

1. Agenda

Documents:

[2022.04.25_BOH_AGENDA.PDF](#)
[2022.04.25_BOH_AGENDA_-_2ND_REVISION.PDF](#)
[2022.04.25_BOH_AGENDA_-_REVISED.PDF](#)

2. Meeting Materials

Documents:

[ACO.PDF](#)
[SPRINGTOWNMEETING_UPDATE.PDF](#)

Town of Southborough, MA Meeting of the Board of Health

**Monday, April 25, 2022 at 9:30 AM
Virtual Meeting Room**

Agenda

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

This meeting may be watched or residents may participate in the meeting remotely with the meeting link at: <https://www.southboroughtown.com/remotemeetings>

Business Item (Board may vote):

1. Public Comment
2. Vote to Approve Meeting Minutes: 4/12/22
3. Town Meeting Safety Protocols – Discuss Masks
4. Breakneck Hill Consent Order (ACO) with DEP
5. Report for Town Meeting and/or Personnel Board
6. Article Representation for Town Meeting (if needed)
7. Board's Report of Visit to Ken's
8. Upcoming meeting schedule:
 - a. Regular Meetings – 5/16/22, 6/10/22, 7/12/22
9. Public Comment

Chelsea Malinowski, Dr. Safdar Medina, Nancy Sacco

**Town of Southborough, MA
Meeting of the Board of Health**

Monday, April 25, 2022 at 10:30 AM

Virtual Meeting Room

Agenda – Revised (2)

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

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8. Upcoming meeting schedule:
 - a. Regular Meetings – 5/16/22, 6/10/22, 7/12/22
9. Public Comment
- 10. Executive Session**
11. The Board will be entering into Executive Session per M.G.L. Chapter 30A, Section 21, and not returning to Open Session to discuss contract for the Septic Inspector as the Chair has determined that an open meeting may have a detrimental effect on the Town's position.

Chelsea Malinowski, Dr. Safdar Medina, Nancy Sacco

Town of Southborough, MA Meeting of the Board of Health

Monday, April 25, 2022 at 9:30 AM

Virtual Meeting Room

Agenda - Revised

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

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Business Item (Board may vote):

1. Public Comment
2. Vote to Approve Meeting Minutes: 4/12/22
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Chelsea Malinowski, Dr. Safdar Medina, Nancy Sacco

**COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

In the matter of:)

Town of Southborough)

Enforcement Document Number: 00012348

Issuing Bureau: BAW

Issuing Region/Office: CERO

Issuing Program: SW

FMF # 626408

**ADMINISTRATIVE CONSENT ORDER
AND
NOTICE OF NONCOMPLIANCE**

I. THE PARTIES

1. The Department of Environmental Protection ("Department" or "MassDEP") is a duly constituted agency of the Commonwealth of Massachusetts established pursuant to M.G.L. c. 21A, § 7. The Department maintains its principal office at One Winter Street, Boston, Massachusetts 02108, and its Central Regional Office at 8 New Bond Street, Worcester, Massachusetts 01606.

2. The Town of Southborough ("Respondent") is the owner of the real property located on Woodland and Breakneck Hill Roads in Southborough, Massachusetts, pursuant to a deed recorded on June 20, 1980, at the Worcester District Registry of Deeds in Book 6996, Page 313 (the "Property"). Respondent's mailing address for purposes of this Order is 17 Common Street, Southborough, Massachusetts 01772.

II. STATEMENT OF FACTS AND LAW

3. The Department is responsible for the implementation and enforcement of M.G.L. c. 111 §§ 150A and 150A½, the Solid Waste Management Regulations at 310 CMR 19.000, and the Site Assignment Regulations for Solid Waste Facilities at 310 CMR 16.00. The Department has authority under M.G.L. c. 21A § 16, and the Administrative Penalty Regulations at 310 CMR 5.00, to assess civil administrative penalties to persons in noncompliance with the laws and regulations set forth above.

4. The following facts and allegations have led MassDEP to issue this Consent Order:

A. Respondent acquired the Property from Raymond B. Davis and Eleanor M. Davis on June 20, 1980, as evidenced by the deed referenced in Paragraph 2 above. The

Property, which is undeveloped, comprises approximately 87.66 acres of land, and currently consists of conservation land.

