

1. 6:30 P.M. Select Board

Documents:

[2025.01.20 SB AGENDA.PDF](#)  
[2026.01.20 SB MEETING PACKET.PDF](#)

**Town of Southborough, MA  
Meeting of the Select Board  
January 20, 2026 6:30 PM  
McAuliffe Hearing Room  
Town House, 17 Common Street, Southborough, MA**

Those wishing to watch or participate remotely can do so by accessing the meeting link at:  
<https://ma-southborough.civicplus.com/674/Virtual-Meetings>

**I. Call Meeting to Order**

**II. Public Comment**

**III. Scheduled Appointments (*Board may vote*)**

- a. 6:30 PM – Doug Manz, Affordable Housing Trust update

**IV. Reports**

- a. Chair's Report
- b. Members' Reports
- c. Town Administrator Report

**V. Consent Agenda**

- a. Approve IAC recommendation to change retiree health insurance plans; leave MA Strategic Health Group
- b. Approve IT Director recommendation for new A/V system in McAuliffe Hearing Room
- c. Approve 2026 schedule for office hours [February through June]
- d. Accept \$200 donation on behalf of the Fire Department for the Ambulance Fund
- e. Approve Executive Session Meeting Minutes: January 6, 2026

**VI. Other Matters (*Board may vote*)**

- a. DEP Letter requesting additional sampling/risk assessment for Parkerville Road landfill
- b. Update on scope for governance study
- c. Revised financial policies for consideration of approval
- d. Continued discussion of March 2<sup>nd</sup> Special Town Meeting

**VII. Adjournment**

Andrew R. Dennington, II, Chair

**UPCOMING MEETINGS**

*January 24, 2026*

*February 3, 2026*

# TOWN OF SOUTHBOROUGH



## OFFICE OF THE SELECT BOARD

TOWN HOUSE • 17 COMMON STREET • SOUTHBOROUGH, MASSACHUSETTS 01772-1662  
(508) 485-0710 • FAX (508) 983-7752 • [selectboard@southboroughma.gov](mailto:selectboard@southboroughma.gov)

**DATE:** January 14, 2026  
**TO:** Honorable Select Board  
**FROM:** Mark Purple, Town Administrator  
Brian Ballantine, Finance Director  
**RE:** Retiree Health Care

Two years ago, the Town made a deliberate decision to join the Massachusetts Strategic Health Group (MSHG) and initiate retiree insurance coverage with Aetna (effective 1/1/2024). At that time, the Participation Agreement included an initial two-year commitment with limits on annual rate increases. Participation in a larger pooled group (34 entities) was presented to reduce volatility, spread risk, and provide greater long-term rate stability for both active employees and retirees. Based on the information available at the time through our then insurance consultant (NFP), joining MSHG was a reasonable cost-effective decision.

Following the conclusion of the initial two-year period and the expiration of the contractual rate increase limitations, the Town experienced a 66 percent rate increase from Aetna for the current year effective 1/1/2026. This level of increase is not sustainable and materially alters the cost assumptions under which the Town entered MSHG.

Importantly, this increase does not appear to be isolated to MSHG. The Town has learned that the Town of Acton, which does not participate in a health insurance group, also received a 66 percent rate increase from Aetna. This suggests that broader market forces, rather than local utilization alone, are driving pricing volatility. The benefit of pooling has therefore not translated into the rate stability originally anticipated.

As the Town evaluated the renewal and its options, several structural limitations became apparent. Under the MSHG arrangement, the Town is required to use the group's designated broker for Aetna coverage. While that firm previously served as the Town's broker of record, the Town no longer has the ability to seek independent advice, alternative quotes, or competitive bidding for Aetna coverage within the MSHG structure.

As a result, the Town did not receive advance warning of the magnitude of the increase, nor was the renewal competitively bid or fully vetted through the Insurance Advisory Committee in a timely and effective manner. While the Town has since replaced this broker for all other benefit lines, the MSHG contract does not allow a change in broker for Aetna coverage.

The MSHG Participation Agreement permits a full withdrawal from the consortium, provided that the participant has completed at least two full plan years and meets specific notice and voting requirements. For a withdrawal effective June 30, 2026, the Town must provide written notice of intent by January 1, 2026, followed by formal notice of a vote by the Appropriate Public Authority by February 1, 2026.

