

**Town of Southborough, MA
Meeting of the Scholarship Advisory Committee**

MINUTES

**Tuesday March 11th
6:00pm
Public Safety Building
33 Cordaville Road, Southborough MA 01772**

1. Call to order 6:00pm
Attendance: Isabelle Murphy(speaker phone), Stephanie Butler, Lisa Braccio, Christine Pearson, Maria Vagnini(Zoom)
Quorum met
2. Agreed to approve meeting minutes at end of session due to Isabelle Murphy having limited time to attend meeting.
3. Isabelle gave brief overview of application, discussed if updates need to be done and a timeline to be reviewed. We reviewed the 2024 application letter. The deadline to apply will be Friday, May 9th. FAFSA needs to be removed because it is a different model now. Paragraph four and the EFC will need to be removed from the application.
4. Isabelle will reach out to the Guidance Office at ARHS to see how we can determine financial needs for a student.
5. Lisa confirmed Katie Barry is free to help us organize the incoming applications at the Town House. Stephanie will reach out to Katie to see if we can streamline the applications for the purpose of eliminating any duplications when printing by the committee after redaction of names.
6. Lisa discussed the need to fundraise for a possible new scholarship. Details to follow if the scholarship is created.
7. Balance of scholarships:
 - A) L Hubley = \$2,160.00
 - B) Carroll Harris = \$1,989.11
 - C) Town Scholarship - \$583.93
8. Motion to pass meeting minutes on June 4, 2024. Motion passed. All in favor.
9. We can try to put together a 3 minute clip for social media. To show what the committee does. Come up with ideas for the next meeting. May add a plea for donations.
10. Adjournment Motion passed. All in favor

Submitted by: Stephanie Butler