

1. Agenda

Documents:

[2022.03.03_ARPA_AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2022.03.03 DRAFT ARPA NOTICE \(PDF\).PDF](#)

[2022.03.03 SURVEY FLYER 2022 \(PDF\).PDF](#)

[2022.03.03 ARPA REQUEST TRACKER 02MAR2022 \(PDF\).PDF](#)

**Town of Southborough, MA
Meeting of the ARPA Committee
Thursday, March 3, 2022, 7:30 P.M.
VIRTUAL ZOOM MEETING**

May be watched or may participate in the meeting remotely with the meeting link at
<https://www.southboroughtown.com/remotemeetings>

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

- I. Review Fund Request Log**
 - a. Review request log
 - b. Discuss if any additional organizations should be solicited for requests

- II. Community outreach discussion (vote may be taken)**
 - a. Review outreach that will be done as part of the Town Survey
 - b. Review mysouthborough.com write up
 - c. Review every door mail drop
 - d. Review DPW sign
 - e. Additional community outreach discussion as needed

- III. Survey discussion (vote may be taken)**
 - a. Review sample survey templates
 - b. Discussion on what to include in survey

- IV. Next Steps**

- V. Administrative business**
 - a. Vote on Minutes of February 17, 2022
 - b. Vote on Minutes of February 24, 2022

- VI. Unfinished Business**

- VII. New Business**
 - a. Public Comment
 - b. Next meeting

Andrea Hamilton
Chair

SOME SUGGESTIONS: Potential language for Survey and Forum Promotions

Question for the Committee: Should we mention \$3 million amount/ if so which vehicles?

SUGGESTED NOTICE: for My Southborough, town website, etc

The Southborough ARPA Committee invites residents to comment on how to spend \$3+ million allotted to the town via the American Recovery Plan Act.

A public forum will be held via Zoom March 24, 2022 at 7:30 p.m. Join by visiting <https://www.southboroughtown.com/remotemeetings>. Residents are also invited to view weekly meetings Thursday at 7:30 p.m. Public comment is welcomed at the end of the meeting. All meetings and forums are remote, not in person.

Suggestions may also be sent to Andrea Hamilton, chair, at ahamilton@southboroughma.org

FORUM SIGN BOARD SUGGESTIONS: 9 characters including spaces per line; each page has 4 lines.

Page one:

March 24
ARPA Forum
Via Zoom

Page two:

How to
Spend
\$3 mill

COMBINED SURVEY SIGN BOARD SUGGESTIONS: (alternating)

Page one:

Improve
Southboro
Survey
SBORO.com

Page two:

ARPA survey
How Use
\$3 mill
SBORO.com

Other promotions:

- Paper flyer posted local businesses/town building (sample sent separately)
- Promo at top of survey list at sboro.com



Southborough Needs Your Opinion!

- How should the town use \$3M in ARPA funds?
- How satisfied you are with town services?

Go to: sboro.org



Survey ends March 31st 2022

Request

Route 9 Public Sewer / small wastewater treatment plant support

Economic Growth

1 time abatement for taxes

Resolve drainage for Main Street near Mauro's Marnie, and train tracks

drainage issues in the downtown

sidewalks, connection from Fayville / Central St.

Continuing across causeway to corner of White

Bagely Rd / Boston Rd.

Redo Senior Center / space needs study? May

change Sr. Center location

Trash cans where public sidewalks are installed

Dog Park

Senior Center Renovations

premium pay for public safety employees

premium pay for public safety employees

Part time mental health clinician

Marketing and Outreach materials

One year contract with interface referral service

Support affordable housing opportunities

Upgrade town's website to support more collaborative features

Upgrade town's WiFi capabilities at specific town facilities

Implement town-wide event scheduling and registration system

Implement interactive conference room capabilities

Fund sidewalk work from repairs to new installations. Prioritize sidewalk work (both repairs and new) based on connectivity and use/anticipated use. New sidewalk work based on DPW sidewalk report and complete streets.

Premium pay for full and part time FD members

Purchase 600 voting devices/ 'clickers', including software and receivers, to enable voters at Town Meetings to vote electronically, in person

Towards various ADA compliance issues throughout town buildings

New front room on the Senior Center

Lunblad Field Renovations

ADA Upgrades to Facilities

Feasibility study for Neary

Greater Boroughs PH escalation

Staff Funding-Health Director staffing

Per Diem Vaccination Staff

Digitalization of septic files

Septic Software

strongly support the requests by Youth and Family Services as well as any request by School district to support mental health initiatives. We also encourage town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic.