The Town has provided the 1/1/26 initial “warning” notice so we could protect our interest. We recommend the Board approve giving the final notice of withdrawal as required by 2/1/2026.

A June 30, 2026 withdrawal would require addressing retiree coverage mid-year. We currently have an offer from Blue Cross Blue Shield to offer an alternative policy with the same level of benefits at a slightly smaller annual premium (an 8.39% reduction). This alternative was unanimously voted and supported by the Insurance Advisory Commission at their January 8, 2026 meeting.

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## MEMORANDUM

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**To:** Select Board  
**From:** Chris Cremeans, Business Administrator  
**Subject:** Select Board Office Hours  
**Date:** January 13, 2026  
**Cc:** Mark Purple, Vanessa Hale

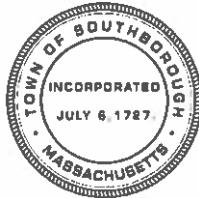
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Below is a proposed Select Board schedule for office hours for your review and approval:

- Tuesday, February 10, 2026
- Tuesday, March 10, 2026
- Tuesday, April 14, 2026
- Tuesday, May 12, 2026
- Tuesday, June 9, 2026



**TOWN OF SOUTHBOROUGH  
FIRE DEPARTMENT**  
32 CORDAVILLE ROAD  
SOUTHBOROUGH, MA 01772  
(508) 485-3235 (508) 485-3887 (FAX)



Tuesday, January 14, 2026

Select Board  
Town of Southborough  
17 Common Street  
Southborough, MA 01772

Dear Town of Southborough Select Board,

Below, please find information on a donation made to the Town of Southborough Ambulance Fund for your acceptance.

<u>RECEIVED FROM:</u>	<u>AMOUNT:</u>	<u>ACCOUNT SPECIFIED:</u>
Frederick Straight	\$100	Ambulance Fund (2659-4-220-483-48310)
Barbara Distefano	\$50	Ambulance Fund (2659-4-220-483-48310)
St. Anne Church	\$50	Ambulance Fund (2659-4-220-483-48310)

Thank you for your consideration in this request.

Sincerely,

Andrew Puntini  
Fire Chief



DATE: January 14, 2026

TO: Mark J. Purple – Town of Southborough  
FROM: Timothy P. Thies, PE – Pare Corporation  
CC: William J. Cundiff, PE – Southborough DPW  
RE: Pare Memo RE: MassDEP January 7, 2026 Letter  
Southborough Landfill Monitoring Project  
Pare Project No. 18128.06

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On January 7, 2026, the Massachusetts Department of Environmental Protection (MassDEP) issued a letter to the Town of Southborough regarding the Parkerville Landfill (included as Attachment No. 1). The letter stated that MassDEP, "...noted one or more water quality parameters in exceedance of application standards..." in groundwater at three monitoring well locations. Specifically, the chemical 1,4-dioxane was reported above its applicable standard of 0.3 micrograms per liter (mg/L) at monitoring wells MW-3S and MW-3D. Arsenic was reported above its applicable standard of 0.01 milligrams per liter (mg/L) at well MW-4S. In this case, the applicable standards are drinking water standards set by the US Environmental Protection Agency and guidelines set by the MassDEP. The purpose of this memorandum is to provide some background information and context for the MassDEP's letter, describe the human health threats posed by these findings, and discuss the next steps to be taken by the Town.

## BACKGROUND INFORMATION

The Parkerville Landfill was in operation during the 1970s and 1980s and was used primarily for municipal solid waste (i.e., household trash). The landfill is located in a residential area of the Town with private residences immediately adjacent to the north, east, and south. The Neary Elementary School is located approximately 350 feet west of the landfill. In 1995, the Town began the process of investigating and closing the landfill in accordance with applicable MassDEP regulations. In 2000, the landfill closure was complete, and the Town began long-term post-closure environmental monitoring of groundwater and surface water beneath and near the landfill. The landfill monitoring has been performed on an annual basis for 25 years by engineering consultants, such as Pare Corporation (Pare) and others, and the results are reported to the Town and the MassDEP after each round of sampling.