- B. On September 28, 2021, the Southborough Conservation Agent submitted a formal notification, via email correspondence, to MassDEP of the presence of a “farm dump” located on a portion of the Property and potentially extending onto a portion of the adjoining private property located at 60 Breakneck Hill Road in Southborough, Massachusetts. Evidence of surficial waste and debris has been observed on portions of both properties. Respondent asserts that the “farm dump” existed prior to Respondent’s taking title to and possession of the Property. The “farm dump” is referred to herein as the “Site” or “Breakneck Hill Farm Dumping Site.”
- C. On November 1, 2021, the Southborough Conservation Agent voluntarily submitted to MassDEP a report prepared by Respondent’s environmental consultant, TRC Environmental Corporation (“TRC”), titled: “Draft Solid Waste Assessment Work Plan, Breakneck Hill Farm Dumping Site” (“Draft Plan”). The Draft Plan, which was dated October 2021, was prepared to outline proposed initial assessment activities for the Site which includes an approximate 1.0-acre area containing surficial solid waste debris. The Draft Plan was submitted for MassDEP’s review, comment, and approval to initiate the necessary actions required to assess and then clean up the Site.
- D. On January 25, 2022, the Southborough Conservation Agent submitted to MassDEP a report prepared by Respondent’s environmental consultant, TRC, titled: “Proposed Final Solid Waste Assessment Work Plan, Breakneck Hill Farm Dumping Site” (“Proposed Final Plan”). The Proposed Final Plan, which was dated January 2022, addressed MassDEP’s comments on the Draft Plan.
- E. On January 27, 2022, MassDEP approved Respondent’s Proposed Final Assessment Plan for the Breakneck Hill Farm Dumping Site (“Final Assessment Plan”).
- F. Respondent established, constructed, operated or maintained a dumping ground at the property, and disposed or contracted for the disposal of solid waste at a facility that is not approved to manage the particular type of solid waste being disposed, in violation of 310 CMR 19.014. Specifically, when Respondent took title to and possession of the Property, which is a portion of the Site where the solid waste is disposed, and subsequently did not remove and dispose of the solid waste, Respondent became the entity that operated and/or maintained a dumping ground at the Property. The solid waste disposed of at the Property includes but is not limited to old tires, machine parts, rusted 55-gallon drums, asphalt shingles, appliances, heavy equipment broken ceramics, plastic objects, and general trash, thereby creating a dumping ground at the Property, which is not a location authorized to accept solid waste.

5. On January 13, 2022, Respondent met with a representative of MassDEP to discuss the procedures necessary to assess and clean up the "Breakneck Hill Farm Dumping Site" as summarized above in Section II.4.B. Respondent has voluntarily agreed to enter into this Consent Order in order to proceed with assessment and cleanup of the Site to return the Site to compliance with the statutes and regulations referenced in paragraph 3 above.

III. DISPOSITION AND ORDER

For the reasons set forth above, MassDEP hereby issues, and Respondent hereby consents to, this Order:

6. The parties have agreed to enter into this Consent Order because they agree that it is in their own interests, and in the public interest, to proceed promptly with the actions called for herein rather than to expend additional time and resources litigating the matters set forth above. Respondent enters into this Consent Order without admitting or denying the facts or allegations set forth herein. However, Respondent agrees not to contest such facts and allegations for purposes of the issuance or enforcement of this Consent Order.

7. MassDEP's authority to issue this Consent Order is conferred by the statutes and regulations cited in Part II of this Consent Order.

8. Respondent shall perform the following actions:

A. Signed Access Agreement.

Within one hundred twenty (120) calendar days of the effective date of this Consent Order, Respondent shall provide MassDEP a copy of a signed access agreement with Alexis Fallon, the owner of the real property located at 60 Breakneck Hill Road in Southborough, Massachusetts (the "Fallon property"), as evidenced by a deed recorded on November 18, 2019 at the Worcester District Registry of Deeds in Book 21018, Page 248. The access agreement shall grant to Respondent or Respondent's environmental consultant, contractors, and subcontractors access to the Fallon property for the purpose of performing site assessment activities as outlined in the Final Assessment Plan and to perform clean up actions to remediate the Site as outlined in Section III.8.C. of this consent Order.

B. Commencement of Site Assessment.

1.) **Within one hundred eighty (180) calendar days** of the effective date of this Consent Order, Respondent shall commence the site assessment actions as outlined in the approved Final Assessment Plan. Respondent shall provide MassDEP **no less than ten (10) calendar days** notification prior to the commencement of site assessment actions to allow MassDEP the opportunity to observe the site assessment actions.

