

**Southborough ARPA Committee
April 26, 2022
Virtual Meeting held via Zoom**

Voting Members Present: Andrea Hamilton (Chair), Meme Luttrell (Vice Chair), Tim Martel, Joe Palmer, Anne Rubenstein, Tony Schoener

Non-member Speakers:

Call to order

The meeting was called to order by Ms. Hamilton at 7:30.

I. Review Fund Request Log

There was no new submissions.

II. Review and Discuss results from Survey

None.

III. Proposal Discussion: review proposals, review answers to proposal questions, and identify any remaining questions (vote may be taken).

Ms. Hamilton led a review of the status of proposals in the ARPA request tracker, and financial results. The Committee discussed proposals and made changes to amounts and inclusion status toward a final report to the Select Board. The Committee voted to support the resulting list (ARPA Request Tracker April 26, 2022) as the recommendations to the Select Board.

Mr. Palmer made a motion to accept the figures and recommendations from the ARPA Request Tracker April 26, 2022 to the select board. Seconded by Ms. Rubenstein. The Committee voted 6 - 0 by roll call vote to approve the motion. [Hamilton, aye; Luttrell, aye; Martel, aye; Palmer, aye; Rubenstein, aye; Schoener, aye].

Ms. Hamilton was designated to notify the Select Board of the decision.

IV. Evaluation approach discussion (vote may be taken)

Included in the general discussion.

V. Discuss/Prepare final report and presentation for select board (vote may be taken)

Ms. Hamilton reviewed the necessary criteria for the final report/recommendations to the Select Board. Ms. Hamilton volunteered to lead preparation of a presentation for the Select Board in the next meeting.

VI. Next Steps

Discussed above.

VII. Administrative business

Minutes of April 14, 2022.

Mr. Palmer made a motion to accept the submitted minutes for April 14, 2022 as written. Seconded by Ms. Latrell. The Committee voted 5 - 0 by roll call vote to approve the motion. [Hamilton, aye; Luttrell, aye; Martel, not available at time of vote; Palmer, aye; Rubenstein, aye; Schoener, aye].

VIII. Unfinished business

None

IX. New Business

a. Public Comment

None

b. Next meeting

Tuesday May 3, 2022.

IX. Adjournment

Mr. Palmer made a motion to adjourn at 8:46 pm. Seconded by Ms. Luttrell. The Committee voted 5 - 0 by roll call vote to approve the motion. [Hamilton, aye; Luttrell, aye; Martel, not available at time of vote; Palmer, aye; Rubenstein, aye; Schoener, aye].

Minutes submitted by Joseph Palmer Committee Member.

Documents Referenced During Meeting:

- 1) ARPA Request Tracker April 26, 2022