

**Capital Planning Committee**  
**May 2, 2022**  
**Virtual Meeting held via Zoom**

Voting Members Present: Jason Malinowski (Chair), Lisa Braccio, Jeffrey Hark, Joseph Palmer, Karen Wheeler

Non-present: Tony Schoener

Ex-officio members Present: Mark Purple, Brian Ballantine

Non-Member Speaker : Moderator Paul Cimino

### **I. Call Meeting to Order**

At 8:30 p.m. Mr. Malinowski called the Capital Planning meeting to order.

### **II. Approval of Meeting Minutes from April 4, 2022**

Mr. Malinowski motioned to approve the minutes as edited. 2nd by Mr. Braccio. The Committee voted 5-0 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

### **III. 2022 Annual Town Meeting Updates**

#### **a. Northborough Road Culvert**

Bids for the project exceeded the approved funding by 80k; an increase in the cost of the project was related to an increase in the cost of materials and the project could no longer be done in-house by the DPW. The Committee queried whether the ARPA state funds earmarked for this project (70K from the Division of Fish and Wildlife) could be held in hopes a better bid could be solicited later in the year/s in a less harried materials market, or could be diverted to another already properly funded project; consensus was to revisit the project after the Annual Town Meeting.

Mr. Malinowski made a motion that the Capital Planning Committee recommend that the Select Board remove the 38k general fund place holder for the Northborough Culvert, and replace that with a zero. Seconded by Mr. Palmer. The Committee voted 5-0 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

#### **b. Newton Street Water Main**

The bids received upon the project had brought the estimated cost down from 2.663M to a 2M actual, reducing the borrowing amount to \$1,026,406. The Town Moderator Mr. Cimino advised the warrant article be amended by motion at the Town Meeting.

Mr. Malinowski made a motion that the committee support an amendment to the amount to be appropriated related to the Newton Street Water Main Article 15 to an even 2 million. Seconded by Mr. Palmer. The Committee voted 5-0 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

**c. Updates/removals due to gifts received**

Additional PILOT gifts from St. Marks and Fay Schools were enough to defer 78k of costs, covering a fire pick-up truck (60k, previously covered by the Ambulance fund), portable radios (14k, fire dept.), and an additional 4k toward a fire equipment box. A gift for fire PPE (20K, Fay) had been previously accounted for. The ambulance fund would now be recommended to fund a police cruiser of the same amount as the fire pick-up truck.

**d. Citizen's petition article related to road funds**

There will be discussion of a Warrant article in relation to the role of the Public Works Planning Board oversight of road projects, and Capital's responsibility to the same project oversight.

**e. Remaining questions from Committee in advance of ATM**

None

**IV. Discussion and vote re: Neary School - Feasibility Study Town Meeting article**

The Committee discussed the 950k school feasibility study at the Neary site being brought by the newly formed Neary Building Committee, including the scope, cost variability, MSBA reimbursement, and the ramifications involving other facilities which might be affected.

Mr. Palmer made and withdrew a motion related to Article 15.

Mr. Hark made a motion to support Warrant Article 16 for the Neary School Feasibility Study. Seconded by Ms. Wheeler. The Committee voted 3-0-2 by roll call vote to approve the motion. [Braccio, abstain; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, abstain]. Abstentions were due to members casting their votes on the matter in other committees.

**V. Public Comment**

None

**VI. Meeting Schedule**

TBD based upon upcoming events.

## **VII. Other Business that may properly come before the Committee**

None.

## **VIII. Adjournment**

Mr. Malinowski made a motion to adjourn at. 9:52pm. Seconded by Ms. Braccio. The Committee voted 5-0 by roll call vote to approve the motion. [Braccio, aye; Hark, aye; Palmer, aye; Wheeler, aye; Malinowski, aye].

Minutes submitted by Joseph Palmer Committee Member.

## **Documents Referenced During Meeting:**

- 1) Meeting Minutes from April 4, 2022
- 2) Capital amendment worksheet for Town Meeting Articles 13 & 15