



**Town of Southborough
Board of Health
9 Cordaville Road, Lower Level
Southborough, MA 01772-1662**

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Minutes of the Southborough Board of Health

Meeting Minutes

January 12, 2022 – Board of Health at Personnel Board Meeting – Virtual – 9:00 AM

Present:

Board Members Chelsea Malinowski, Dr. Safdar Medina; Public Health Director, Dr. Heather Alker; Public Health Nurse, Taylor West

Opening:

The meeting of the Board of Health was called to order at 10:01 AM by Ms. Malinowski.

Topic: **Discussion on job description for Nurse/Assistant Health Director/Outreach Coodinator**

Discussion: Personnel Board Chair Mr. Rubenstein welcomed the Board of Health to the discussion. There were no further questions from the Personnel Board on the position. The Personnel Board voted unanimously to accept the new job description (3-0).

Ms. Malinowski made a motion to adjourn the meeting. Dr. Medina seconded the motion. Vote to end the meeting: Ms. Malinowski – yes, Dr. Medina – yes. The meeting was adjourned at 10:04 AM.

Respectively submitted by Chelsea Malinowski.

Documents:

Nurse/Assistant Health Director/Outreach Coordinator proposed job description