The Groundwater and Surface Water Monitoring Program includes annual sampling of six (6) groundwater monitoring wells around the landfill. The groundwater monitoring wells are grouped as pairs in three (3) well clusters. Each cluster has a shallow well, noted with the suffix "S" and a deep well, noted with a suffix "D." Two of the well clusters [MW-2S and MW2D, MW-3S and MW-3D] are downgradient of the landfill and one well cluster [MW-4S and MW-4D] is upgradient of the landfill. In 1995, the Town, through their engineering consultant at the time, installed 12 microwells around the landfill to gauge groundwater depth and to map groundwater flow direction

(these wells have since been destroyed or removed). Based on these microwells, groundwater flow direction at and downgradient of the landfill is understood to flow from the southeast to the northwest. It appears groundwater flows toward a small pond and a large wetland complex located north of the Neary School access road. Both features are topographically lower in elevation than the landfill and the surrounding area. The location of the wells and groundwater flow direction, as well as a copy of the original groundwater flow map produced in 1995, are included herein as Attachment Nos. 2 and 3, respectively.

In MassDEP's recent letter, they indicated that in their review of the 2025 groundwater monitoring report prepared by Pare, they noted certain parameter concentrations exceeded an applicable standard or guideline. It is important to note that 2025 was not the first year that these parameter concentrations were reported above their applicable standards. The concentration of the volatile organic compound (VOC) 1,4-dioxane in groundwater samples collected from monitoring wells MW-3S and/or MW-3D was reported above its applicable standard in every groundwater monitoring report sent to MassDEP since 2015. In addition, the concentration of arsenic, a naturally occurring metal, was reported above its applicable standard in the groundwater samples from three different monitoring wells since 2019. While MassDEP is acting on findings from their review of the 2025 report, these findings are not a new occurrence at the landfill. A graph of 1,4-dioxane and arsenic concentrations at the landfill is included herein as Attachment Nos. 4 and 5, respectively.

## THREATS TO HUMAN HEALTH

In their letter to the Town, the MassDEP has requested additional information from the Town to assess if the presence of these parameters presents a significant threat to human health. Both parameters, 1,4-dioxane and arsenic, can pose serious potential health impacts at elevated concentrations. Arsenic is a known carcinogen and can be acutely toxic at high concentrations. The US EPA has established a maximum contaminant level (MCL) for arsenic in drinking water, which is essentially the concentration below which arsenic poses no significant risk to humans. The MCL for arsenic, which is the applicable standard noted in the MassDEP letter, is 0.01 mg/L. 1,4-Dioxane is a suspected carcinogen based on animal testing, but the US EPA has not established an MCL for 1,4-dioxane. Because there is no MCL for 1,4-dioxane, but it is considered a suspected carcinogen, the MassDEP has established a drinking water guideline concentration of 0.3 mg/L.

When assessing the threat to human health created by a chemical of potential concern, two factors to consider are the pathways of exposure (i.e., how a person could become exposed to the chemical) and the concentration at which a person might be exposed. Regarding exposure, there are basically two ways a person could be exposed to 1,4-dioxane or arsenic in groundwater – through ingestion (i.e., drinking the groundwater) and, in the case of 1,4-dioxane, inhalation of a gaseous form of the compound. For the following reasons, it is unlikely that the general public would be exposed to these two parameters at Parkerville Landfill:

- I. The Neary School and the majority of residences around the landfill are connected to the Town of Southborough public water system. As such, these customers drink Town water (provided by the Massachusetts Water Resources Authority, MWRA) and do not drink the groundwater from beneath or near the landfill. There are a few exceptions. Some of the residences north of the landfill on Parkerville Road have private wells and are not connected

to the Town water system. Those houses are discussed in the subsequent sections of this memorandum.

2. There are no public water supplies located downgradient of the landfill, or within at least one mile of the landfill in any direction, which include public supply wells, Zone IIs, Interim Wellhead Protection Areas, Zone As, or potentially productive aquifers, etc. This means that the parameters of concern at the landfill are unlikely to impact any current or potential public water supply sources.
3. The risk of volatilization into an indoor space, which would be the primary concern for an inhalation hazard, is very low because the landfill, where the parameters were detected, is over 100 feet to the nearest residence and 350 feet to the school. It also appears that groundwater is flowing toward a nearby pond and wetland and not toward any occupied structures. In addition, the concentration of 1,4-dioxane in groundwater is considerably less than the standard (MCP Method 1 GW-2 Standard) that the MassDEP applies when assessing potential risks of indoor air vapor intrusion. Arsenic is not an inhalation risk because it is not volatile.

