

1. Meeting Materials

Documents:

CAPITAL_PLANNING_COMMITTEE_MEETING_MINUTES_10.24.22.PDF.PDF
DPW_-_6_WHEELER.PDF.PDF
DPW_-_6_WHEELER_QUOTE.PDF.PDF
DPW_-_OPS_SUPERVISOR_TRUCK_CAPITAL_FORM_SUBMISSION.PDF.PDF
DPW_-_OPS_SUPERVISOR_TRUCK_QUOTE.PDF.PDF
DPW_CAPITAL_AS_OF_11-14.PDF.PDF
POLICE_CAPITAL_AS_OF_11-14.PDF.PDF
POLICE_FLEET_INFO.PDF.PDF
PORTABLE_RADIO_INFORMATION.PDF.PDF
SOUTHBORO_2023_PIU_HYBRID_LINE_11-10-2022.PDF.PDF
2022.10.12_CAPITAL_PLANNING_COMMITTEE_MINUTES.PDF.PDF
2022.11.14_CAP_PLANNING_AGENDA.PDF.PDF
2023_TM_CAP_EXPENDITURES_AS_OF_11-14.PDF.PDF
BODY_WORN_CAMERA_BREAKDOWN.PDF.PDF

Capital Planning Committee October 24, 2022 Virtual Meeting held via Zoom

Voting Members Present: Jason Malinowski (Chair), Jeffrey Hark, Joseph Palmer, Karen Wheeler, Tony Schoener

Voting Members Absent: Lisa Braccio

Ex-officio members Present: Mark Purple and Brian Ballantine (joined at 7:44pm ET)

Call Meeting to Order

At 7:30pm, Mr. Malinowski called the meeting to order.

Approval of Meeting Minutes from October 12, 2022

Not submitted yet

Chair/Member's Reports

Neary Building Committee Update

Mr. Malinowski noted that the Neary Building Committee is on track, but no meetings have been held since the Committee's last meeting

SHOPC – South Union Subcommittee Update

No updates from Mr. Palmer. The next meeting is to be held on October 27th.

Athletic Complex and School Capital Submission Progress Updates

Mr. Malinowski noted that this went before the CPC last week. Mr. Malinowski is working with the School Administration and Regional School Committee and figures will be shared in an upcoming meeting.

Facilities Department Discussion

Mr. Parent joined the meeting at 7:33pm ET.

Request to increase amount on Capital Plan for Cordaville Hall/Senior Center

Mr. Parent's request was to increase the capital request from \$325K to \$400K to Assabet to build the room and make electrical upgrades and siding repairs. Refer to details in referenced document "Facilities - ARPA Request Senior Center."

Mr. Malinowski moved to amend the capital plan for the Senior Center renovation/Cordaville hall from \$325K to \$400K per Mr. Parent's request, with an intended funding source of ARPA; seconded by Ms. Wheeler. No further discussion

The Committee voted 4-0-1 by roll-call vote to approve the motion [Hark, aye; Palmer, abstain; Wheeler, aye; Schoener, aye; Malinowski, aye]

Review of 10-year capital plan submissions

Mr. Parent mentioned that certain items can be pushed back for South Union, as he thinks he can get a few more years out of the roof and boiler. However, the exterior painting needs to happen.

Mr. Parent took questions from the Committee members.

Update on Town House Project

Mr. Parent noted that the Town House project is getting real close going out to bid. He expects to do so in next couple of weeks. If bids come back too high, may need to come to the Committee for some help.

Recreation Department Discussion

The Recreation Commission joined at 7:52pm ET and they called their meeting to order (members present included Jen Hansen, Don Dumont, Kristin LaVault, as well as Recreation Director Tim Davis)

Follow-up from prior meeting on van purchase from revolving account, including potential vote

Mr. Davis noted that the Town's municipal purchasing contact is currently unaware of any electric 15 passenger vans in production and are not available for purchase. Mr. Parent confirmed as well.

Mr. Malinowski motioned that the Committee support \$50K (with a funding source of the Recreation revolving fund) for Recreation Department/Commission purchase of a 15-passenger van; seconded by Mr. Palmer. No further discussion

The Committee voted 5-0 by roll-call vote to approve the motion [Hark, aye; Palmer, aye; Schoener, aye; Wheeler, aye; Malinowski, aye]

Mr. Parent left the meeting at 7:56pm ET.

Review of 10-year capital plan submissions

Tim Davis provided an overview of Lundblad field, where the Commission is looking into installing a dog park on half of the field. The Commission will apply for a grant for the planning aspect, which would fully fund it. There will be a construction aspect of the grant, that funds 90% of hard costs (caps at \$225K), and hard costs would be just north of \$600K. The Commission will likely be looking at CPA funding for the remainder of the project when it comes to construction. There were multiple questions from the Committee members. As a takeaway from the Committee's questions, it was agreed by Mr. Davis that he would run the concept of the dog park by the Superintendent of Schools, given its proximity to the Neary School

With respect to Choate Field, Mr. Davis noted that the Town is in need of turf field to meet demands. This is not completely set from a timeline perspective. There were questions and comments from the Committee members, including safety and environmental concerns expressed by Mr. Hark.

The funding source of the Choate Field project, per Mr. Dumont, would primarily be through the general fund. However, Mr. Dumont described an opportunity to pull in sponsorships and donations.

No vote was taken by the Committee. The Recreation Commission adjourned at 8:24pm ET.

Chair/Member's Reports

Next steps and status update on Hopkinton Water and Cordaville Road

Mr. Malinowski updated the Committee on Ms. Galligan's resignation, effective early January 2023. John Butler has been tasked by the Select Board to do a deeper dive on this topic. The Committee has no official role on this topic at this point.

With respect to Cordaville Road, some trees had been tagged to understand what may be in play for the project. Mr. Purple and Mr. Malinowski both agree that does not make sense to push forward without an employee who has this experience. Mr. Purple will go back to the Select Board and understand where they want to go with this project too.

Review of FY24 Proposed Capital Received and Current Debt Schedule

Mr. Ballantine is working on a bonding schedule for projects already approved. There will be a presentation at the next meeting, but we are probably already oversubscribed at this point.

Review of Capital Project Status

Not covered during this meeting.