National Grid Property in Downtown Southboroug

Inlet/Outlet pipe for potential wastewater system underneath Main Street

Wastewater Infrastructure for Downtown

Improved connectivity through construction of sidewalks and connections to trails

Consideration for a modest, targeted tax relief program for residents funding for signage to mark the Southborough Center Historic District, newly recognized (in December of 2021) by the National Register of Historic Places

plan that considers how to help a wider group of residents; renters who are coping with increasing monthly rent payments, adult children living at home because of the inability to earn a living wage, and seniors who have found it necessary to reside with their adult children due to inflation

Audit support

| Submitted By (Organization) | Submitted By (Individual) | Date Received |
|------------------------------------|----------------------------------|-------------------------|
| Planning Board | Colleen Stansfield | 15-Feb-22 |
| Planning Board | Colleen Stansfield | 15-Feb-22 |
| Planning Board | Colleen Stansfield | 15-Feb-22 |
| Planning Board | Colleen Stansfield | 15-Feb-22 |
| Planning Board | Colleen Stansfield | 15-Feb-22 |
| individual request | see email | 10-Feb-22 |
| individual request | see email | 10-Feb-22 |
| Council on Aging | Douglas Peck | 12-Feb-22 |
| Officer's Union Local 167 | Thomas Rock | 13-Feb-22 |
| Officers Union Local 445 | Kyle DeVincent | 14-Feb-22 |
| Youth and Family Services | Sarah Cassell | 14-Feb-22 |
| Youth and Family Services | Sarah Cassell | 14-Feb-22 |
| Youth and Family Services | Sarah Cassell | 14-Feb-22 |
| Youth and Family Services | Sarah Cassell | 14-Feb-22 |
| Municipal Technology Committee | Angela Varner | 1/31/2022, 2/28/2022 |
| Municipal Technology Committee | Angela Varner | 1/31/2022, 2/28/2022 |
| Municipal Technology Committee | Angela Varner | 1/31/2022, 2/28/2022 |
| Municipal Technology Committee | Angela Varner | 1/31/2022, 2/28/2022 |
| DPW | Karen Galligan | 15-Feb-22 |
| Fire Department | Steven Achilles | 15-Feb-22 |
| Town Clerk | Jim Hegarty | 16Feb2022 and 21Feb2022 |
| Facilities | John Parent | 28-Feb-22 |
| Facilities | John Parent | 28-Feb-22 |
| Recreation | Tim Davis | 28-Feb-22 |
| Recreation | Tim Davis | 28-Feb-22 |
| School Committee | Roger Challen | 28-Feb-22 |
| Board of Health | Heather Alker | 28-Feb-22 |
| Board of Health | Heather Alker | 28-Feb-22 |

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| Board of Health | Heather Alker | 28-Feb-22 |
| EDC | Marijke Munsiff | 28-Feb-22 |

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| Historical Comission | Kevin Miller and Anr | 28-Feb-22 |
|----------------------|----------------------|-----------|

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| individual request | see email | 28-Feb-22 |
|--------------------|-----------|-----------|

| Estimated Cost | Notes |
|------------------------------------|---|
| ?? | |
| ?? | |
| ?? | |
| ?? | |
| ?? | |
| ?? | |
| ?? | |
| ?? | |
| \$370,000 | |
| \$5000/union member | Are the safety employee requests the same request? Total dollar value need |
| \$5000/union member | Are the safety employee requests the same request? Total dollar value need |
| \$25-\$30/hour | Need total expected cost |
| \$5,000 | |
| \$20,000-\$25,000 | |
| | support expressed. Not a formal request |
| \$50,000-\$80,000 | Additional \$500/year needed for licenses |
| \$250,000 | |
| \$70,000 | \$20/month ongoing subscription. The project description looks wrong on the |
| \$500,000 | May be support costs? |
| \$300,000-\$400,000 | |
| \$120,000 | |
| \$18,000 | bids in process |
| \$50,000 | Is this the same \$50K in the warrant? Number ARPA meeting was \$150K-200K |
| \$400,000 | |
| Study In Process to Determine Cost | |
| \$20,000 | I believe this would be separate from the facilities request |
| | Costs pending Mass School Building Authority public meeting |
| \$5,500.00 | |
| | already committed |
| | by BoS for FY 23 and |
| \$101,824.66 | comes off our total |