There are other less common exposure pathways, such as dermal contact and injection (i.e., toxins entering through a puncture in the skin), but given that the parameters of concern exist in groundwater several feet below the ground surface, it is extremely unlikely that somebody from the public would be in a situation where they would have these types of exposure to the groundwater. For these reasons, exposure to these contaminants is considered very unlikely.

With regard to the concentration of these parameters, while they exceed applicable standards at some locations, the concentrations are generally low. As shown on the attached graphs, 1,4-dioxane has generally been reported in the range of 0.5 and 1.2 mg/L and arsenic has been reported at concentrations similar to its MCL – sometimes just above the MCL and sometimes just below the MCL. The applicable standards referenced herein are intended to be protective of individuals who might have long-term exposure to these contaminants; for example, a person who might be drinking water with these contaminants every day for 30 years could suffer ill effects due to such long-term exposure. If a person were to have incidental or short-term exposure to the groundwater beneath the landfill, which is very unlikely, the potential health effects would be less. As it pertains to 1,4-dioxane, the concentration in groundwater that would be needed to create an indoor air risk is several orders of magnitude higher than what has been reported in groundwater beneath the landfill. The MassDEP groundwater standard for 1,4-dioxane that specifically addresses volatilization and indoor vapor intrusion is 5,000 mg/L, which is 5,000 to 10,000 times higher than what has been reported in groundwater beneath the landfill. So, while it is important to monitor groundwater for these parameters now and in the future, at their current concentrations, they pose a low risk to human health.

With regard to the homeowners on Parkerville Road who have private wells, the wells closest to the landfill should be sampled and analyzed for arsenic and 1,4-dioxane, as discussed on the next page.

## NEXT STEPS

The MassDEP has asked for additional information from the Town, which includes the performance of an additional round of groundwater sampling from the landfill monitoring wells. The MassDEP has also asked the Town to state whether the concentrations of 1,4-dioxane and arsenic pose a condition of *No Significant Risk*. A condition of *No Significant Risk* is defined by the Massachusetts Contingency Plan, which requires that specific conditions be met before an environmental professional can state explicitly that a condition of *No Significant Risk* exists, such as the absence of the parameters of concern at significant concentrations in drinking water derived from private wells. As noted in the prior sections of this memorandum, there are several residences along Parkerville Road that have private drinking water wells. There are two wells that are located within 500 feet of the landfill, although they do not appear to be downgradient of the landfill. These two wells are located at 39 and 41 Parkerville Road. To complete the risk assessment required by the MassDEP, Pare recommends sampling and analyzing the water from these two wells for 1,4-dioxane and arsenic. As of the date of this correspondence, the Town DPW Superintendent has reached out to both homeowners to ask if they would participate in this assessment. Both homeowners have responded and have agreed to participate in this assessment.

MassDEP requires a response to their letter within 14 days, a new round of groundwater monitoring within 30 days, and a completed assessment within 60 days. Pare will work with the Town to submit a response to MassDEP by January 21, 2026. The additional round of groundwater monitoring at the landfill is scheduled to be performed on January 15, 2026. If granted access to the houses at 39 and 41 Parkerville Road, Pare will perform the sampling of their drinking water wells. Pare expects to receive the analytical data back from the laboratory within 2 weeks of the sampling. Barring any unforeseen issues, a response and assessment will be sent to the MassDEP on or before March 8, 2026.

Please do not hesitate to contact Pare should you have any questions.