Public Comment

Mr. John Butler offered public comment.

Meeting Schedule

The next meeting is scheduled for November 14, 2022

Other business that may properly come before the Committee

None noted.

Adjournment

At 8:35pm ET, Mr. Malinowski motioned to adjourn; Mr. Palmer seconded. No further discussion

The Committee voted 5-0 by roll-call vote to adjourn [Hark, aye; Palmer, aye; Schoener, aye; Wheeler, aye; Malinowski, aye]

Minutes submitted by Jeffrey Hark, Committee Clerk.

Documents Referenced During Meeting

1. Facilities Department – 2024 to 2033 Capital Plain (08-11-22)
2. Facilities – ARPA Request Senior Center
3. Facilities – Boiler
4. Facilities – DPW Annex Furnace
5. Facilities – Library Security Cameras
6. Facilities – Overhead Door
7. Facilities – South Union Chimneys
8. Facilities – South Union Painting
9. Facilities – South Union Roof
10. Facilities – Town House Office Furniture
11. Facilities Department – Summation of Substantial Changes to Capital Plan (08-11-22)
12. 21022 – Choate Field Cost Opinion 2021_11_12
13. 21040 – Choate Field Turf Study _21_11_12
14. 22008 – Lundblad Field Cost Opinion 2022_10_12
15. 22008 Southboro Lundblad 2022_10_12



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Submission information

Form: [Capital Request Form - Vehicles](#) ^[1]

Submitted by Anonymous (not verified)

November 8, 2022 - 9:44am

71.184.219.170

Department Name

DPW

Department Head Name

Karen Galligan

Department Head Title

Superintendent

Fiscal Year Requested

FY24

Item Description

We are replacing a 2012 International 6 wheeled cab and chassis, with a new cab and chassis (likely Peterbilt). We are transferring the stainless steel sander/dump body from the 2012 truck onto the new truck. We are outfitting with a new radio. The vehicle is mainly used to plow and salt/sand roads. It can be used as a dump truck with appropriate conveyor protection.

Select how your project fits into one or more of the following conditions from the town's Capital Plan

- Imminent threat to the health and safety of citizens/property
- Preservation of operations
- Improvement in the efficiency and effectiveness of service delivery
- Results in lower operations and maintenance costs
- Scheduled replacement (i.e. motor vehicles, roofs, computers)

Picture of Vehicle Requested

[36b3b2d2-1ac3-4c5b-a792-6363d4e5593f.jpeg](#) ^[2]

New Or Used

New

Estimated Useful Life (in years)

12

Amount Requested

200,000

Expected Funding Source

General Fund

What alternate funding sources have you pursued to offset any portion of the amount requested?

None

Describe whether this vehicle meets or is exempt from the provisions of the Town's Green Community Status

Exempt

Describe and quantify any revenue that this vehicle creates for the town (if applicable)

None

Estimated Annual Maintenance Cost of Vehicle Requested

1,000

Description of Item Being Replaced (if applicable)

2012 International Cab and Chassis

Estimated Trade In Value of Item Being Replaced (if applicable)

5,000

Estimated Mileage of Item Being Replaced (if applicable)

20,000

Estimated Annual Maintenance Cost of Vehicle Being Replaced (if applicable)

1,500

Provide details of the timeline for purchase and delivery of the vehicle, upon funding

Unknown - generally it takes a 12 to 18 months to receive these vehicles.

Please provide any supporting documentation that supports the amount requested including any available vendor quotes.[truck43.pdf](#) ^[3]**Please provide any additional files that you believe may be helpful with our review of this request****Date Submitted**

November 8, 2022

Source URL: <https://www.southboroughtown.com/node/123371/submission/10611>**Links**^[1] <https://www.southboroughtown.com/capital-planning-committee/webforms/capital-request-form-vehicles>^[2] <https://www.southboroughtown.com/system/files/webform/36b3b2d2-1ac3-4c5b-a792-6363d4e5593f.jpeg>^[3] <https://www.southboroughtown.com/system/files/webform/truck43.pdf>

Truck 43 - 35,000 GVW Sander Body and Plow

The DPW is replacing a 2012 International Cab and Chassis and installing the existing stainless Steel dump/sander on the new Cab and Chassis

Replacing 2012 Cab and Chassis with new Peterbilt Cab and Chassis

\$146,924.00

Transferring existing SS Sander Body to new Peterbilt (Donovan)

\$47,950.00

Purchase and Install Radio

\$3,125.22

Total Replacement Cost Truck 43

\$194,999.22

Maybe we could round up to \$200,000 since these quotes are not guaranteed to July 1?



The Peterbilt Store-N.E. (H838)
116 Washington Street
Plainville, Massachusetts 02762

Southborough Ma Dpw
147 Cordville Rd
Southborough, Massachusetts 01772
United States of America

Jeff Kvaracein
Cell Phone: 401-228-4914
Office Phone: 508-316-2799
Email: jkvaracein@thepetstore.com

MR COLBY NORTON

Customer Quote

Equipment

Quantity:	1
Truck Price:	\$153,712
Dealer Options:	\$0
Extended Warranty:	\$0
Equipment Price:	\$122,970
Surcharges Not Subject to Discount:	\$0
Options Not Subject to Discount:	\$0
Factory Freight Cost:	\$3,525

USING EXISTING BODY

Total Equipment Price: \$126,495

NET Sale Price:

WITH STATE BID
\$146,924
DISCOUNT

Miscellaneous

FET Tire Credit:	\$0
Net Chassis FET:	\$0
State Tax:	\$0
Body/Trailer/Accessories FET:	\$0
Fees:	\$0
Other:	\$0

Budget Figures only.

Quotation Total:

\$146,924

CAB & CHASSIS

This quotation worksheet is provided to aid dealers in their pricing efforts. Since PACCAR Inc and its truck divisions have no control over data input and various transactional circumstances that may affect the FET calculation, it is not to be considered tax advice. The dealer should consult his own tax advisor for the proper calculation of any taxes under the variety of circumstances, which may occur.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed.

