

## **Southborough Trails Committee Meeting Minutes**

**Meeting Date:** Thursday, April 24, 2025

**Meeting Time:** 7:30 PM

**Meeting Location:** Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

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**Meeting Called by:** Kathryn McKee

**Note Taker:** Satyendra Sharma

**Absent:** none

**Attendees:** Kathryn McKee, Satyendra Sharma, William Warren, Thomas Marcoulier

**Visitors:** Sam Stivers

**1. Call the meeting to order** - Meeting started at 7:32 PM

**Roll call** - Satyendra Sharma –present, William Warren – present, Tom Marcoulier and Kathryn McKee – present.

**2. Approve Minutes from 03/20/2025**

- Will Warren made the motion to approve minutes from 03/20/2025, Tom Marcoulier seconded. Vote- Will Warren – yes, Satyendra Sharma – yes, Tom Marcoulier – yes, Kathryn McKee – yes. Minutes approved 4-0.

**3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving**

- Paving is done for the trail parking and is part of our match for the Mass Trails Grant
- Parking signage will be completed in early May
- Trail interpretative signage is pending and needs some research for vendors. Will be taken up during next meeting.

**4. Peninsula Trail Phase II, next steps project kick-off**

- Beals is working with the structural engineer to work through a question about bridge height related to the 100-year flood level requirements
- Beals and Thomas to finalize the bid document once that topic is worked through
- AMC Bay Circuit Trail Coordinator reached out to Trails Committee to see if volunteers are needed. Proposed June 8<sup>th</sup>. The Committee could start to do some prep work along the trail near the boardwalk in advance that date.

**5. Fay School Student Volunteers to help assemble benches for Earth Day**

- Students from Fay school completed the bench assembly work on April 22, 2025

**6. Volunteer Recruitment for Committee vacancy**

- Kathryn reached out to the person and the person will let us know her interest level on being a volunteer.

**7. Closing out any outstanding projects**

- Committee to review interpretive signage that we want to put along the open channel.
- Need to review the information Isabella circulated

#### **8. DCR MOA work plan**

- Tom Marcoulier is still working on the Work Plan and will be taken up in the next meeting

#### **9. Committee business related to maintenance, trail abutters, website, policies**

- Will will be exploring resources to help us create a map for the peninsula trail (top priority) and other trails as throughout town
- Trail maintenance work is needed off of Bigelow Road
- Yoga on the trail to be organized this year also
- Trail orienteering
- Friends of Westborough mentioned Southborough's involvement in BWALT trail

#### **10. Schedule next meeting**

- Tuesday May 6, 2025 at 7:30 PM

#### **11. Adjournment**

- Motion to adjourn meeting -moved the motion by Tom Marcoulier. Will Warren – seconded. Roll Call – Satyendra Sharma – yes, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 4-0.
- Meeting adjourned at 8:08 PM