

## **NOTICE OF OPEN MEETING**

### **MetroWest Regional Transit Authority Advisory Board 15 Blandin Avenue Framingham, MA 01702**

In accordance with M.G.L. Chapter 30A, §20, as modified by Executive Order of the Governor dated March 12, 2020, the MetroWest Regional Transit Authority (MWRTA) hereby gives notice that it will hold an open meeting of the Advisory Board on **Monday, March 31, 2025 at 11:00 A.M.**

#### **Join the Zoom meeting:**

**On-site at 15 Blandin Avenue, 3<sup>rd</sup> Floor Conference Room, Framingham, MA  
or  
Virtually from your computer, tablet or smartphone.**

<https://us06web.zoom.us/j/84484240453?pwd=JhkDICLiOAYm7gjs0cg7MQoXDWvztz.1>

Meeting ID: 844 8424 0453  
Passcode: 984340

**Dial by your location**  
+1 646 931 3860 US

Meeting ID: 844 8424 0453  
Passcode: 984340

#### **ANTICIPATED AGENDA** **Monday, March 31<sup>st</sup> at 11:00AM**

1. Call to Order: Chair Joe Nolan, presiding
2. Roll Call; Declaration of Quorum
3. Public Questions/Comments (2 minute individual limit)
4. Review and Approval of Meeting Minutes – December 17, 2024
5. Administrator’s Report - Discussion
6. Fixed Route & Demand Response Contract Award FY26-FY30 – Discussion/Approval
7. FY25 YTD Report & Draft FY26 Budget – CFO – Discussion/Approval
8. Administrator Contract Matters– Discussion/Approval
  - a. Authorization of Use of Non-Revenue Vehicle In Lieu of Annual Auto Allowance
  - b. Adoption of Annual Performance Evaluation Procedure
  - c. Adoption of Optional Performance Bonus Not-to-Exceed Amount
9. Board Member Comments
10. Scheduling of Next Meeting
11. Adjournment