-TPT

### Enclosures

- Attachment 1 – 01/07/2026 Southborough Parkville Rd LF Exceedance Response Letter
- Attachment 2 – Site Plan
- Attachment 3 – 11/13/1996 CSA GW Contour Plan
- Attachment 4 - 1, 4-Dioxane Graph

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**ATTACHMENT 1**

***01/07/2026 Southborough Parkerville Road LF  
Exceedance Response Letter***





Commonwealth of Massachusetts | Executive Office of Energy and Environmental Affairs

# Department of Environmental Protection

## Central Regional Office

Address: 8 New Bond St, Worcester, MA 01606 | Phone: 508-792-7650

**Maura T. Healey**  
Governor

**Kim Driscoll**  
Lieutenant Governor

**Rebecca Tepper**  
Secretary

**Bonnie Heiple**  
Commissioner

January 7, 2026

VIA ELECTRONIC MAIL  
[wcundiff@southboroughma.com](mailto:wcundiff@southboroughma.com)

William Cundiff, DPW Superintendent  
Town of Southborough  
147 Cordaville Road  
Southborough, MA 01772

Re: CERO – SWM – Parkerville Road Landfill, Southborough, Massachusetts, Reported Exceedance(s) of 310 CMR 19.132(h) Parameter(s)

Dear Mr. Cundiff:

The Massachusetts Department of Environmental Protection ("MassDEP") has reviewed the report titled, "Post-Closure Environmental Monitoring Results – Round 24, Parkerville Road Landfill, Southborough, Massachusetts," dated May 28, 2025 (the "Report"), which was received by MassDEP on January 7, 2026. MassDEP's preliminary review of the Report noted one or more water quality parameters in exceedance of applicable standards at the Landfill. The parameters and monitoring locations not in compliance with 310 CMR 19.132(h) are as follows:

**1,4-Dioxane – Applicable Standard 0.3 ug/L**

- Groundwater Monitoring Well MW-3S at 0.939 ug/L
- Groundwater Monitoring Well MW-3D at 0.598 ug/L

**Arsenic – Applicable Standard: 0.01 mg/L**

- Groundwater Monitoring Well MW-4S at 0.0176 mg/L.

The monitoring report states that the results are generally consistent with previous rounds; however, MassDEP requests additional information regarding the above-mentioned exceedances. Please provide MassDEP with the following information within 14 days of this letter:

1. Identify the current MCP groundwater category (GW-1, GW-2, GW-3) on the site and immediately downgradient of the site.
2. Indicate specifically whether the site and areas immediately down gradient of the site are located in a Current Drinking Water Source Area (Zone II, IWPA, Zone A,

Parkerville Road Landfill, Southborough, Massachusetts  
Reported Exceedance(s) of 310 CMR 19.132(h) Parameter(s)  
Page 2 of 2

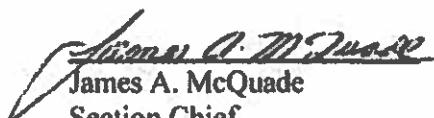
within 500 feet of a private well) and/or a Potential Drinking Water Source Area (potentially productive aquifer, etc.).

3. Indicate the location of and the distance to the closest private drinking water wells to groundwater monitoring wells MW-3S, MW-3D, and MW-4S.
4. Provide conclusions indicating 1 of 2 things: 1) Potential Exposure issues have been evaluated and there is presently No Significant Risk associated with exceedance(s) OR 2) Notification that additional assessment work is warranted (including the specific details proposed).
5. Provide a figure showing the location and distance to all private and public drinking water wells within ½-mile from the limit of landfilled waste.

In addition, 310 CMR 19.132(2)(j) requires the Owner or Operator of a landfill to conduct an additional round of sampling within 60 days of the prior date of sample collection for all exceedances unless a waiver has been granted by MassDEP. As of the writing of this letter, MassDEP has not issued any waivers from the requirements of 310 CMR 19.132(2)(j) and therefore requests the Town of Southborough complete a resampling event within 30 days of the writing of this letter. The above requested information shall be submitted with the results of the resampling event, which should be submitted within 60 days of the date of sample collection in accordance with 310 CMR 19.132(2)(f).

If you have any further questions or comments regarding this matter, please contact me at 617-448-4204 or [james.mcquade@mass.gov](mailto:james.mcquade@mass.gov).

