



**Town of Southborough
Board of Health**
9 Cordaville Road, Lower Level
Southborough, MA 01772-1662

Phone: (508) 481-3013

Minutes of the Southborough Board of Health

Meeting Minutes

March 8, 2022 – Board of Health – Virtual – 9:00 AM

Present:

Board Members Chelsea Malinowski, Nancy Sacco, Dr. Safdar Medina; Public Health Director, Dr. Heather Alker; Public Health Nurse, Taylor West; Administrative Assistant, Barbara Spiri

Also in Attendance: Southborough Selectman Andrew Dennington; Southborough Residents Deb Demuria, Lisa Dunderdale, Timothe Litt,

Opening:

The meeting of the Board of Health was called to order at 9:04 AM by Ms. Malinowski.

Topic: Public Comment

Discussion: Timothe Litt, Southborough Resident, expressed his opinion about the Board of Health returning to in-person meetings.
Andrew Dennington, Southborough Selectmen, brought up the discussion of boards posting rules and regulations before adopting them. (Emergency rules and regulations are exempt.) Ms. Malinowski will talk to Town Counsel and put the item on the next agenda.
Deb DeMuria informed the Board about noise issues. The Health Department set up a policy for noise (outside of the by-law). Ms. DeMuria reminded the Board noise isn't just industrial but there are other issues. Examples she gave were large lawn equipment, riding leaf blowers, etc.

Topic: Approval of Meeting Minutes

Action: Ms. Malinowski moved to approve and release meeting minutes from the 2/2/22, 2/8/22, and 2/15/22 meetings as presented. Ms. Sacco seconded the motion. Vote: Ms. Malinowski – yes, Ms. Sacco – yes, and Dr. Medina – yes.

Topic: Food Inspections

Discussion: Dr. Alker told the Board there are food establishments that have had violations that required additional inspections. Third party auditors would do frequent inspections. She said she would obtain a list of vendors Food Inspector Ms. Legere has used. Dr. Alker did tell the Board that Southborough did receive a \$4,500 grant from the FDA for food safety education.



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Action: Ms. Malinowski made a motion for the Southborough Health Department to engage with a third-party auditor to work with food establishments that have repeated violations. Dr. Medina seconded the motion. **Vote: Dr. Medina – yes, Ms. Sacco – yes, and Ms. Malinowski – yes.**

Topic: Ken’s Expansion & Noise

Discussion: Dr. Alker said Planning and Zoning Board are looking at enclosing truck bays to reduce noise. Ken’s has asked residents to call when the noise is loud. Ms. Dunderdale stated the trucks cannot just sit and idle – the must be moving. She is hoping to write this into the noise by-law. Dr. Alker stated the final draft should be ready this week. Ms. Sacco said the residents have been dealing with this issue for a long time and she would like to it resolved. Ms. Sacco will act as a Representative of the Board. She will visit the site.

Topic: Tobacco Regulations

Discussion: Dr. Alker said Olivia Dufour is working with towns to update tobacco regulations. Many are not up to date. Dr. Alker is hoping to complete the document before summer begins.

Topic: New Health Director Job Description

Discussion: Ms. Malinowski would like a ninth bullet added to “essential job functions”. This would require the PHD to perform inspections (septic). The other two board members do not agree.

Action: Ms. Malinowski moved to accept the revised job description and revisit it if an appropriate time for regionalization presents itself. Ms. Sacco seconded the motion. **Vote: Ms. Sacco – yes, Dr. Medina – yes, and Ms. Malinowski – yes.**

Topic: MetroWest Health Foundation Grant Award

Discussion: Dr. Alker informed the Board the department will use some of the grant for home test kits for employees and possibly teachers.

Topic: Town Meeting Safety Protocols

Discussion: Town Meeting will be held at Algonquin School on May 4th (and 5th if needed). Ms. West recommends leaving distancing in place. Households can sit together.

Topic: Director/Nurse Report

Discussion: Ms. West reported the numbers are going down. There were 589 cases in January and 82 in February. The number of cases reported does not always include the rapid test results. Many of these are not reported. Worcester County is considered low risk for transmission.



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Topic: **The Board selected the following tentative dates:**
Friday, March 25, 2022 – 12:00 PM – Special Meeting (Warrant Article & Town Meeting)
Tuesday, April 12, 2022
Tuesday, May 10, 2022

Topic: **Public Comment**

Discussion: Mr. Litt shared his knowledge about trucks with the Board.

Ms. Malinowski made a motion to adjourn the meeting. Ms. Sacco seconded the motion. Vote to end the meeting: Ms. Malinowski – yes, Ms. Sacco – yes, and Dr. Medina – yes. The meeting was adjourned at 10:52 AM.

Respectively submitted by Barbara Spiri, Administrative Assistant and edited by Chelsea Malinowski.

Documents:

Draft - Public Health Director Job Description