

**MASTER PLAN IMPLEMENTATION COMMITTEE (MPIC)**  
**MEETING MINUTES**  
**Thursday, February 27<sup>th</sup> 2025**

**Members Present:** Debbie DeMuria, Sam Stivers, Will Warren, Judith Watson

## CALL TO ORDER:

Ms DeMuria called the Master Plan Implementation Committee (MPIC) meeting to order at 5:43 PM.

Roll Call: Ms. DeMuria-Present, Mr. Stivers-Present, Mr Warren-Present, Ms. Watson-Present.

## 1. Meeting with Planning Board

- Ms. DeMuria summarized the discussion of the semi-annual MPIC Report at the February 24<sup>th</sup> Planning Board, notably:
  - The dashboard data, providing a more quantitative assessment of progress, was well received
  - The Planning Board (PB) did not immediately accept the proposal, previously agreed with Meme Luttrell (Chair of the PB) to transfer responsibility for the Sustainability goals/recommendations from the Select Board to the PB. This will be discussed at a later date.
  - **Action: Carry forward to mid-2025 MPIC report-DD**
  - The PB chose not to offer feedback on MPIC priorities or other topics that the MPIC should be focusing on.
  - The MPIC members expressed disappointment at the lack of engagement from the PB but agreed that the ongoing support to boards/commissions in delivering the Master Plan remains a very important activity.

## 2. Analysis of goals & recommendations, updates

- Ms. Watson outlined the previously discussed focus for the MPIC over the next 3 months, notably to meet with each board/commission prior to an early summer meeting with the Select Board and:
  - Share the current status of goals/recommendations as captured in the tracker/dashboard
  - Solicit confirmation of commitment to the assigned goals/recommendations
  - Validate the timeline/funding requirements
  - Understand issues/concerns
- Mr. Stivers reported that he and Ms. Watson had met with Greg Martineau (Schools Superintendent) and confirmed that excellent progress is being made with their goals/recommendations

### 3. Approve meeting minutes

- The draft minutes of the January 30<sup>th</sup> were accepted.
- Mr. Stivers made a motion to approve the minutes. Mr. Warren seconded the motion. The motion passed 4-0. Ms. DeMuria-Yes, Mr. Stivers-Yes, Mr. Warren-Yes, Ms. Watson-Yes.

**4. Any new or future business of the committee**

- Ms. DeMuria is looking to include something in the Town newsletter. Mr. Stivers suggested the annual MPIC report.

**Action:** Follow up with Mark Purple's office-PP

50                   • The next MPIC meeting will be on Thursday, April 10<sup>th</sup> 2025 at 5:30pm. Mr. Stivers will take  
51                   the minutes  
52

53                   **5. Public Comment**

54                   • None  
55

56                   **MOTION TO ADJOURN:**

57                   Mr. Stivers made a motion to adjourn the meeting. Mr. Warren seconded the motion.  
58                   Motion passed 4-0. Ms. DeMuria-Yes, Mr. Stivers-Yes, Mr Warren-Yes, Ms. Watson-Yes.  
59                   The meeting was adjourned at 6.15pm  
60

61                   **Documents Used:**

62                   None