Price Level: January 1, 2023

Deal:

Printed On: 9/23/2022 2:24:02 PM

Date: September 23, 2022

Quote Number: QUO-1009330-X7F343



ORDER ENTRY #

QUOTATION

6 ENTERPRISE DRIVE
LONDONDERRY, NH 03053
PHONE: 603-669-2250
FAX: 603-669-0501

QUOTE / ORDER # N12271

CUSTOMER: SOUTHBOROUGH DPW
CONTACT: COLBY NORTON / CHRIS LEROY
ADDRESS: 147 CORDAVILLE RD.
SOUTHBOROUGH, MA. 01772
PHONE: COLBY CELL: 508-254-3387
COLBY'S EMAIL: CNORTON@SOUTHBOROUGHMA.COM
CHRIS'S EMAIL: CLEROY@SOUTHBOROUGHMA.COM

DATE: 12/27/21

TRUCK INFO:

VIN #:
YEAR: 2023
MAKE: PETE
MODEL: 348
CA: 96 "

Thank you for your inquiry. We are pleased to offer the following proposal:

**SWAP OVER TOWNS EXISTING VIKING COMBO BODY
INSTALL NEW DOUBLE ACTING MAILHOT HOIST**

**MONROE POWER TILT PLOW FRAME W/ 4" X 10" D/A LIFT CYLINDER
W/ TORLOCK ATTACHMENT & ECCO LED PLOW LIGHTS**

10' MONROE PATROL WING W/ 40" POST & CUTTING EDGE INSTALLED

**HOT SHIFT PTO DRIVEN CENTRAL HYDRAULICS W/ VALVES TO OPERATE
DUMP D/A / PLOW LIFT / PLOW ANGLE / WING TOE & WING HEEL
& MUNCIE ELECTRONIC SPREADER CONTROL**

POLY FENDERS OVER REAR TIRES

INSTALL ALL NEW STROBES & BODY LIGHTS

INSTALLED

TOTAL \$ 47,950.00

**TRANSFER
EXISTING
BODY**

**I HAVE READ AND APPROVED THE ABOVE QUOTATION AND
HEREBY AUTHORIZE YOU TO COMPLETE THE WORK.**

CUSTOMER SIGNATURE: _____

DATE: _____

QUOTED BY: Nick Covatis



QUOTE-1881773
#40 Mobile radio and Installation

Billing Address:
SOUTHBOROUGH, TOWN OF
147 CODAVILLE RD
SOUTHBOROUGH, MA 01772
US

Quote Date:09/13/2022
Expiration Date:12/12/2022
Quote Created By:
George Voorhees
Account Executive
gvoorhees@cybercomminc.com
508 561 1515

End Customer:
SOUTHBOROUGH, TOWN OF
Karen Galligan
kgalligan@southboroughma.com

Contract: PSE-01

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500					
1	M22SSS9PW1AN	APX4500 UHF R2 MOBILE	1	\$1,858.00	\$1,393.50	\$1,393.50
1a	GA00804AA	ADD: APX O2 CH (GREY)	1	\$541.00	\$405.75	\$405.75
1b	G510AB	ADD:ANT LOW PROFILE 450-512 MHZ	1	\$55.00	\$41.25	\$41.25
1c	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1d	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00
1e	W22BA	ADD: STD PALM MICROPHONE APX	1	\$79.00	\$59.25	\$59.25
1f	G142AD	ADD: NO SPEAKER APX	1	\$0.00	\$0.00	\$0.00
1g	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1	\$0.00	\$0.00	\$0.00
1h	G66AW	ADD: DASH MOUNT O2 CH WWM	1	\$138.00	\$103.50	\$103.50
1i	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	1	\$0.00	\$0.00	\$0.00
1j	Q811BU	ADD: SOFTWARE P25 CONVENTIONAL	1	\$715.00	\$536.25	\$536.25



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc., 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
Product Services						
2	LSV00Q00202A	DEVICE PROGRAMMING	1	\$64.29	\$64.29	\$64.29
3	LSV00Q00203A	DEVICE INSTALLATION	1	\$521.43	\$521.43	\$521.43
Grand Total					\$3,125.22(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



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Submission information

Form: [Capital Request Form - Vehicles](#) ^[1]

Submitted by Anonymous (not verified)

November 11, 2022 - 3:06pm

24.60.85.82

Department Name

Public Works

Department Head Name

Karen Galligan

Department Head Title

Superintendent

Fiscal Year Requested

FY24

Item Description

F-350 diesel, utility body, crew cab. This truck serves as primary vehicle for Operations Supervisor/Tree which includes: front line plow vehicle, front line vehicle for emergency weather and infrastructure events, direct support for equipment breakdowns, direct support for Grounds and Water Dept.

This truck being equipped with a utility body, has given us the ability and flexibility to carry diverse tools and supplies, along with supporting all divisions and other town departments as well as being able to operate and tow all equipment to get tasks done independently and efficiently.

Select how your project fits into one or more of the following conditions from the town's Capital Plan

- Preservation of operations
- Improvement in the efficiency and effectiveness of service delivery
- Results in lower operations and maintenance costs
- Scheduled replacement (i.e. motor vehicles, roofs, computers)

Picture of Vehicle Requested

New Or Used

New

Estimated Useful Life (in years)

12

Amount Requested

100,000

Expected Funding Source

General Fund

What alternate funding sources have you pursued to offset any portion of the amount requested?

Partial water fund

Describe whether this vehicle meets or is exempt from the provisions of the Town's Green Community Status

exempt

Describe and quantify any revenue that this vehicle creates for the town (if applicable)

NA

Estimated Annual Maintenance Cost of Vehicle Requested

250

Description of Item Being Replaced (if applicable)

Chevy 2500 crew cab diesel

Estimated Trade In Value of Item Being Replaced (if applicable)

2,000

Estimated Mileage of Item Being Replaced (if applicable)

100,000

Estimated Annual Maintenance Cost of Vehicle Being Replaced (if applicable)

500

Provide details of the timeline for purchase and delivery of the vehicle, upon funding

We should be able to get this vehicle by December 2023

Please provide any supporting documentation that supports the amount requested including any available vendor quotes.[southborough_f350_chris.pdf](#) ^[2]**Please provide any additional files that you believe may be helpful with our review of this request****Date Submitted**