2.) Respondent shall complete the site assessment actions at the Site as outlined in the Final Assessment Plan **within ninety (90) calendar days** after the commencement of the site assessment actions.

C. Submission of Cleanup Plan.

Within one hundred eighty (180) calendar days of the completion date of the site assessment actions outlined above in Section III.8.B., Respondent shall submit to MassDEP for written approval a cleanup plan for the Site ("Cleanup Plan") prepared by a Massachusetts Registered Professional Engineer knowledgeable in solid waste management and that bears the seal, signature and discipline of said engineer. The Cleanup Plan shall specify proposed methods, procedures, and removal actions to be performed at the Site to remove all waste materials. Respondent shall include a time schedule for implementation of the Cleanup Plan and include at a minimum the following information:

- 1.) A written approval from the Southborough Conservation Commission to perform work as proposed in the Cleanup Plan within areas of the Site under its jurisdiction.
- 2.) A description of the cleanup procedures to remove the solid waste from the Site that shall include at a minimum: methods and procedures to segregate and stockpile solid waste debris and measures to protect adjacent wetland resource areas from adverse impacts during Site cleanup efforts. The cleanup plan shall also identify the disposal/recycling facility or facilities proposed for shipment of all solid waste generated from the cleanup activities at the Site.

D. Commencement of Cleanup

1. **Within one hundred eighty (180) calendar days** of the date of MassDEP's written approval of the Cleanup Plan as required above in Section III.8.C., Respondent shall commence cleanup actions at the Site as detailed in the approved Cleanup Plan.
2. Respondent shall notify the Department in writing at least **fourteen (14) calendar days** before the commencement of the cleanup actions as outlined in the Cleanup Plan to allow MassDEP the opportunity to observe the cleanup actions.
3. Respondent shall complete the cleanup actions at the Site as outlined in the Cleanup Plan **within one hundred eighty (180) calendar days** after the commencement of the cleanup actions, unless mutually extended by MassDEP and the Respondent. Extensions for good cause shall not be unreasonably denied. MassDEP shall determine what constitutes "good cause."
4. **Within seven (7) calendar days** of completing the removal of all solid waste from the Site, Respondent shall submit to James McQuade, or his successor, of

MassDEP copies of all shipping records, manifests, or other documentation as proof of appropriate processing or disposal of the solid waste removed from the Site. Respondent shall submit appropriate processing or disposal documentation to MassDEP for all of the solid waste removed from the Site. Respondent shall only allow the solid waste to be brought to a facility that is authorized to process or dispose of the solid waste.

9. Except as otherwise provided, all notices, submittals and other communications required by this Consent Order shall be directed to:

James A. McQuade
Solid Waste Management Program
Section Chief
MassDEP Bureau of Air & Waste
8 New Bond Street
Worcester, MA 01606

Such notices, submittals and other communications shall be considered delivered by Respondent upon receipt by MassDEP.

10. Actions required by this Consent Order shall be taken in accordance with all applicable federal, state, and local laws, regulations, and approvals. This Consent Order shall not be construed as, nor operate as, relieving Respondent or any other person of the necessity of complying with all applicable federal, state, and local laws, regulations, and approvals.

11. For purposes of M.G.L. c. 21A, § 16 and 310 CMR 5.00, this Consent Order shall also serve as a Notice of Noncompliance for Respondent's noncompliance with the requirements cited in Part II above. MassDEP hereby determines, and Respondent hereby agrees, that any deadlines set forth in this Consent Order constitute reasonable periods of time for Respondent to take the actions described.

12. Force Majeure

A. MassDEP agrees to extend the time for performance of the requirements in paragraph 8 of this Consent Order if MassDEP determines that such failure to perform is caused by a Force Majeure event. The failure to perform the requirements in paragraph 8 of this Consent Order shall be considered to have been caused by a Force Majeure event if the following criteria are met: (1) an event delays performance of the requirements in paragraph 8 of this Consent Order beyond the deadline established herein; (2) such event is beyond the control and without the fault of Respondent and Respondent's employees, agents, consultants, and contractors; and (3) such delay could not have been prevented, avoided or minimized by the exercise of due care by Respondent or Respondent's employees, agents, consultants, and contractors.

B. Financial inability and unanticipated or increased costs and expenses associated with the performance of the requirements in paragraph 8 of this Consent Order shall not be considered a Force Majeure Event.

