

1. Agenda

Documents:

[2022.12.14_GREATOR_BOROUGHES_BOH_AGENDA.PDF](#)
[2022.12.14_GREATOR_BOROUGHES_BOH_AGENDA_REVISED.PDF](#)

2. Meeting Materials

Documents:

[2022.12.14_GREATER_BOROUGHES_PARTNERSHIP_FOR_HEALTH-REQUEST_FOR_MINUTES.PDF](#)



TOWN OF NORTHBOROUGH BOARD OF HEALTH

63 Main Street • Northborough, MA 01532 • 508-393-5009 • 508-393-3130 Fax

RECEIVED
By Town Clerk/amb at 11:37 am, Dec 12, 2022



**Greater Boroughs
Partnership for Health**

NOTICE OF A MEETING

Pursuant to Chapter 22 of the Acts of 2022, An Act Relative to the Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on July 16, 2022, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

**Greater Boroughs Partnership for Health (GBPH)
Advisory Board Agenda
Wednesday, December 14th at 2:00 pm by Zoom**

This meeting will be recorded and can be viewed under Northborough Remote Meetings on YouTube.

To view or listen:

Live Stream Link Youtube: https://www.youtube.com/channel/UCRdBrw3HeEAMB_KFKasrgXA

Time	Item
15 minutes	Public Health Excellence Grant for Shared Services <ul style="list-style-type: none"> • Review of programs and services • Supplies and purchases
10 minutes	Local health support for COVID-19 case investigation and contact tracing grant <ul style="list-style-type: none"> • Review of staff and services • Planning for FY24 roll over of funds
5 minutes	DPH Capacity Assessment
5 minutes	GBPH Website <ul style="list-style-type: none"> • Domain gbph.org purchased • Design and implementation
10 minutes	Impact Melanoma Sun Safety Resources and Programs
10 minutes	Flu Vaccine Ordering for next year
5 minutes	Confirm Future Meeting Dates March 8 th , June 14 th , September 13 th
	Questions and discussion <ul style="list-style-type: none"> • Any other business to come before the Board.



TOWN OF NORTHBOROUGH BOARD OF HEALTH

63 Main Street • Northborough, MA 01532 • 508-393-5009 • 508-393-3130 Fax

RECEIVED
By Town Clerk/amb at 12:41 pm, Dec 12, 2022



**Greater Boroughs
Partnership for Health**

NOTICE OF A MEETING

Pursuant to Chapter 22 of the Acts of 2022, An Act Relative to the Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on July 16, 2022, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

**Greater Boroughs Partnership for Health (GBPH)
Advisory Board Agenda - Revised
Wednesday, December 14th at 2:00 pm by Zoom**

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Time	Item
15 minutes	Public Health Excellence Grant for Shared Services <ul style="list-style-type: none"> • Review of programs and services • Supplies and purchases
10 minutes	Local health support for COVID-19 case investigation and contact tracing grant <ul style="list-style-type: none"> • Review of staff and services • Planning for FY24 roll over of funds
5 minutes	DPH Capacity Assessment
5 minutes	GBPH Website <ul style="list-style-type: none"> • Domain gbph.org purchased • Design and implementation
10 minutes	Impact Melanoma Sun Safety Resources and Programs
10 minutes	Flu Vaccine Ordering for next year
5 minutes	Approval of Meeting Minutes from June 15, 2022
5 minutes	Confirm Future Meeting Dates March 8 th , June 14 th , September 13 th
	Questions and discussion <ul style="list-style-type: none"> • Any other business to come before the Board.

Southborough Town Code § 9-25 requires that minutes of each public meeting and the documents used at the meeting be submitted to the Town Clerk within 45 days of the meeting and that the Town Clerk notify the board or committee chair when that reporting requirement is not met.

I'm writing to advise you that as of today, the Town Clerk's Office has not received the minutes and documents used at the **12/14/22** meeting of the **Greater Boroughs Partnership for Health**.

The Attorney General has determined that a document is considered to be "**used at a meeting**" when the document is:

- Physically present, and
- Identified by name, and
- Its contents are discussed at the meeting.

As a reminder, please submit the documents as individual files and ensure the name of **each separate file** matches how it is identified in the **Documents Used at This Meeting** section of the minutes.

Please reply to this email with your response which will be posted on the town website until the minutes and documents are received.

Please advise if you are unable to provide minutes for one of the following reasons:

1. The meeting was cancelled.
2. No meeting was held due to the lack of a quorum.

The meeting involved executive session(s) and the minutes for the executive session portion(s) cannot be released at this time. Note that minutes for the open session portion of a meeting must be released. Also, the board or committee must review any withheld executive session minutes regularly to ensure there is still a valid reason to withhold minutes from the public. We suggest you consult with Town Counsel on any matters concerning the release of executive session minutes.

Thank you,

Kate Battles
Town of Southborough
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Southborough, MA 01772
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Fax: 508-480-0161