Sincerely,



James A. McQuade  
Section Chief  
Solid Waste Management Program

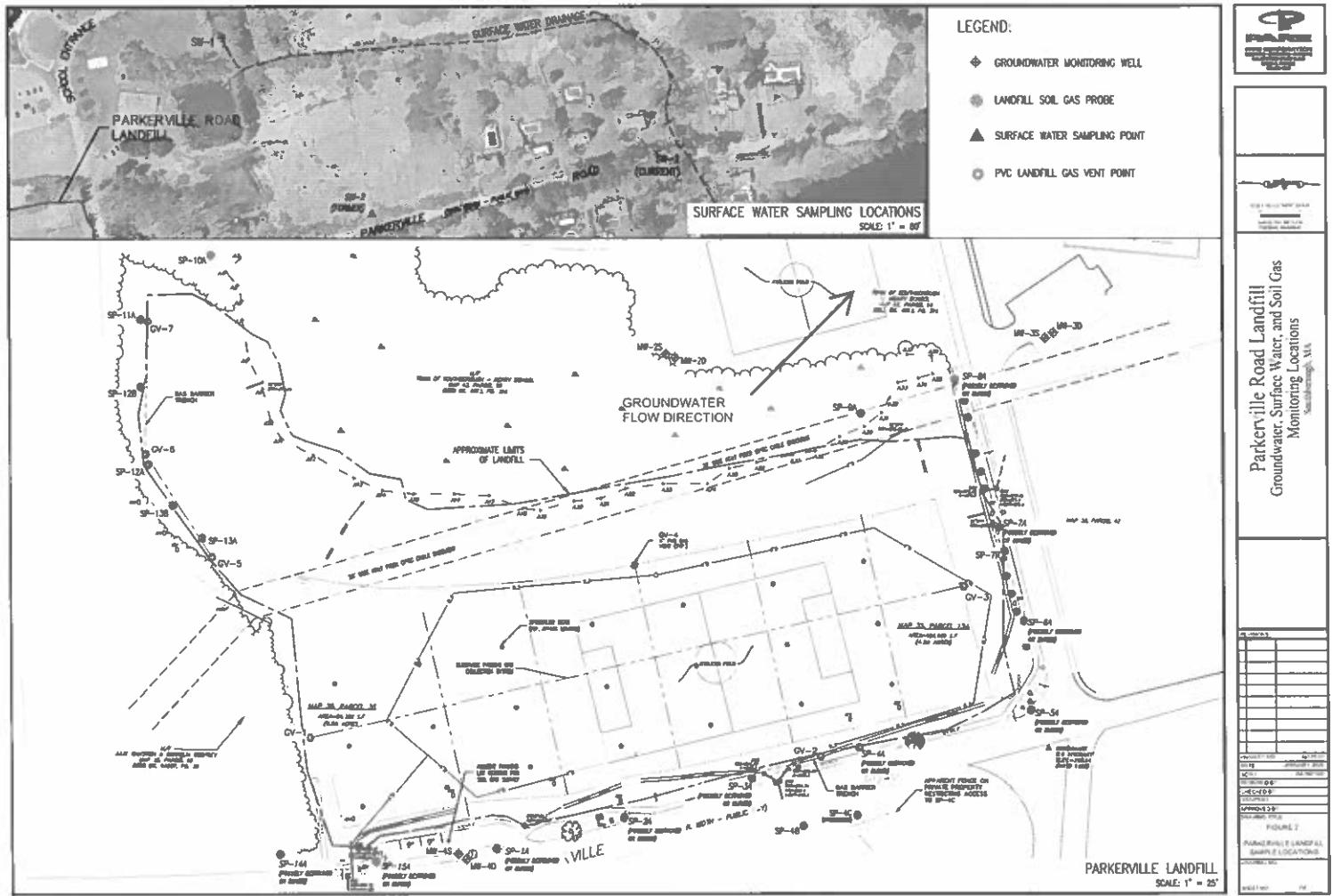
Ecc: Timothy P. Thies, P.E., Senior Vice President/Division Manager, Environmental Division, Pare Corporation, 8 Blackstone Valley Place, Lincoln, RI 02865,  
[ttthies@parecorp.com](mailto:ttthies@parecorp.com)

