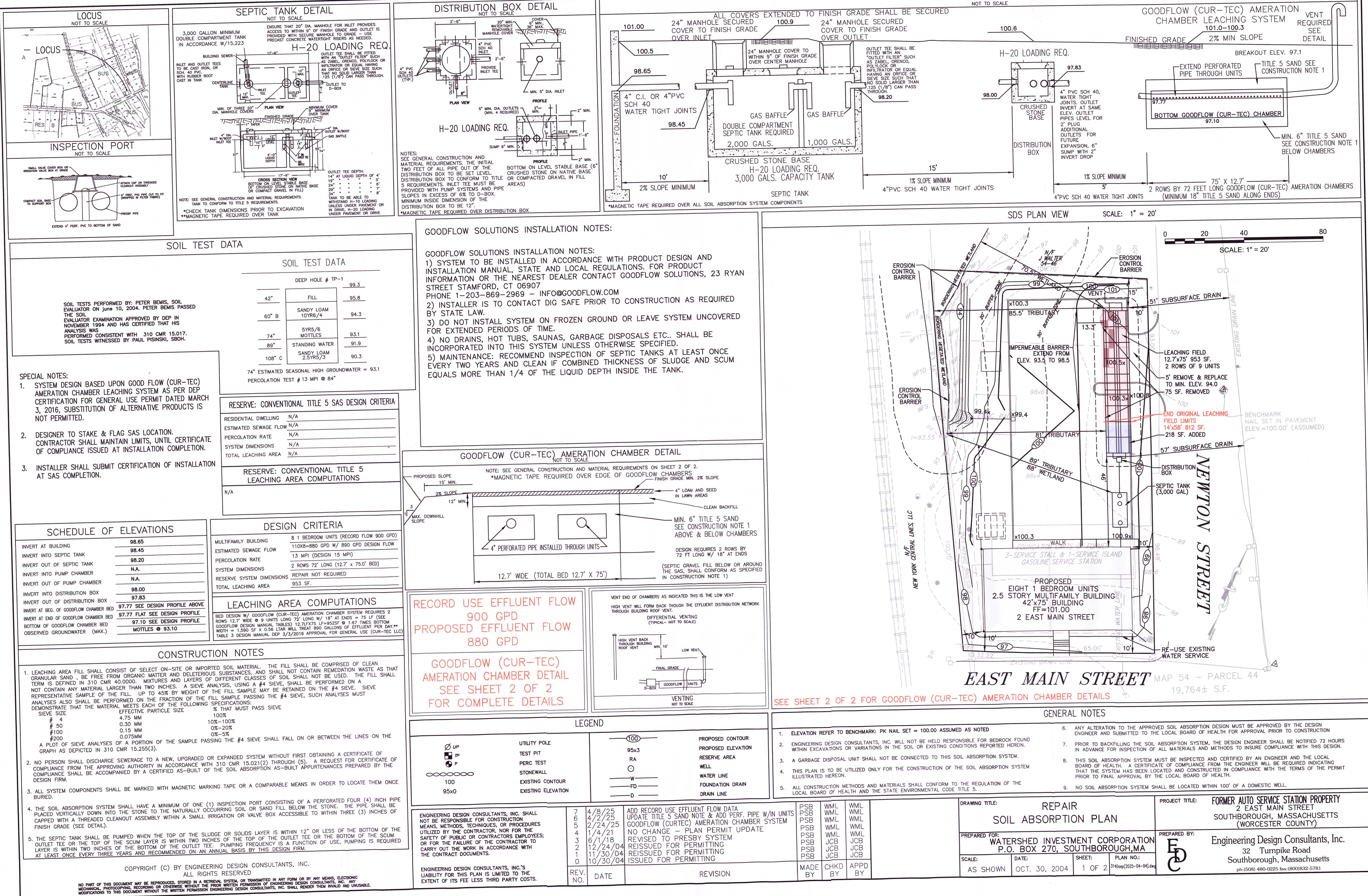
Ms. Malinowski made a motion to adjourn the meeting at 1:03 pm. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0.