November 11, 2022

Source URL: <https://www.southboroughtown.com/node/123371/submission/10616>**Links**^[1] <https://www.southboroughtown.com/capital-planning-committee/webforms/capital-request-form-vehicles>^[2] https://www.southboroughtown.com/system/files/webform/southborough_f350_chris.pdf

CUSTOMER

Contact Name: Chrias Leroy
 Company/Dept: Southborough DPW
 Street Address: 147 Cordaville Road
 City, State, Zip: Southborough, Ma. 01772
 Phone: 508-400-6302
 E-Mail: cleroy@southboroughma.com
 Job Description: F350 Utility Body Truck

Date: November 10, 2022
 Valid for: 30 Days
 Customer #:
 Contract: PCC
 Sales Rep: Brent Kirby

Vehicle:

CONTRACT LINE REFERENCE	VEHICLE LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
X3B	2023 F350 SUPER CAB 8' BED SRW 4x4 610A 11,500lb PAYLOAD PACKAGE	\$48,217.82	1	\$48,217.82
99M/44G	6.7L DIESEL HO V8 ENGINE / TORQSHIFT 10 SPEED AUTOMATIC TRANSMISSION	\$12,495.00	1	\$12,245.10
JS / 64S	ICONIC SILVER METALLIC EXTERIOR / 18" EBONY BLACK PAINTED ALUMINUM WHEELS			\$0.00
17S	STX APPEARANCE PACKAGE	\$5,115.00	1	\$5,012.70
18A	FORD PRO UPFIT INTEGRATION SYSTEM	\$400.00	1	\$392.00
18B	PLATFORM RUNNING BOARDS	\$445.00	1	\$436.10
41H	ENGINE BLOCK HEATER	\$100.00	1	\$98.00
43C	120V/400W OUTLET DASH AND CONSOLE	\$175.00	1	\$171.50
473	SNOW PLOW PERP PACKAGE	\$250.00	1	\$245.00
66S	UPFITTER SWITCHES	\$165.00	1	\$161.70
67B / 86M	410 AMP ALTERNATOR / DUAL AGM 68 AH BATTERY	\$115.00	1	\$112.70
76S	REMOTE START	\$250.00	1	\$245.00
TDX	TIRES: LT275/70Rx18E BSW A/T			\$0.00
X3H	ELECTRONIC LOCKING W3.31 AXLE RATIO	\$430.00	1	\$421.40
				\$0.00
				\$0.00
				\$0.00
Vehicle Total:				\$67,759.02

Contract Equipment:

CONTRACT LINE REFERENCE	CONTRACT EQUIPMENT LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	8' UTILITY BODY BLACK	\$13,115.00	1	\$13,115.00
	SPRAY IN BED LINER INCLUDING TOP OF UTILITY BODY	\$1,150.00	1	\$1,150.00
	MAGNUM CAB PROTECTOR WITH LIGHTS	\$1,250.00	1	\$1,250.00
	50 GALLON FUEL TRANSFER TANK	\$1,850.00	1	\$1,850.00
	FISHER 9'6" XTREME-V PLOW SS W/ HAND HELD CONTROL	\$9,800.00	1	\$9,800.00
	WHELEN LED AMBER GROMET MOUNTED FLASHERS AT THE REAR OF THE BODY 500 SERIES	\$267.00	1	\$267.00
	WHELEN IONA AMBER MOUNTED IN THE FRONT GRILL PAIR	\$194.00	1	\$194.00
	WEATHERTECH VENT VISORS FRONT DOOR WINDOWS	\$125.00	1	\$125.00

	WEATHERTECH FLOOR LINERS FRONT AND BACK ROW	\$140.00	2	\$280.00
				\$0.00
	WHELEN NANO 3LED WORK LIGHTS MOUNTED AT THE REAR HITCH ON IN REVERSE AND WITH UPFITTER SWITCH	\$161.00	2	\$322.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Contract Equipment Total:				\$28,353.00

Non-Contract Equipment:

CONTRACT LINE REFERENCE	NON-CONTRACT EQUIPMENT LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	N/A			\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Contract Equipment Total:				\$0.00
Vehicle and Equipment Total:				\$96,112.02
Qty:				1
Total:				\$96,112.02

Trade Vehicle/s:

CONTRACT LINE REFERENCE	TRADE VEHICLE LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	N/A			\$0.00
				\$0.00
	MHQ requires that all trade-in vehicles must be delivered with a valid Certificate of Title, and that the title is appropriately counter signed to transfer ownership. Vehicles delivered without the Certificate of Title will not be accepted.			\$0.00
Trade Vehicle/s Total:				\$0.00
Order Total:				\$96,112.02

TERMS AND CONDITIONS

Deferrals and Cancellations of Sales Orders In all cases where vehicles, products, and labor are purchased against government and public contracts, the terms and conditions of that contract shall prevail and bind MHQ. In cases where contract terms on deferral and/or cancellation are not defined, and for non- contract sales, the following MHQ policy shall prevail.

Deferrals

For this discussion, "deferral" refers to a customer-initiated action to delay the delivery of purchased items* beyond the delivery date confirmed to the customer in writing (Purchase Order confirmation). All deferral requests must be communicated to MHQ in writing.

MHQ, at their sole discretion, reserves the right to accept or reject deferral requests. Once the subject item has started the production / fabrication process, delivery deferrals are not allowed - the item will be built, shipped, and billed upon completion. For deferral requests on items not yet in production, MHQ shall negotiate deferral terms with the customer's purchasing or sourcing authority (not the requisitioner). Consequences of order deferrals may include, but not be limited to, loss of scheduled production timeslot and reallocation of vehicles and/or materials to other active jobs or other customers.

Special Order and Non-Cancellable/Non-Returnable Items (NCNR)

Certain items and material are categorized as "Special Order" or "NCNR." Attempts to cancel shall be handled on an individual basis. Depending on the stage of production of a special-order item, and the suppliers involved, special order items may incur cancellation charges based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Special Order items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer. NCNR items are not cancellable with our suppliers. MHQ will make a reasonable attempt to minimize the financial impact of cancelling NCNR items, but no assurance is offered that the customer's purchase liability for these item types can be reduced in any way. NCNR items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

Cancellations

For this discussion, "cancellation" refers to a customer-initiated action to cancel a customer committed order** or any part thereof. All cancellation requests must be communicated to MHQ in writing. Cancellations will be accepted, without penalty, until the point in time where material has been ordered to support production of the ordered item(s). Once components or material is ordered against a committed customer order, cancellation charges may apply based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Depending on the type of material/components and the suppliers involved, the range of customer purchase liability can range from complete release of purchase liability, up to and including full liability of the original material cost.