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## ATTACHMENT 2

### *Site Plan*





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**ATTACHMENT 3**

***11/13/1996 CSA GW Contour Plan***

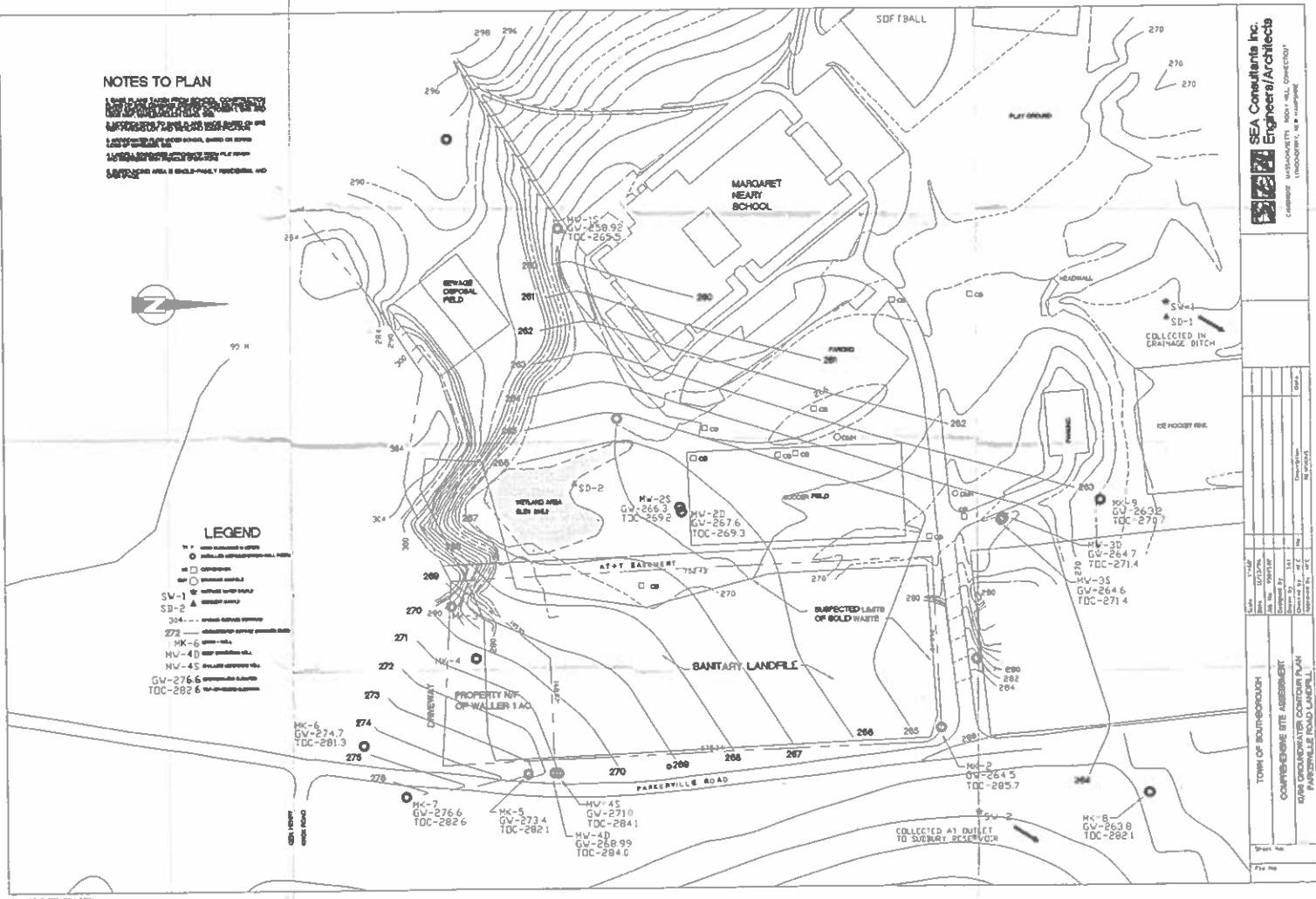


## NOTES TO PLAN

1. SAME PLANS TAKEN FROM SCHOOL, COOPERATION  
BETWEEN SCHOOLS, COORDINATED ACTIVITIES  
BETWEEN SCHOOLS, AND COORDINATED ACTIVITIES  
BETWEEN SCHOOLS AND LOCAL COMMUNITY  
2. INDEPENDENCE OF SCHOOLS, BASED ON SEPARATE  
LAW OF EACH STATE, SEE  
3. INDEPENDENCE OF SCHOOLS, BASED ON SEPARATE  
LAW OF EACH STATE, SEE  
4. SEPARATE AREA IN ENGLAND-PARISHES AND  
CITIES



