



**Town of Southborough  
Board of Health  
9 Cordaville Road, Lower Level  
Southborough, MA 01772-1662**

Phone: (508) 481-3013

**Minutes of the Southborough Board of Health**

**Meeting Minutes**

May 6, 2025 – Board of Health – Virtual Meeting – 11:00 am

**Present:**

Board Members, Chelsea Malinowski, Dr. Safdar Medina, Dr. Liz Zulick; Health Director, Taylor West; Health Agent, Chris Craig; Business Administrator, Barbara Spiri

Also in Attendance: Member of the Neary Building Committee, Mark Davis; Regional Epidemiologist/Shared Service Coordinator, Makayla Petty

**Opening:**

The meeting of the Board of Health was called to order at 11:00 am by Ms. Malinowski.

**Topic: Approval of the 4/8/25 Meeting Minutes**

**Action: Ms. Malinowski made a motion to accept the minutes as presented from the 4/8/25 meeting. Dr. Medina seconded the motion and voted aye. Ms. Malinowski voted aye. Vote: 2-0**

**Topic: Neary Building - Special Town Meeting Preparation**

**Discussion:** Ms. Malinowski stated the testing of the landfill and monitoring wells fall under DPW and DEP. Should any issues arise in the testing, the Board of Health may become involved. Mr. Davis, Neary Building Committee member, provided an overview for the Board of Health. His slides included the proposed new location for the school and new locations for the monitoring wells. He answered questions and concerns the board members had.

**Topic: Summer Camp Update**

**Discussion:** Mr. Craig has received many applications. The due date for submission is May 16<sup>th</sup>.

**Topic: Food Permits**

**Discussion:** Many permits have been issued. There are still few that need to be submitted.

**Topic: Health Directors Performance Evaluation**

**Discussion:** Information provided by the board members will be compiled by Ms. Malinowski and presented at the June meeting.

**Topic: Body Works Regulations**

**Discussion:** The regulations are still in progress. Ms. West will be meeting with the Police Chief soon.

**Topic:** **Greater Boroughs Public Health Budget Options for FY26**

**Discussion:** Makayla Petty, Regional Epidemiologist/Shared Service Coordinator, presented two options which included staffing, supplies & training, software, and nursing hours. Discussions on this topic will continue.

**Topic:** **Mission Statement**

**Discussion:** Other health departments have a mission statement and Ms. West feels Southborough should have one as well. She will send it to the board members for comments.

**Topic:** **2 East Main Street Project Update**

**Discussion:** A new hearing will be held on June 11, 2025.

**Topic:** **Meeting Schedule**

**Saturday, May 10, 2025 – 8 :00 am - Special Town Meeting – Neary Building  
Committee – Algonquin Regional High School**

**Tuesday, June 10, 2025 – 12:00 pm - BOH Meeting & Public Hearing - Virtual**

**Topic:** **Public Comment**

**Discussion:** Public comments were not brought before the board.

**Ms. Malinowski made a motion to adjourn the meeting at 12:05 pm. Dr. Medina seconded the motion and voted aye. Dr. Zulick voted aye. Ms. Malinowski voted aye. Vote: 3-0.**

Respectively submitted by Barbara Spiri, Business Administrator and edited by Chelsea Malinowski.