Supplier Failure to Perform

MHQ shall be held harmless in cases where their suppliers fail to source, build, or deliver quoted or ordered products required to satisfy customer committed orders. MHQ shall also be held harmless in cases where a supplier discontinues availability of a product, places a product on allocation, or delivery times extend beyond their normal quoted delivery times such that the subject product becomes unavailable, or experiences extended delivery times. In these cases, MHQ shall offer alternatives, where commercially available, to the customer for consideration as acceptable substitutes.

***Purchased Items**

"Purchased Items" is defined as any item, component, or material required to fulfill a committed customer order.

****Customer Committed Order**

"Customer Committed Order" is defined as any acceptable form of communication that directs MHQ to produce and sell an item to their customer. Acceptable forms of communication are customer Purchase Orders, quotes that are signed and dated by a customer purchasing authority, Letters of Intent or Letters of Commitment that are signed and dated by a customer purchasing authority, or similar instruments that communicate an intent to purchase.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

Quote provided by Brent Kirby, Account Manager at MHQ
(508) 573-2622 or bkirby@mhq.com

Department/Board TM Approval	DPW (Multiple Items)	Filtered for 2023 TM and beyond									
Row Labels	Sum of Total Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
10 Wheeler Cab & Chassis (Dump) (48) (2016)	\$ 215,000							\$ 215,000			
35,000 GVW CAB & CHASSIS (42) (2013) (used if possible) install SS body (#2)	\$ 210,000				\$ 210,000						
35,000 GVW Cab & Chassis (43) (2012) install SS body #1	\$ 200,000	\$ 200,000									
35,000 GVW CAB & CHASSIS (47) (2015) (used if possible)install SS body (#4)	\$ 210,000				\$ 210,000						
35,000 GVW Cab & Chassis (49) (2014) (used if possible) install SS body (#3)	\$ 210,000					\$ 210,000					
CAT BACKHOE GF (ADDTN'L \$ IN WATER)	\$ 225,000						\$ 225,000				
CORDAVILLE ROAD PROJECT	\$ 2,500,000		\$ 225,000	\$ 220,000	\$ 215,000	\$ 210,000	\$ 205,000	\$ 200,000	\$ 195,000	\$ 190,000	\$ 185,000
F-350 Operations Supervisor Vehicle	\$ 100,000										
Front End Loader (50) (2001)	\$ 215,000			\$ 215,000							
Hook Lift Truck Cab & Chassis (46) (20016) w/ dump and sander platforms	\$ 225,000					\$ 225,000					
Pick-up Diesel (Highway) (service body) (12/10) (2021)	\$ 60,000							\$ 60,000			
Road Maintenance - FY24	\$ 400,000	\$ 400,000									
Road Maintenance - FY25	\$ 400,000		\$ 400,000								
Road Maintenance - FY26	\$ 400,000			\$ 400,000							
Road Maintenance - FY27	\$ 400,000				\$ 400,000						
Road Maintenance - FY28	\$ 400,000					\$ 400,000					
Road Maintenance - FY29	\$ 450,000						\$ 450,000				
Road Maintenance - FY30	\$ 450,000							\$ 450,000			
Road Maintenance - FY31	\$ 450,000								\$ 450,000		
Service/dump (Grounds) (2009)	\$ 75,000		\$ 75,000								
Sidewalk Maintenance - FY24	\$ 200,000	\$ 200,000									
Sidewalk Maintenance - FY25	\$ 100,000		\$ 100,000								
Sidewalk Maintenance - FY26	\$ 100,000			\$ 100,000							
Sidewalk Maintenance - FY27	\$ 100,000				\$ 100,000						
Sidewalk Maintenance - FY28	\$ 100,000					\$ 100,000					
Sidewalk Maintenance - FY29	\$ 100,000						\$ 100,000				
Sidewalk Maintenance - FY30	\$ 100,000							\$ 100,000			
Sidewalk Maintenance - FY31	\$ 100,000								\$ 100,000		
Sidewalk Tractor w/ attachments (2018)	\$ 190,000								\$ 190,000		
SIDEWALK TRACTOR/SKID STEER W/ ATTACHMENT	\$ 180,000		\$ 180,000								
TOOL KAT	\$ 65,000						\$ 65,000				
Utility Dump (Highway) (39) (2010)	\$ 125,000		\$ 125,000								
Utility Dump (Highway) (40) (2022)	\$ 125,000								\$ 125,000		
Grand Total	\$ 9,380,000	\$ 800,000	\$ 1,105,000	\$ 935,000	\$ 1,135,000	\$ 1,145,000	\$ 1,045,000	\$ 1,025,000	\$ 1,060,000	\$ 190,000	\$ 185,000

Department/Board	POLICE DEPARTMENT	
TM Approval	(Multiple Items)	Filtered for 2023 TM and beyond

Row Labels	Sum of Total Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
FINGERPRINTING DEVICE	\$ 28,000			\$ 28,000							
PISTOLS - GLOCK (24)	\$ 11,000						\$ 11,000				
Police Cruisers - FY24	\$ 120,000	\$ 120,000									
Police Cruisers - FY25	\$ 60,000		\$ 60,000								
Police Cruisers - FY26	\$ 120,000			\$120,000							
Police Cruisers - FY27	\$ 60,000				\$ 60,000						
Police Cruisers - FY28	\$ 120,000					\$120,000					
Police Cruisers - FY29	\$ 60,000						\$ 60,000				
Police Cruisers - FY30	\$ 120,000							\$120,000			
Police Cruisers - FY31	\$ 60,000								\$ 60,000		
PORTABLE RADIOS TEN YEAR REPLACEMENT	\$ 87,672		\$ 87,672								
Taser/Body Camera Program	\$ 626,947	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695	\$ 62,695
WEAPONS (RIFLE REPLACEMENTS)	\$ 24,000				\$ 24,000						
Grand Total	\$ 1,497,619	\$ 182,695	\$210,367	\$210,695	\$146,695	\$182,695	\$133,695	\$182,695	\$122,695	\$62,695	