## LEGEND

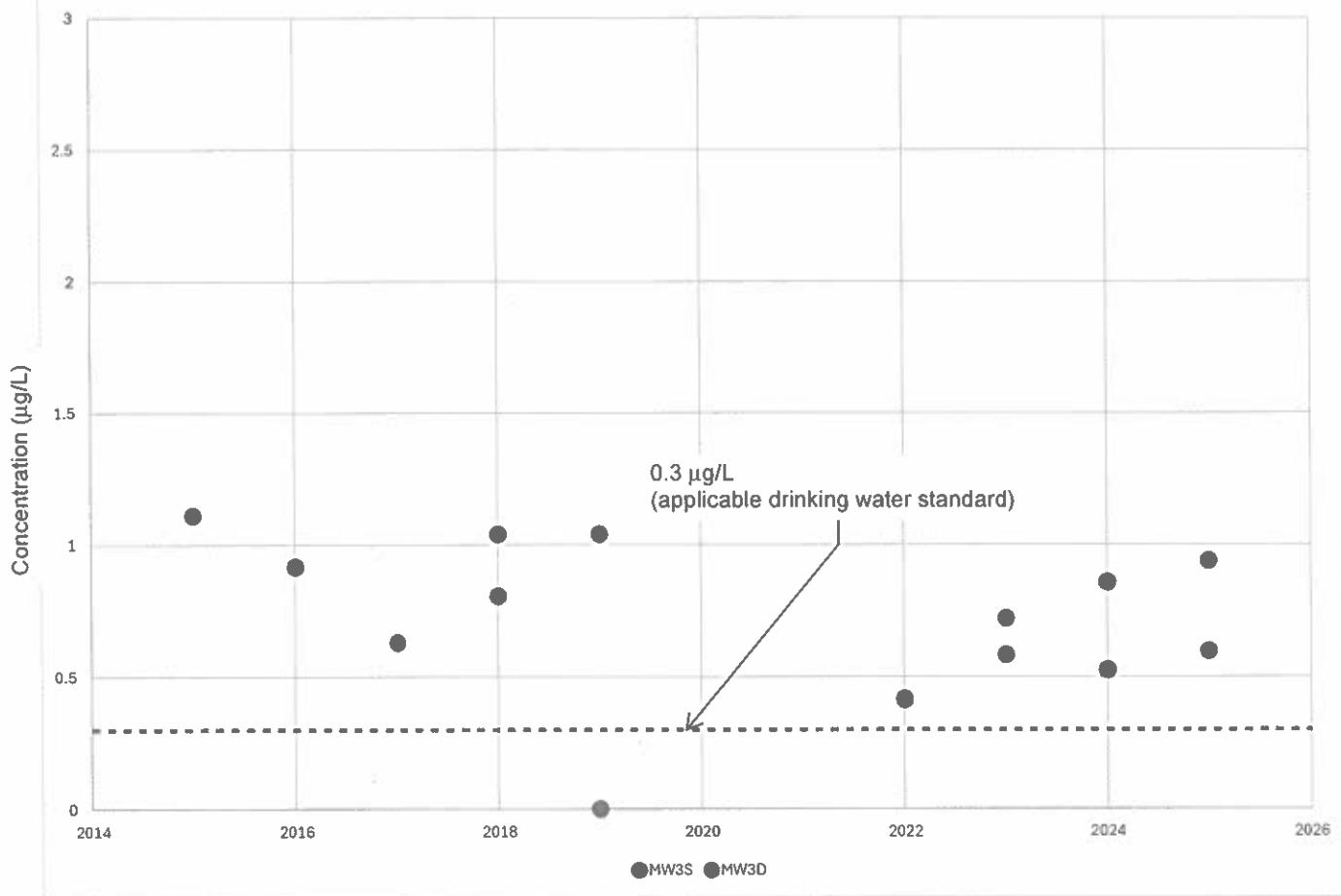


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**ATTACHMENT 4**  
***1, 4-Dioxane Graph***



### 1,4-Dioxane in MW-3S and MW-3D Since 2015



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## ATTACHMENT 5

### *Arsenic Graph*



### Arsenic in MW-2D, MW-3D, and MW-4S Since 2015

