

Southborough ARPA Committee
May 24, 2022
Virtual Meeting held via Zoom

Voting Members Present: Andrea Hamilton (Chair), Meme Luttrell (Vice Chair), Tim Martel, Joe Palmer, Anne Rubenstein, Tony Schoener, John Wood

Call to order

The meeting was called to order by Ms. Hamilton at 7:31.

I. Adjust recommendations to account for consulting costs

Ms. Hamilton amended the final ARPA Committee Report Recommendations to reflect the potential (unknown) consulting costs which were to be paid from the ARPA funds by reducing sidewalks by 46K, and a nominal change in staff funding health director position.

Ms. Rubenstein made a motion to reduce the amount of sidewalks by 46k and reduce the amount of health director position to 101,825 to account for the increase in the consultant budget to \$49,600. Seconded by Ms. Luttrell. The Committee voted to approve the motion by roll call vote. [Hamilton, aye; Luttrell, aye; Martel, aye; Palmer, aye; Rubenstein, aye; Schoener, aye; Wood, aye].

II. Discussion on the Select Board presentation and any remaining thoughts or feedback on the Committee's work

It praised the work of the Chair and members. The Committee agreed the work presented to the Select Board successfully completed the charge given to the Committee, but acknowledged it could reconvene at a later date if wished by the Select Board to update its recommendations, should such work need to be done. It is left to the Select Board to decide upon dissolution of the Committee.

III. Administrative business

- a. Vote on minutes of April 21, 2022
- b. Vote on minutes of May 3, 2022
- c. Vote on minutes of May 17, 2022
- d. Vote on minutes of May 24, 2022

Mr. Martel made a motion to accept the submitted minutes for April 21, May 3, May 17, as written and edited. Seconded by Mr. Wood. The Committee voted to approve the motion by roll call vote. [Hamilton, aye; Luttrell, aye; Martel, aye; Palmer, aye; Rubenstein, aye; Schoener, aye; Wood, aye].

Mr. Martel made a motion to accept the submitted minutes for May 24, as written and edited. Seconded by Mr. Wood. The Committee voted to approve the motion by roll call

vote. [Hamilton, aye; Luttrell, aye; Martel, aye; Palmer, aye; Rubenstein, aye; Schoener, aye; Wood, aye].

IV. Unfinished business

None.

V. New Business

a. Public Comment

None.

b. Next meeting

None proposed.

IX. Adjournment

Ms. Hamilton made a motion to adjourn at 7:59pm. Seconded by Mr. Schoener. The Committee voted 7 - 0 by roll call vote to adjourn. [Hamilton, aye; Luttrell, aye; Martel, aye; Palmer, aye; Rubenstein, aye; Schoener, aye; Wood, aye].

Minutes submitted by Joseph Palmer Committee Member.

Documents Referenced During Meeting:

- 1) ARPA Request tracker final draft