101 POLICE FLEET INFO. November 14, 2022

<u>#</u>	<u>VIN</u>		<u>YEAR/MODEL</u>	<u>REG</u>	<u>MILEAGE</u>	<u>PURPOSE</u>
100	1FMSK8D81GGA52815	UTILITY	2016 EXPLORER	863JY2	119,512	Detective
101	1FM5K8AR5JGC43187	UTILITY	2018 EXPLORER	MP966J	82,890	Patrol
102	1FM5K8AR7KGB45893	UTILITY	2019 EXPLORER	MPD126	67,853	Patrol
103	1FM5K8ARXHGE14820	UTILITY	2017 EXPLORER	MP5521	92,041	Patrol
104	1FM5K8AWXMNAO4577	UTILITY	2021 EXPLORER	1363	26,609	Patrol
105	1FM5K8AR9KGB45894	UTILITY	2019 EXPLORER	MPD127	71,786	Patrol
106	1FM5K8AB7MGC33395	UTILITY	2021 EXPLORER	F371	13,974	Patrol
107	Exp delivery Dec 22	UTILITY	2021 Hybrid	xxxx	xxxxx	Lieutenant
108	1FMSK8DH9MGA1759	UTILITY	2021 EXPLORER	1TVL21	23,478	Chief
109	1HD1FMW73Y740157	MOTORCYCLE	2003 HARLEY DAV	MC3809	15,872	CEMLEC
110	1FM5K8AR5FGA15973	UTILITY	2015 EXPLORER	MP784H	117,240	Detail Only
111	1FM5K8AR2GGA86825	UTILITY	2016 EXPLORER	MP4593	126,016	Detail Only
112	1FAHP2MKXG101334	SEDAN	2016 TAURUS	MPB469	116,330	Detail Only

Ryan Newell

From: Nick Hamel <nicholas.hamel@motorolasolutions.com>
Sent: Monday, October 31, 2022 1:03 PM
To: Steven Achilles
Cc: Dana Amendola; Ryan Newell; Stephen Neivert
Subject: Re: Southborough Radio Request
Attachments: image001.jpg

[EXTERNAL]

Hi Chief, definitely. The state contract offers additional discounts over 50 units, I think it's 5%

On Mon, Oct 31, 2022 at 12:52 Steven Achilles <sachilles@southboroughma.com> wrote:

Nick.

If the town was to order both fire multi-band radios (28) and Police (24), would we see a price advantage? You quoted us APX nex Gen and APX 8000 and this would be same for both departments.

Please advise.

Chief Achilles



Steven E. Achilles, MPA, CFO

Fire Chief - Emergency Management Director

32 Cordaville Road - Southborough MA, 01772

Wk. 508.485.3235 Cell 508.573.8386

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Sent from my iPhone



Budget Quote

Date: November 10, 2022

HYBRID LINE UNIT

To: Chief Ryan Newell
 Southborough Police Department
 32 Cordaville Road
 Southborough MA 01772
 508-485-2121 / rnewell@southboroughma.com

Salesperson: Steve Spokowski
 774-204-2206

CONTRACT: GBPC/BAPERN

Qty	Item #	Description	Unit Price	Line Total
1.00	K8A	2023 Ford Police Interceptor Utility all wheel drive gas	\$ 44,653.00	\$ 44,653.00
1.00	UM / 96	Black paint with HD cloth buckets seats, rear vinyl bench	\$ -	\$ -
1.00	99W / 44B	3.3L V6 hybrid engine with 10 speed automatic transmission	\$ -	\$ -
1.00	500A	Police level equipment content	\$ -	\$ -
1.00	18D	Rear gate safety switch delete	\$ -	\$ -
1.00	43D	Courtesy lamp disable by door switches (dark car)	\$ 24.25	\$ 24.25
1.00	51R	Driver side pillar mounted LED spot light	\$ 383.15	\$ 383.15
1.00	549	Power heated exterior mirrors	\$ 58.20	\$ 58.20
1.00	76R	Reverse sensing	\$ 266.75	\$ 266.75
1.00	87R	Rear back up camera monitor on interior rear view mirror	\$ -	\$ -
1.00	STANDARD	Small wheel cap, predrilled headlamps, class III tow receiver	\$ -	\$ -
1.00	SUBLET	Paint 4 doors white from window sill down	\$ 995.00	\$ 995.00
1.00	SUBLET	Graphics per current department specification - Unit # TBD	\$ 795.00	\$ 795.00
1.00	SUBLET	Door jamb reflector kit	\$ 100.00	\$ 100.00
1.00	894090	Set of (4) window vent shades	\$ 95.00	\$ 95.00
1.00	ECVDMLTAL00	Red white dome light over center console	\$ 125.00	\$ 125.00
1.00	LABOR	Activate factory wig wag headlight flasher with programming	\$ 50.00	\$ 50.00
2.00	VTX609C	(2) Clear LED hideaways in front headlamp corners	\$ 225.00	\$ 450.00
1.00	36-2125	Push bar	\$ 550.00	\$ 550.00
1.00	36-6005W4	Recessed cross bar for (4) ION	\$ 50.00	\$ 50.00
4.00	I2E	(4) Blue white ION LED in front cross bar	\$ 250.00	\$ 1,000.00
2.00	TLI2E	(2) Blue white surface mount LED sides of push bar 1/side	\$ 250.00	\$ 500.00
1.00	EB2EEEE	Blue white Legacy light bar package	\$ 5,250.00	\$ 5,250.00
1.00	TBD	Smoked lens kit	\$ 200.00	\$ 200.00
1.00	C399	CORE siren included	\$ -	\$ -
1.00	CCTL6	Rotary controller included	\$ -	\$ -
1.00	C399K4	OBDII install kit included	\$ -	\$ -
1.00	SA315P	Siren speaker included	\$ -	\$ -

