

Southborough Trails Committee Meeting Minutes

Meeting Date: Thursday, April 24, 2025

Meeting Time: 7:30 PM

Meeting Location: Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

Meeting Called by: Kathryn McKee

Note Taker: Satyendra Sharma

Absent: none

Attendees: Kathryn McKee, Satyendra Sharma, William Warren, Thomas Marcoulier

Visitors: Sam Stivers

1. Call the meeting to order - Meeting started at 7:32 PM

Roll call - Satyendra Sharma –present, William Warren – present, Tom Marcoulier and Kathryn McKee – present.

2. Approve Minutes from 03/20/2025

- Will Warren made the motion to approve minutes from 03/20/2025, Tom Marcoulier seconded. Vote- Will Warren – yes, Satyendra Sharma – yes, Tom Marcoulier – yes, Kathryn McKee – yes. Minutes approved 4-0.

3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving

- Paving is done for the trail parking and is part of our match for the Mass Trails Grant
- Parking signage will be completed in early May
- Trail interpretative signage is pending and needs some research for vendors. Will be taken up during next meeting.

4. Peninsula Trail Phase II, next steps project kick-off

- Beals is working with the structural engineer to work through a question about bridge height related to the 100-year flood level requirements
- Beals and Thomas to finalize the bid document once that topic is worked through
- AMC Bay Circuit Trail Coordinator reached out to Trails Committee to see if volunteers are needed. Proposed June 8th. The Committee could start to do some prep work along the trail near the boardwalk in advance that date.

5. Fay School Student Volunteers to help assemble benches for Earth Day

- Students from Fay school completed the bench assembly work on April 22, 2025

6. Volunteer Recruitment for Committee vacancy

- Kathryn reached out to the person and the person will let us know her interest level on being a volunteer.

7. Closing out any outstanding projects

- Committee to review interpretive signage that we want to put along the open channel.
- Need to review the information Isabella circulated

8. DCR MOA work plan

- Tom Marcoulier is still working on the Work Plan and will be taken up in the next meeting

9. Committee business related to maintenance, trail abutters, website, policies

- Will will be exploring resources to help us create a map for the peninsula trail (top priority) and other trails as throughout town
- Trail maintenance work is needed off of Bigelow Road
- Yoga on the trail to be organized this year also
- Trail orienteering
- Friends of Westborough mentioned Southborough's involvement in BWALT trail

10. Schedule next meeting

- Tuesday May 6, 2025 at 7:30 PM

11. Adjournment

- Motion to adjourn meeting -moved the motion by Tom Marcoulier. Will Warren – seconded. Roll Call – Satyendra Sharma – yes, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 4-0.
- Meeting adjourned at 8:08 PM