

Approved 4.7.22

Southborough ARPA Committee

March 24, 2022

Virtual Meeting held via Zoom

PUBLIC FORUM

Committee members in attendance: Andrea Hamilton (Chair), Meme Luttrell (Vice Chair), Joe Palmer, Anne Rubenstein, Tony Schoener, John Wood, Tim Martel

Forum attendees: Jean Bernard, Kevin Miller, Matt Probst, Sali H, Kat McKee

Committee chair, Ms. Hamilton gave a brief introduction

- ARPA (American Rescue Plan Act) committee composition:
 - 1 Advisory Committee member
 - 1 Economic Development Committee member
 - 1 Planning Board member
 - 2 Capital Planning Committee members
 - 2 residents not currently sitting on any other board or committee
- The committee charge:
 - Provide a recommendation to the Select Board on the expenditure of approximately \$3,051,241 in ARPA funding by May 16,2022
- The allowable uses for funding
 - Public health emergency or its negative impact
 - Essential workers
 - Infrastructure
 - Lost revenue due to pandemic

OPENED FORUM UP FOR PUBLIC COMMENT:

- Kevin Miller 18 Latisquama Rd commented that the survey was simple and straightforward which he appreciated however monetary figures were not attached to the projects which could influence the ranking of the projects. The projects range from mid-6 figures to a couple thousand dollars and Mr. Miller thought that perhaps some of the less expensive projects would be rated higher if the costs were included. Mr. Miller referred to the project funding request submitted by the Historical Commission for example, signage to designate the newly created historic district which at 26K is less than one percent of the total ARPA funding. Ms. Hamilton responded the committee discussed including monetary figures in the survey and decided not to include on the survey but certainly project cost will be part of the evaluation process.
- Kat McKee 18 Walnut Drive asked whether the committee has decided to recommend small projects, large projects or a combination. Ms. Hamilton responded that the committee has yet to make that decision. Ms. McKee inquired about the timeline to which Ms. Hamilton responded that the committee's expenditure recommendations must be presented to the Select Board by May 16, 2022, funds must be committed by the end of 2024 and fully expended by the end of 2026. Ms. McKee then asked if the committee would be seeking additional information on projects if needed and Ms. Hamilton answered yes.

7:55 PM Mr. Martel left meeting to attend Advisory Committee meeting

Motion made by Ms. Luttrell to adjourn at 8:01 p.m. Seconded by Mr. Wood

Roll Call Vote: Mr. Palmer-aye, Ms. Luttrell – aye, Ms. Rubenstein – aye Mr. Wood- aye, Mr. Schoener -aye and Ms. Hamilton-aye.

Documents used at this meeting:

- Committee overview slides

Respectfully submitted by Meme Luttrell