1.00	SAK66P	Behind grille speaker bracket included	\$ -	\$ -
2.00	CEM16	Expansion modules	\$ 400.00	\$ 800.00
1.00	CV2V	SYNC module	\$ 450.00	\$ 450.00
1.00	MDASHCPE	Self contained strobe traffic emitter front	\$ 400.00	\$ 400.00
1.00	MBFX/MBI2E	Blue white LED on back side of exterior mirrors	\$ 800.00	\$ 800.00
2.00	I2J	(2) Blue/Red LED ION rear upper interior gate glass	\$ 250.00	\$ 500.00
2.00	BKT1	"L" Bracket for above LED	\$ -	\$ -
2.00	I3SMJC	(2) Tri color LED vertical to both sides of rear license plate	\$ 250.00	\$ 500.00
2.00	MCRNBW	(2) B/W Micron LED under rear gate lid: 2 switch/flash & flood	\$ 237.50	\$ 475.00
2.00	VTX609C	(2) Clear LED hideaways rear lower tail lamps	\$ 225.00	\$ 450.00
2.00	VTX609R	(2) Red LED hideaways rea upper tail lamps	\$ 225.00	\$ 450.00
1.00	CVS1012INUT	Angled center	\$ 650.00	\$ 650.00
1.00	CCUP2I	Dual internal cup holder included	\$ -	
1.00	CARPB1014	Armrest with mount for Brother printer	\$ 285.00	\$ 285.00
1.00	CLP1PS2USB	USB port	\$ 100.00	\$ 100.00
1.00	425-3816	Magnetic microphone mount	\$ 50.00	\$ 50.00
1.00	C-MCB	"L" style mounting bracket for mag mic	\$ -	\$ -
1.00	P100UINT20AOSB	Single cell transport with officer safety belt	\$ 2,850.00	\$ 2,850.00
1.00	1082E	Blac Rac gun mount	\$ 750.00	\$ 750.00
1.00	25010	Mounting rail	\$ 50.00	\$ 50.00
1.00	RL3019	Rechargeable Maglite flashlight with charger on cage	\$ 250.00	\$ 250.00
1.00	TK0244ITU20	2 drawer vault (1 drawer with lock, one without)	\$ 2,195.00	\$ 2,195.00
1.00	TPA9289	Radio tray included	\$ -	\$ -
1.00	LABOR	Xfer 2 way radio/antenna (antenna subject to compatability)	\$ 225.00	\$ 225.00
1.00	NMOM5F	Antenna cable	\$ -	\$ -
1.00	LABOR	Transfer scanner & antenna	\$ 150.00	\$ 150.00
1.00	LABOR	Transfer computer & antenna (subject to compatability)	\$ 395.00	\$ 395.00
1.00	LABOR	Transfer radar	\$ 125.00	\$ 125.00
1.00	LABOR	Transfer camera system	\$ 395.00	\$ 395.00
1.00	NC	Shop supplies	\$ 175.00	\$ 175.00
		(2) Units @ \$69,015.35 = \$ 138,030.70	\$ -	\$ -

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

Vehicle

\$45,385.35

Upfit

\$23,630.00

Trade

\$0.00

TOTAL EACH**\$69,015.35****McGovern Municipal 1200 Worcester Road, Framingham MA 01702**

**Capital Planning Committee
Oct 12, 2022
Virtual Meeting held via Zoom**

Voting Members present: Jason Malinowski (Chair), Jeffrey Hark, Joseph Palmer, Karen Wheeler, Tony Schoener (taking minutes), Mark Purple, Lisa Braccio (absent)

I. Call Meeting to Order

At 7:33 p.m. Mr. Malinowski called the Capital Planning Committee meeting to order.

II. Approval of Meeting Minutes from Sep 12, 2022

After discussion, Mr Malinowski moved to accept revised minutes; Mr Hark seconded.

The Committee voted 4-0-1 by roll call vote to approve minutes (Wheeler - aye, Hark - aye, Palmer - aye, Schoener - abstain, Malinowski - aye).

III. Chair/Member's Updates

a. Neary Building Committee Update

Building Committee has not met since last Capital Planning Committee meeting.

b. SHOPC – South Union Subcommittee Update

South Union Subcommittee has not met since last Capital Planning Committee meeting.

c. Pavement Management Program Update

Vendor solutions are being demonstrated; a final vendor recommendation has not yet been made; the goal is to have this up and running in time to inform decisions for the next town meeting.

d. DPW Road Maintenance Bid and Process Update

No significant update.

IV. MIS - Request to use ARPA funds for town website

A presentation by Jason Montijo was reviewed and discussed. At this time no MIS capital projects are anticipated in FY2025.

Mr Malinowski moved that ARPA funds be used to upgrade the town website. Mr Palmer seconded.

The committee voted 5-0 by roll call vote to approve this motion (Hark - aye, Palmer - aye, Wheeler - aye, Malinowski - aye, Schoener - aye)

V. MIS - Review of 10 year capital plan and updates to prior year capital plan

Future MIS capital requests will be reviewed at a future meeting, as needed.

VI. Recreation - request to use Recreation Revolving Account to fund van on Capital Plan

Tim Davis presented the need for an additional van for use by the Recreation Department. Discussion ensued on whether or not an electric van would be an option as an alternative to a gas van.

Tim Davis agreed to take a few weeks to research if an electric van is a viable alternative, and will get back to this committee with an update.

Mr Malinowski moved that Capital Planning support the purchase of a second van, with a caveat that the Recreation Committee investigate the possibility of this purchase be for an electric van. Mr Hark seconded this motion.

The committee voted 5-0 by roll call vote to approve (Hark - aye, Palmer - aye, Wheeler - aye, Malinowski - aye, Schoener - aye)

VII. Review of FY24 Capital Received and Current Debt Schedule

Complete schedule not yet available. Additional review and discussion will occur at future meetings, as updated information becomes available.

VIII. Review of Capital Project Status

Town House - project has not yet gone out for bid.

Cordaville Hall - bids have come back higher than expected. Select Board is reviewing options for next steps.

Regional High School Athletic Stadium - potential significant project being considered, with more details to be available in the future.

Discussion occurred on the potential benefit of establishing a Capital Stabilization plan.

IX. Public Comment

There were no public comments.

X. Meeting Schedule

Agreed to next meet on Oct 24 and Nov 14.

XI. Other business that may properly come before the Committee

None.

XII. Adjournment

Mr Malinowski moved that the meeting be adjourned; Mr Hark seconded.