C. If any event occurs that delays or may delay the performance of the requirements in paragraph 8 of this Consent Order, Respondent shall immediately, but in no event later than 5 days after obtaining knowledge of such event, notify MassDEP in writing of such event. The notice shall describe in detail: (i) the reason for and the anticipated length of the delay or potential delay; (ii) the measures taken and to be taken to prevent, avoid, or minimize the delay or potential delay; and (iii) the timetable for taking such measures. If Respondent intends to attribute such delay or potential delay to a Force Majeure event, such notice shall also include the rationale for attributing such delay or potential delay to a Force Majeure event and shall include all available documentation supporting a claim of Force Majeure for the event. Failure to comply with the notice requirements set forth herein shall constitute a waiver of Respondent's right to request an extension based on the event.

D. If MassDEP determines that Respondent's failure to perform the requirements in paragraph 8 of this Consent Order is caused by a Force Majeure event, and Respondent otherwise complied with the notice provisions set forth in paragraph C above, MassDEP agrees to extend in writing the time for performance of such requirement. The duration of this extension shall be equal to the period of time the failure to perform is caused by the Force Majeure event. No extension shall be provided for any period of time that Respondent's failure to perform could have been prevented, avoided or minimized by the exercise of due care. No penalties shall become due for Respondent's failure to perform a requirement of this Consent Order during the extension of the time for performance resulting from a Force Majeure event.

E. A delay in the performance of the requirements in paragraph 8 of this Consent Order caused by a Force Majeure event shall not, of itself, extend the time for performance of any other requirement of this Consent Order.

13. Respondent understands, and hereby waives, its right to an adjudicatory hearing before MassDEP on, and judicial review of, the issuance and terms of this Consent Order and to notice of any such rights of review. This waiver does not extend to any other order issued by the MassDEP.

14. This Consent Order may be modified only by written agreement of the parties hereto.

15. The provisions of this Consent Order are severable, and if any provision of this Consent Order or the application thereof is held invalid, such invalidity shall not affect the validity of other provisions of this Consent Order, or the application of such other provisions, which can be given effect without the invalid provision or application, provided however, that MassDEP shall have the discretion to void this Consent Order in the event of any such invalidity.

16. Nothing in this Consent Order shall be construed or operate as barring, diminishing, adjudicating or in any way affecting (i) any legal or equitable right of MassDEP to issue any additional order or to seek any other relief with respect to the subject matter covered by this

Consent Order, or (ii) any legal or equitable right of MassDEP to pursue any other claim, action, suit, cause of action, or demand which MassDEP may have with respect to the subject matter covered by this Consent Order, including, without limitation, any action to enforce this Consent Order in an administrative or judicial proceeding. Respondent reserves any rights it may have to appeal or defend any such order, claim, action, suit, cause of action, or demand, except that Respondent shall not challenge the validity, terms and binding nature of this Consent Order. Notwithstanding the foregoing, MassDEP agrees that it will not seek to assess Respondent civil administrative penalties beyond those assessed in this Consent Order for the violations identified in Part II above, provided that Respondent satisfies the terms and conditions of this Consent Order and any permit or approval issued hereunder.

17. This Consent Order shall not be construed or operate as barring, diminishing, adjudicating, or in any way affecting, any legal or equitable right of MassDEP or Respondent with respect to any subject matter not covered by this Consent Order.

18. This Consent Order shall be binding upon Respondent and upon Respondent's successors and assigns. Respondent shall not violate this Consent Order and shall not allow or suffer Respondent's employees, agents, contractors or consultants to violate this Consent Order. Until Respondent has fully complied with this Consent Order, Respondent shall provide a copy of this Consent Order to each successor or assignee at such time that any succession or assignment occurs.

19. If Respondent violates any provision of this Consent Order, Respondent shall pay stipulated civil administrative penalties to the Commonwealth in the amount of \$500.00 per day for each day, or portion thereof, each such violation continues.

