

**Town of Southborough
Capital Planning Committee
School Research Subcommittee
February 4, 2022
12:30 p.m.
Remote Meeting**

MEETING MINUTES

1
2 Present: Jason Malinowski (JM), Kathy Cook(KC), Keturah Martin (KM) (voting members)
3 Greg Martineau (GM), Keith Lavoie (KL) (non voting members)
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5 Absent: None

6 **Agenda:**

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8 I. Call Meeting to Order
9 II. Approve minutes from 1/10/22 and 1/25/22
10 III. Superintendent's Update of MSBA SOI
11 IV. Chair's Update – Update on Town Space Needs Study
12 V. Vote on final report for February School Committee Meeting including discussion of pre-meeting
13 communications to public
14 VI. Public Comment
15 VII. Other Business
16 VIII. Adjournment

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18 The Meeting was called to order at 12:37 p.m.

19 Jason Malinowski chaired the meeting.

20 **Item II.** Minute approval

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22 Minutes from 1-10-22 and 1-25-22 (as edited) were approved with 3-0 roll call vote. JM made
23 motion to approve and KM seconded.

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25 **Item III.** Superintendent's MSBA SOI Update

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27 Superintendent Martineau informed the committee that we had not heard from the MSBA
28 regarding the Neary SOI submitted last year. We expect to receive decision from the MSBA no
29 later than their 3/3 meeting. Committee discussed various options of going forward with and
30 without MSBA. It appears we will not have MSBA decision when we present our report to full
31 School Committee on 2/9.

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33 **Item IV.** Chair Update on Town Space Needs Study

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35 JM updated us on feedback received after public presentation of the Town Space Needs Study.
36 Feedback has been received from individuals as committees have not been able to meet to
37 formulate a committee response. JM stated that he believes that some of the issues raised after

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38 the Study was presented are being discussed with certain affected departments in a
39 constructive manner.

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41 **Item V. Report to School Committee**

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43 The remainder of the meeting was spent discussing the slides to be used in our report to the
44 School Committee on 2/9. Discussion included (1) how to incorporate financial/MSBA
45 discussion and (2) assignment of speaking roles. Various edits and reordering of slides were
46 agreed to. Committee agreed that emphasis needs to be made at the 2/9 meeting on next step
47 which is formulating a new ad-hoc building committee. GM confirmed that the charge for that
48 new committee was on the agenda for 2/9 to be discussed and hopefully approved. Committee
49 agreed that our work will be complete after the 2/9 presentation to the School Committee.

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51 The Committee proposed various edits to the draft KC memo on the pros and cons of the MSBA
52 program. All edits were accepted by the Committee. JM moved to accept the edited MSBA
53 memo drafted by KC and to submit it to the full School Committee. KM seconded the motion.
54 Roll call vote – 3-0.

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56 Item VI. Public Comment

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Item VII. Other Business

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63 Item VIII. Adjournment

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71 Minutes prepared by Kathy Cook

72 Documents discussed/referenced at the meeting: (1) Draft report of subcommittee to the School
73 Committee ; (2) MSBA memo discussing pros and cons of participating in the MSBA process