

## ***Southborough Trails Committee Meeting Minutes***

**Meeting Date:** Thursday, March 20, 2025

**Meeting Time:** 7:30 PM

**Meeting Location:** Virtual Meeting, <https://www.southboroughtown.com/remotemeetings>

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**Meeting Called by:** Kathryn McKee

**Note Taker:** Satyendra Sharma

**Absent:** Thomas Marcoulier

**Attendees:** Kathryn McKee, Satyendra Sharma, William Warren

**Visitors:** None

### **1. Call the meeting to order** - Meeting started at 7:41 PM

Roll call - Satyendra Sharma –present, William Warren – present, and Kathryn McKee – present.

### **2. Approve Minutes from 02/27/2025**

- Will Warren moved motion to approve minutes from 2/27/2025, Satyendra seconded. Vote- Will Warren – yes, Satyendra Sharma – yes, Kathryn McKee – yes. Minutes approved 3-0.

### **3. Peninsula Trail Phase I, MassTrails grant, project update: signage and grant extension, paving**

- Paving company has reached out to the Trails Committee to set up a time to complete the parking paving
- Meeting could be scheduled in late March or early April 2025
- Next meeting signage language will be discussed

### **4. Peninsula Trail Phase II, next steps project kick-off**

- MWRA has not yet responded to the sketch of the bridge that was submitted by Beals and Thomas.
- Melanie will send the updated documentation that needs to be included in the bid
- AMC reached out to Trails Committee to see if we still need volunteers to help us build the natural surface trail. Kat to reach out to confirm dates.

### **5. Volunteer Recruitment for Committee vacancy**

- Kathryn reached out to the person and the person will let us know her interest level on being a volunteer.

### **6. Closing out any outstanding projects**

- Home Depot will deliver the cut lumber for the boardwalk on will be Friday March 28, 2025

**7. DCR MOA work plan**

- Tom Marcoulier is still working on the Work Plan and will be taken up in the next meeting

**8. Committee business related to maintenance, trail abutters, website, policies**

- Need a map resource for Trails Kiosk and Will is looking for a resource to create map
- Bench installation would be taken up in the next meeting
- Should Yoga on the Trails or guided hike be taken up this year again.

**9. Schedule next meeting**

Thursday April 10, 2025 at 7:30 PM

**10. Adjournment**

Motion to adjourn meeting -moved the motion by Kathryn McKee. Will Warren – seconded. Roll Call – Satyendra Sharma – yes, Will Warren – yes, Satyendra Sharma – yes and Kathryn McKee – yes. Motion approved 3-0.

Meeting adjourned at 7:58 PM