Stipulated civil administrative penalties shall begin to accrue on the day a violation occurs and shall continue to accrue until the day Respondent corrects the violation or completes performance, whichever is applicable. Stipulated civil administrative penalties shall accrue regardless of whether MassDEP has notified Respondent of a violation or act of noncompliance. All stipulated civil administrative penalties accruing under this Consent Order shall be paid within thirty (30) days of the date MassDEP issues Respondent a written demand for payment. If simultaneous violations occur, separate penalties shall accrue for separate violations of this Consent Order. The payment of stipulated civil administrative penalties shall not alter in any way Respondent's obligation to complete performance as required by this Consent Order. MassDEP reserves its right to elect to pursue alternative remedies and alternative civil and criminal penalties which may be available by reason of Respondent's failure to comply with the requirements of this Consent Order. In the event MassDEP collects alternative civil administrative penalties, Respondent shall not be required to pay stipulated civil administrative penalties pursuant to this Consent Order for the same violations.

Respondent reserves whatever rights it may have to contest MassDEP's determination that Respondent failed to comply with the Consent Order and/or to contest the accuracy of MassDEP's calculation of the amount of the stipulated civil administrative penalty. Upon exhaustion of such

rights, if any, Respondent agrees to assent to the entry of a court judgment if such court judgment is necessary to execute a claim for stipulated penalties under this Consent Order.

20. The Respondent shall pay all civil administrative penalties due under this Consent Order, including suspended; or stipulated penalties and/or any associated fees. **The Respondent has four options for payment;**

Option 1: certified check;

Option 2: cashier's check;

Option 3: on-line payment using a credit card;

Option 4: electronic transfer.

Option 1 and 2:

Certified or cashier's checks must be made payable to the Commonwealth of Massachusetts and received **within 30 days of the effective date of this Consent Order.**

If payment is made by certified check or cashier's check, Respondent shall clearly print on the face of its payment Respondent's full name, the enforcement document number appearing on the first page of this Consent Order, and Respondent's Federal Employer Identification Number, and shall mail it to:

Commonwealth of Massachusetts
Department of Environmental Protection
Commonwealth Master Lockbox
P.O. Box 3982
Boston, Massachusetts 02241-3982

**(IMPORTANT NOTE: DO NOT INCLUDE THE SIGNED ACOP WITH
PAYMENT BY CHECK)**

Option 3:

On-line Payment Using Credit Card

Your prospective BILL will contain information necessary to pay on-line by credit card.

When you receive your BILL:

LOG ONTO THE MassDEP e-PAYMENT WEB SITE AT:

[HTTPS://WWW.MASSPAYS.COM/dep](https://www.masspays.com/dep)

On-line payment using credit card is due **within 30 days of the effective date of this Consent Order.**

(If a BILL (invoice) is not received within 10 days of the effective date of the consent order, you should contact The Revenue Department at 617-292-5668 to obtain a copy of your BILL (invoice))

Option 4:

Electronic Funds Transfer

Respondent must complete the enclosed form "Electronic Funds Transfer Request" found on the last page of this document and, **within 10 days of the effective date of this**

Consent Order, submit payment request to Director, BAS Division of Fiscal Management via Facsimile at the MassDEP Revenue Number: 617-556-1049 or via mail to:

Department of Environmental Protection
Attn: Revenue Unit
1 Winter Street, 4th Floor
Boston, MA 02108

In the event Respondent fails to pay in full any civil administrative penalty as required by this Consent Order, then pursuant to M.G.L. c. 21A, § 16, Respondent shall be liable to the Commonwealth for up to three (3) times the amount of the civil administrative penalty, together with costs, plus interest on the balance due from the time such penalty became due and attorneys' fees, including all costs and attorneys' fees incurred in the collection thereof. The rate of interest shall be the rate set forth in M.G.L. c. 231, § 6C.

21. Failure on the part of MassDEP to complain of any action or inaction on the part of Respondent shall not constitute a waiver by MassDEP of any of its rights under this Consent Order. Further, no waiver by MassDEP of any provision of this Consent Order shall be construed as a waiver of any other provision of this Consent Order.

22. To the extent authorized by the current owner, Respondent agrees to provide MassDEP, and MassDEP's employees, representatives and contractors, access at all reasonable times to the Site for purposes of conducting any activity related to its oversight of this Consent Order. Notwithstanding any provision of this Consent Order, MassDEP retains all of its access authorities and rights under applicable state and federal law.

23. Respondent's obligations under this Consent Order shall cease upon Respondent's completion of all actions and payments required pursuant to paragraphs 8, 9, 19 and 22 of this Consent Order and MassDEP's issuance of a return to compliance letter stating that Respondent has completed the requirements of said paragraphs.

24. The undersigned certify that they are fully authorized to enter into the terms and conditions of this Consent Order and to legally bind the party on whose behalf they are signing this Consent Order.

