

Town of Southborough

Board of Commissioners of Trust Funds

SOUTHBOROUGH, MASSACHUSETTS 01772

APPROVED 07-2-25

Trust Fund Meeting: Monday, May 12, 2025

Location: Remote - Zoom

In attendance: Members – Sam Stivers, Sue Wood

Absent: Nicolas McCoy

Brian Ballantine – Treasurer

Meeting start: 8:08AM

First item of business was to approve of 02-03-25 minutes. Mr.Stivers moved for approval as presented and Ms. Wood seconded. Motion passed on a roll call vote 2-0 (Stivers-aye; Wood-aye).

Next item was applicant #66 referred from the Department of Public Works. Applicant is a married resident with one dependent. Applicant had a medical issue and could not work until recovered. Applicant was laid off during this time by his employer. The applicant initially requested help with the water bill. As he was directed to the Trust Fund he also added other bills he is delinquent with.

Mr Stivers began the discussion confirming his belief that these funds should usually be used for one time items – similar to the assistance we gave an applicant for dental work. Ms. Wood agreed. Both members agreed that type of help is what we are seeking – this request may fall into that however it may be a more long term issue.

The discussion then led to what we have expended year to date while keeping in mind we may end up being reimbursed for a prior application. Both members thought an amount about \$1,000 would be appropriate to expend for this application. With that being decided since the applicant requested assistance for his water account it was agreed to expend \$\$476.21 for the water bill and the remainder of \$523.79 the applicant could tell the Treasurer which remaining bill he would prefer it be used on. Mr. Stivers made a motion to grant the request for \$1,000 from Waldo Fay to be expended. Ms. Wood seconded and the motion passed on a roll call vote (Stivers-aye; Wood-aye).

With no other business, at 8:21AM Mr. Stivers made a motion to adjourn. Ms. Wood seconded the motion and the motion was approved by a roll call vote of 2-0 (Wood-aye; Stivers-aye).

Documents used and attached: Redacted application



TOWN OF SOUTHBOROUGH
Trust Fund Application
\$500 or Greater

Disposition of Application
(Trust Committee Use only)

GRANTED ☒

DENIED ☐

Date Voted: 5-12-25

FOR: 2

Amount: 1,000

AGAINST: 0

Fund to be Used: WORLD WAR I

COMMITTEE MEMBERS:

N/A
Nicolas McCoy, Chair

Sue Wood

Sam Stivers

Date Received: 5-5-25

Applicant # 67

Complete all sections that apply (Please print or type legibly)

All information will be held in confidence by the Trust Committee except for Audit purposes.

A. IDENTIFICATION.

Name of Applicant: [Redacted] Last [Redacted] First [Redacted] M.I. [Redacted]

Marital Status: Married # of Dependents: 1

Occupation: Unemployed

Legal Residence: Southborough

Mailing Address: [Redacted] Road

Is this your Primary Residence Yes If so, Since When? 2009

Phone Number: [Redacted]

E Mail Address: [Redacted]

B. BASIS OF AID REQUEST.

Estimated Combined Income From All Sources For Current Calendar Year: 0

Total Funds Requested (estimate if necessary): #####

Have You Ever Applied for Trust Fund Assistance Before: no

Kindly Provide a Detailed Description of the Reason for Trust Fund Assistance:

(Attach additional sheet if necessary)

[REDACTED] have led to accumulation of bills while I have sought reemployment. Seeking assistance for current bills (total = \$2241.00) and upcoming month's bills, except mortgage (total = \$1603.00). Additional assistance for next month's mortgage is also requested (total = \$2729.39).

Have you contacted the Town Youth & Family or Council on Aging Departments? Y/N No

How did you find out about the Trust Funds? Town Hall officer (Bill B.)