

MINUTES

**Town of Southborough, MA
Meeting of the 21 Highland Future Use Committee
South Union School
Recreation Department, Room 2
21 Highland Street, Southborough MA 01772
Wednesday April 2, 2025, 7:00 PM**

- Attendees: Freddie Gillespie, Kristin LaVault, Kevin Miller, Destin Heilman
 - Absent: Alben Phillips, Lisa Braccio
- The meeting was called to order at 7:15 by F Gillespie.
- Recap meeting with SB
 - The Committee briefly discussed the interim report and its presentation at the upcoming Select Board meeting on April 15. The report had been previously circulated and reviewed in February and submitted to the Select Board.
 - An agenda will be posted so that all can attend; K LaVault will review the report with others available to address questions.
- Create Handout for ATM
 - Most of the meeting discussion focused on the information to be included on the handout for the April 10 Annual Town Meeting.
 - The following considerations were raised for inclusion:
 - The primary objective of the handout is to:
 - Promote the upcoming building tour open to all community members.
 - Provide a brief educational background about the building.
 - Promote the objectives and intent of the 21 Highland Future Use Committee.
 - Include a picture of the building for visual reference as some people are not familiar with the address.
 - Include a mention from the National Register Statement of Significance.
 - List past uses of the building.
 - The South Union School
 - The Arts Center of Southborough
 - The Recreation Center
 - Youth & Family Services
 - Community meeting space
 - Children's recreation
 - List next steps and key dates for the Committee to solicit public input on potential future uses.
 - The Committee agreed to not include details from the Current State Assessment that the Committee has been focused on over the last several months, or a list of potential future uses to maintain its position of neutrality.

- The Committee agreed that K LaVault would create a draft slide for review by F Gillespie by end of the week after the final date for the tour has been confirmed with John Parent, Director of facilities.
- Discuss timeline and format for Building Tour and Public Forum
 - Potential dates and times for the community tour were identified but required confirmation by J Parent; F Gillespie will follow up. He agreed to facilitate the first public tour with the intention of the Committee members to be enabled to hold additional tours in the future.
- **Chair Report**
 - There were no new updates that had not been previously discussed in the meeting.
- The next meeting date was set to coincide with the Select Board meeting on Tuesday, April 15 unless questions are raised, or significant changes are made to the content of the Town Meeting handout. This joint meeting is intended for the formal presentation of the 21 Highland Future Use Committee interim report.
- A motion was made to adjourn at 8:10 pm by K Miller and seconded by D Heilman; unanimously approved.
- Additional documents referenced: N/A