25. This Consent Order shall become effective on the date that it is executed by MassDEP.

SPECIAL INSTRUCTIONS:

Your two signed copies of the Administrative Consent Order (ACO) must be delivered, for execution (signature) by MassDEP, to the following address:

Douglas E. Fine
Deputy Regional Director

Bureau of Air and Waste
MassDEP
Central Regional Office
8 New Bond Street
Worcester, MA 01606

MassDEP will return one signed copy of the ACO to you after MassDEP has signed, provided you have followed the above instructions.

SIGNED ACOs ARE TO BE SENT TO THE ABOVE ADDRESS.

Please call James McQuade at 508-767-2759 if you have questions regarding payment and/or instructions.

Consented To:
TOWN OF SOUTHBOROUGH

By: _____
Print Name: _____
Title: _____
Address: _____

Federal Employer Identification No.: _____

Date: _____

Issued By:
MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: _____
Mary Jude Pigsley, Regional Director
Central Regional Office
8 New Bond Street
Worcester, MA 01606

Date: _____

(Respondent Letterhead required)

Department of Environmental Protection
Attn: Revenue Unit
1 Winter Street, 4th Floor
Boston, MA 02108
Revenue Number: 617-292-5668
Fax number: 617-556-1049

RE: Electronic Funds Transfer Request
[Respondent fills in Enforcement Document Number]

Director, BAS Division of Fiscal Management:

In order to complete a wire transfer for payment of the penalty assessed under (list enforcement number here), (put Respondent name here) requests the following information:

DEP's legal address,
DEP's Federal Tax Identification Number,
The name and address of DEP's bank,
DEP's account name and number, and
The ABA/routing number for DEP's account.

Please mail or fax this information to:
Respondent's contact name:
Address:

Revenue Number: 617-292-5668
Fax number: 617-556-1049

Sincerely,

Signed:
Print name:
Title:
Work number:

Date:

Spring Town Meeting Board of Health Update

The BOH is requesting an increase to the FY23 budget to fully fund the Nurse/Assistant Health Director/Outreach Coordinator position. The BOH has also requested of the Select Board supplemental funding through ARPA for the Public Health Director to be full-time. The board voted to go through the process of adding a newly elevated Nurse position to the SAP to allow for a more dynamic/sustainable position. The BOH believes this is a fiscally responsible way of moving forward in the public health realm for Southborough and continue to explore ways to share and/or regionalize resources to the town's benefit. Below is a brief overview of current and future needs of the department.

How we got here:

- Pandemic-- understaffed
- Utilized funding available through FEMA/CARES in order to meet demands.

Current Work:

- Board has sought out grant opportunities (Shared Service Grant-- housing/food, nurse, & software, contact tracing, Air Quality)
- Regional Approach: Prepare to apply for funding when the state releases guidance
- Participation in the Northborough/Southborough Substance Abuse Coalition
- Vaccinations: Flu and Covid 19 vaccine clinics
- School District: Successful role on the Medical Advisory Team, initially COVID mitigation and currently addressing our Mental Health Crisis and other Public Health promotion/prevention
- Tobacco Control (Metrowest Tobacco Control District)
- Inspection Services – enhance work with local businesses to provide education and enforcement
- Review of Camp Protocols
- Outreach to vulnerable populations—vaccination to homebound residents
- Employee COVID-19 testing program
- Tracking all reportable infectious diseases, including food borne illnesses, tick borne illnesses, and sexually transmitted infections
- Disease management of infectious diseases, including patient outreach and education
- Create Sustainable Funding

Future Needs:

- Digital Records, Improve Privacy
- Prepare for other threats to public health
- Collaborate with other public safety entities in town to work on emergency preparedness and crisis communication for residents
- Collaborate with public safety on outreach for community safety, i.e. car seats, helmets
- Pandemic has worsened our mental health crisis and has led to increased use of substances; SYFS Survey--Mental Health and Substance Use as primary concern among residents
- Southborough Opioid-Related Overdose Deaths: 1 in 2018, 2 in 2019
 - Need Education, Outreach, and Prevention Work – Data Collection, Tracking Overdoses
 - Collaboration with other town departments (YFS, Senior Center)
 - Limiting youth access to Tobacco, Alcohol, and Marijuana
- Water Quality and evaluation; research on forever chemicals (PFAS)
- Continue to reach out to vulnerable populations for different programs