Meeting adjourned at 8:46 pm, after unanimous roll call vote (Hark - aye, Palmer - aye, Schoener - aye, Malinowski - aye, Wheeler - aye).

Documents Referenced During Meeting:

1. Draft Meeting Minutes from 9/12/2022
2. IT Website Request Form
3. Website email from MTC
4. Recreation Van capital submission
5. Recreation Van submission
6. Recreation Vehicle quote

Town of Southborough, Massachusetts

Capital Planning Committee

Monday November 14th, 2022 7:30 PM

Virtual Zoom Meeting

May be watched or may participate in the meeting remotely with the meeting link at: <https://www.southboroughtown.com/remotemeetings>.

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in-person attendance by members of the public will be permitted.

Agenda (all items may have one or more votes taken to the extent action is required):

- I. Call Meeting to Order
- II. Approval of Meeting Minutes from October 12, 2022 and October 24, 2022
- III. Chair/Member's Reports
 - a. Neary Building Committee Update
 - b. SHOPC – South Union Subcommittee Update
- IV. Police Department Capital Discussion - Review of 10-year capital plan submissions
- V. DPW – Review of 10-year capital plan submissions
- VI. Review of FY24 Proposed Capital Received and Current Debt Schedule
- VII. Discussion of next steps and recommendations for Annual Town Meeting, including discussion of budget calendar
- VIII. Public Comment
- IX. Meeting Schedule
- X. Other business that may properly come before the Committee
- XI. Adjournment

Jason W. Malinowski, Chair

Summary of Capital Items by Town Meeting Approval Date

Year of TM Approval	2023	Fiscal Year of Expenditure						
Sum of 2024	Column Labels							
Row Labels	Total Cost	Ambulance Fund	CPA	General Fund	Recreation Fund	School Revolving	ARPA	Grant Funding
DPW								
35,000 GVW Cab & Chassis (43) (2012) install SS body #1	\$ 200,000			\$ 200,000				
Road Maintenance - FY24	\$ 400,000			\$ 400,000				
Sidewalk Maintenance - FY24	\$ 200,000			\$ 200,000				
F-350 Operations Supervisor Vehicle	\$ 100,000							
FACILITIES								
CORDAVILLE HALL - BUILDING RENOVATIONS ADDITIONS/RENOVATIONS/SYSTEM UPGRADE	\$ 400,000						\$400,000	
LIBRARY - INSTALLATION OF SECURITY CAMERAS	\$ 25,000			\$ 25,000				
TOWN HOUSE - OFFICE FURNITURE REPLACEMENT	\$ 25,000			\$ 25,000				
Facilities Maintenance - FY24	\$ 100,000			\$ 100,000				
DPW Annex - New Furnace	\$ 15,500			\$ 15,500				
FIRE DEPARTMENT								
ALL TERRAIN UTILITY VEHICLE	\$ 40,000			\$ 40,000				
Defibrillators	\$ 12,000	\$ 12,000						
Defibrillators (PARAMEDIC)	\$ 90,000	\$ 90,000						
Portable Radios-Fire	\$ 314,000			\$ 314,000				
DURABLE MEDICAL EQUIPMENT-FY2024	\$ 20,000			\$ 20,000				
Fire PPE - FY24	\$ 40,000			\$ 40,000				
AMBULANCE POWER STRETCHER - Ambulance 1	\$ 55,000	\$ 55,000						
Fire Truck - T21 - Chassis and Body Repair	\$ 100,000	\$ 100,000						
POLICE DEPARTMENT								
Police Cruisers - FY24	\$ 120,000			\$ 120,000				
Taser/Body Camera Program	\$ 626,947			\$ 62,695				
RECREATION								
RICHARDSON TENNIS COURT MAINTENANCE	\$ 18,000			\$ 18,000				
LUNDBLAD REBUILD	\$ 600,000							\$ 600,000
Choate Design	\$ 20,000				\$ 20,000			
SOUTHBOROUGH SCHOOLS								
TROTTER - PARKING LOT	\$ 150,000					\$ 150,000		
Regional School								
Regional School Redundant Hot Water Heater	\$ 70,000			\$ 70,000				
Algonquin Regional Athletic Complex-GF	\$2,260,497			\$ 25,000				
Algonquin Regional Athletic Complex-CPA	\$ 745,964		\$745,964					
Town Clerk								
Electronic Voting Clickers	\$ 18,600						\$ 18,600	
Golf Committee								
Golf Course Irrigation	\$ 200,000		\$200,000					
Histroical Commission								
Historic District Signage	\$ 26,532						\$ 26,532	
Trails Committee								
Peninsula Trail	\$ 194,547						\$194,547	
Grand Total		\$ 257,000	\$945,964	\$ 1,675,195	\$ 20,000	\$ 150,000	\$639,679	\$ 600,000

Body Worn Cameras			
	Reimbursable	Not Reimbursable	
(21) Body Worn Camera Bundle (with mount and USB)	14,679.00		
(3) Multi Bay Dock Bundle (with cord and bracket)	4,616.70		
(21) Camera Refresh 1 & 2	27,598.41		
(3) Multi Bay Dock Refresh 1 & 2	4,308.87		
(18) Basic Evidence.com Licenses	16,200.00		
(3) Professional Evidence.com Licenses	7,020.00		
Axon Starter (Virtual Set Up)	4,125.00		
Camera Ext. Warranty		7,681.59	
Multi Bay Dock Warranty		1,001.13	
Unlimited Cloud Storage		30,240.00	
10 GB Cloud Storage			10,080.00
Totals	78,547.98	38,922.72	18,762.72
REFRESH: EVERY 2.5 YEARS THE DEPARTMENT WILL BE SENT THE NEWEST CAMERA AND CHARGING DOCK THAT IS AVAILABLE			
AXON STARTER: AN AXON REP. WILL ASSIST THE DEPARTMENT TO VIRTUALLY SET UP THE CAMERAS (AN ON SITE OPTION IS AVAILABLE AT A GREATER COST WITH A 5-6 MONTH WAIT TIME)			
PROFESSIONAL EVIDENCE.COM LICENSES: FOR ADMINISTRATIVE USERS AND ALLOWS ACCESS TO REDACTION, RETENTION STANDARDS AND ADMINISTRATIVE FUNCTIONS			