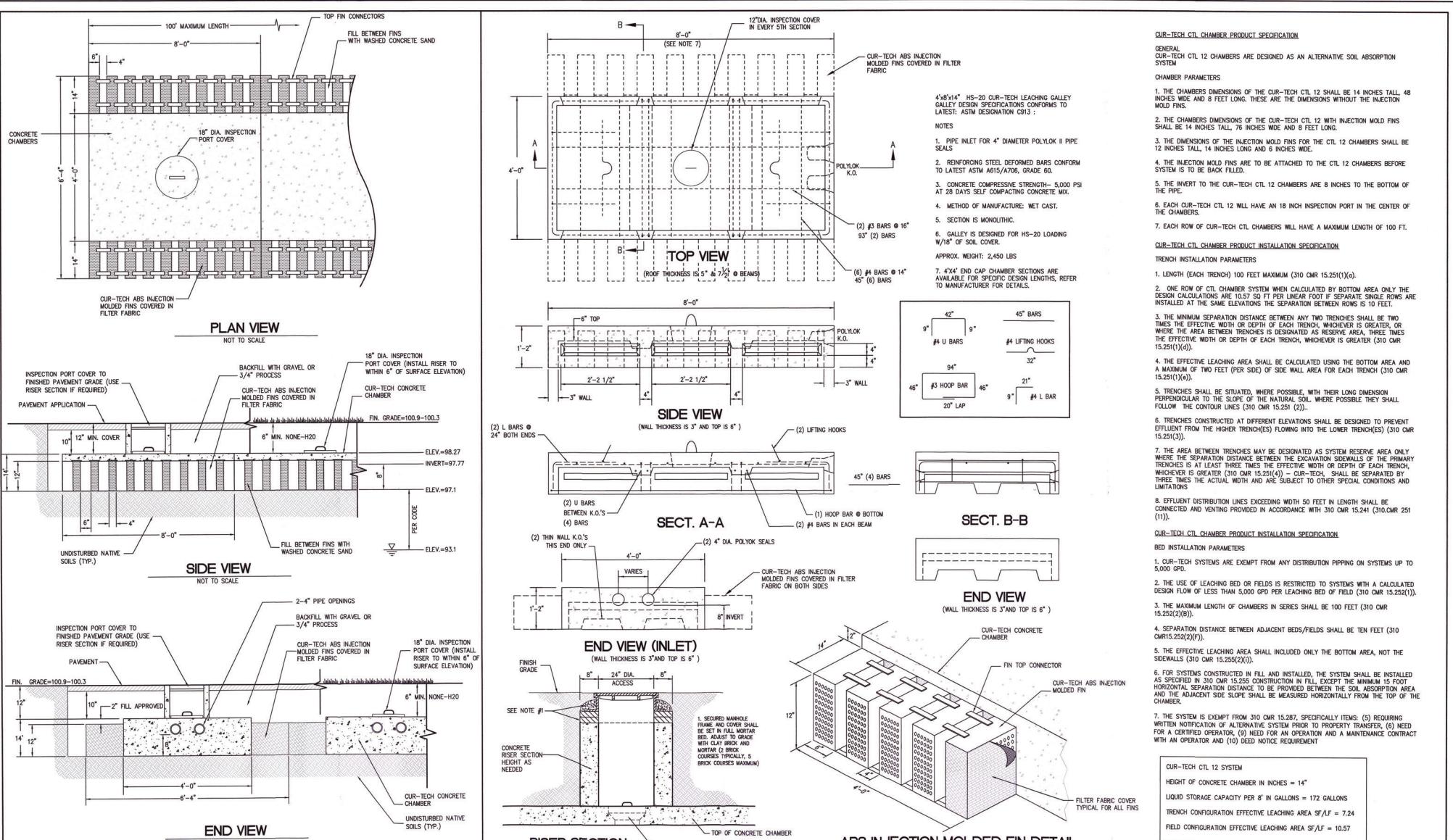
Respectively submitted by Barbara Spiri, Business Administrator and edited by Chelsea Malinowski.

Documents Used at the Meeting:

2 East Main Street Proposed Plan p1

2 East Main Street Proposed Plan p2





DRAWING TITLE: REPAIR SOIL ABSORPTION PLAN						PROJECT TITLE: FORMER AUTO SERVICE STATION PROPERTY
PREPARED FOR: WATERSHED INVESTMENT CORPORATION						2 EAST MAIN STREET
P.O. BOX 270, SOUTHBOROUGH, MA						SOUTHBOROUGH, MASSACHUSETTS (WORCESTER COUNTY)
SCALE: AS SHOWN	DATE: FEB. 25, 2025	SHEET: 2 OF 2	PLAN NO: 2104092025-03-27.dwg	PREPARED BY: 		
REV. NO.	DATE	REVISION	MADE BY	CHKD BY	APPD BY	
5	2/24/25	GOODFLOW (CURTEC) AMERATION CHAMBER SYSTEM	PSB	WML	WML	