



**Town of Southborough**  
**Board of Health**  
9 Cordaville Road, Lower Level  
Southborough, MA 01772-1662

**RECEIVED**  
By kbattles at 12:35 pm, Apr 20, 2022

Phone: (508) 481-3013

**Minutes of the Southborough Board of Health**

Meeting Minutes  
March 25, 2022 –Virtual – 12:00 PM

**Present:**

Board Members Chelsea Malinowski, Nancy Sacco, Dr. Safdar Medina; Public Health Director, Dr. Heather Alker; Public Health Nurse, Taylor West

**Opening:**

The meeting of the Board of Health was called to order at 12:01 PM by Ms. Malinowski.

Topic: Public Comment – None

Topic: Vote to Approve Meeting Minutes: 1/4/22 – Amended, 3/8/22

Discussion: No changes

Vote: Ms. Malinowski moved to accept the 1/4/22 meeting minutes as Amended and the 3/8/22 meeting minutes as presented. Ms. Sacco seconded the motion. Sacco – aye, Malinowski – aye, passes 2-0.

Topic: Article 32 – Discussion of Adoption of Board/Committee Rules & Regulations

Discussion: Town Counsel Talerman joined the board for this discussion. Dr. Medina joined the meeting at 12:10 PM. Attorney Talerman explained that anytime the Board of Health would implement a rule or regulation, that the appropriate notice and public hearings would need to be done. This new bylaw would not trump any current authority that the BOH has, therefore there is no risk of the BOH not being able to act accordingly. The board concurred and no further action was needed.

Topic – Town Meeting Safety Protocols

Discussion: Town Clerk Jim Hegarty joined the board for this discussion. Jim explained that if we do Town Meeting in the auditorium at Algonquin, it can seat 900 people. Historically, most Town Meetings have around 300-400 attendees. Mr. Hegarty does not believe anything on the warrant would prompt a larger than normal attendance. The Board discussed encouraging people to spread out and wear masks at their own discretion.

Vote: Ms. Malinowski moved that the Southborough Board of Health recommend encouraging mask wearing and distancing as people feel comfortable at Town Meeting. Ms. Sacco seconded, Sacco – aye, Medina – aye, Malinowski aye. Passes 3-0.

Topic: Virtual, Hybrid, and In-Person Meeting Options for Boards/Committees

Discussion: The Board discussed moving back to in-person meetings as boards and committees feel comfortable. Ms. Malinowski explained that the town is exploring using the Owl to allow for hybrid meetings going forward to



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allow for in-person and remote participation. Ms. West asked if after the BOH recommendation to allow for in-person meetings without restrictions if boards/committees could start meetings in person. Ms. Malinowski responded that all boards/committees still have to get permission from the Town Administrator to do so until the Select Board removes that stipulation.

Vote: Ms. Malinowski moved that the Southborough Board of Health recommend that boards and committees can start meeting in-person without restrictions. Ms. Sacco seconded, Sacco – aye, Medina – aye, Malinowski aye. Passes 3-0.

Topic: Recommendation for Third Party Vendors/Auditors for Food Establishments

Discussion: Dr. Alker explained that there are 3 establishments that have been visited/inspected multiple times by Ms. Legere and now it is recommended that the establishments engage with a third-party vendor to help assist them with some shortcomings.

Vote: Ms. Malinowski moved that the Southborough Board of Health authorize the health department to engage with the establishments to hire a third-party vendor to help them with compliance. Ms. Sacco seconded, Sacco – aye, Medina – aye, Malinowski -aye. Passes 3-0.

Topic: Upcoming Meeting Schedule

Discussion: Ms. Malinowski stated that the next regular meeting is 4/12/22 at 9:30 and that the Board will figure out if it will be in-person or remote. The next meeting after that is scheduled for 5/10/22.

Topic: Public Comment

Discussion: Mr. Litt, 48 Woodland Road, pointed out that is it a bad tick season and that the newsletter is not available on the town website.

Ms. Malinowski moved to adjourn at 12:28 PM. Ms. Sacco seconded, Sacco – aye, Medina – aye, Malinowski - aye. Passes 3-0.

Respectively submitted Chelsea Malinowski.

**Documents:**

None