\$6,500.00

\$20,000

\$12,500

\$26,532

\$5,000 ARPA triggers an audit, BoS will vote on allocating this money in March

e submitted form but I think it matches this request

| Request |
|---|
| Tax Abatement/Relief |
| Wastewater Infrastructure |
| Resolve drainage for Main Street |
| Trash cans where public sidewalks are installed |
| Dog Park |
| Senior Center Renovations |
| premium pay for public safety employees |
| premium pay for public safety employees |
| Part time mental health clinician |
| Marketing and Outreach materials |
| One year contract with interface referral service |
| Affordable housing opportunities |
| Upgrade town's website to support more collaborative features |
| Upgrade town's WiFi capabilities at specific town facilities |
| Implement town-wide event scheduling and registration system |

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|--|
| Implement interactive conference room capabilities |
| Fund sidewalk work from repairs to new installations |
| Premium pay for full and part time FD members |
| Purchase 600 voting devices/ 'clickers', including software and receivers, to enable voters at Town Meetings to vote electronically, in person |
| Various ADA compliance issues throughout town buildings |
| Lunblad Field Renovations |
| ADA Upgrades to Facilities |
| Feasibility study for Neary |
| Greater Boroughs PH escalation |
| Staff Funding-Health Director staffing |
| Per Diem Vaccination Staff |
| Digitalization of septic files |
| Septic Software |
| National Grid Property in Downtown Southborough |
| funding for signage to mark the Southborough Center Historic District, newly recognized (in December of 2021) by the National Register of Historic Places |
| Economic support for residents who are not property owners and won't benefit from property tax relief (ex. renters who are coping with increasing monthly rent payments, adult children living at home because of the inability to earn a living wage, and seniors who have found it necessary to reside with their adult children due to inflation) |
| Audit support |

| Submitted By (Organization) | Submitted By (Individual) | Date Received |
|--------------------------------|---------------------------|---|
| See notes | | |
| Need formal submission | | |
| Need formal submission | | |
| Need formal submission | | 10-Feb-22 |
| Need formal submission | | 10-Feb-22 |
| Council on Aging & Facilities | Douglas Peck (CoA), | 2/12/2022 (CoA) 28Feb2022 (facilities) |
| Officer's Union Local 167 | Thomas Rock | 13-Feb-22 |
| Officers Union Local 445 | Kyle DeVincent | 14-Feb-22 |
| Youth and Family Services | Sarah Cassell | 14-Feb-22 |
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| Estimated Cost | Supported By |
|---|---|
| \$500,000 (now lower to get under 5%) | Planning Board supports 1 time abatement; EDC supports modest targeted relief for residents |
| ?? | Planning Board supports route 9 public sewer or small wastewater treatment plant to support economic growth; EDC supports wastewater infrastructure for downtown and Inlet/Outlet pipe for potential wastewater system underneath Main Street |
| ?? | Planning Board supports resolving drainage for Main Street near Mauro's and train tracks drainage issues in the downtown |
| ?? | Request from individual |
| ?? | Request from individual |
| \$370,000 (CoA), \$400,000 (Facilities) | Planning Board supports |
| \$5000/union member | |
| \$5000/union member | |
| \$25-\$30/hour | Board of health supports requests by Youth and Family Services as well as any request by School district to support mental health initiatives. |
| \$5,000 | |
| \$20,000-\$25,000 | Board of health supports requests by Youth and Family Services as well as any request by School district to support mental health initiatives. |
| ?? | Youth and Family services supports |
| \$50,000-\$80,000 | Board of Health supports town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic. |
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| \$70,000 | |

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| \$500,000 | Board of Health supports town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic. |
| \$300,000-\$400,000 | Planning board supports sidewalks, connection from Fayville / Central St. Continuing across causeway to corner of White Bagely Rd / Boston Rd. EDC supports Improved connectivity through construction of sidewalks and connections to trails |
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| \$20,000 | |
| \$12,500 | |
| | EDC supports |
| \$26,532 | |
| | Request from individual |
| \$5,000 | |

Notes

On 24Feb2022 approved this motion "The ARPA committee recommends dedicating \$500,000 to tax relief with \$400,000 applied to the roads budget and \$100,000 applied to other projects with a target of limiting the tax rate increase to less than 5% for FY 2023." Per revised rate no longer need \$500,000 to get under 5%. Do we want to re-visit this?

Are the safety employee requests the same request? Total dollar value needed.

Are the safety employee requests the same request? Total dollar value needed.

Need total expected cost

Additional \$500/year needed for licenses

\$20/month ongoing subscription. The project description looks wrong on the submitted form bu

May be support costs?

bids in process

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\$50,000 of this is already committed by BoS for FY 23 and comes off our total

ARPA triggers an audit, BoS will vote on allocating this money in March

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